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# **Press Release**

Issued By Employees' Provident Fund Department

Date 29.10.2020

#### <u>SPECIAL ARRANGEMENTS MADE BY EMPLOYEES' PROVIDENT FUND (EPF)</u> <u>DEPARTMENT OF THE CENTRAL BANK OF SRI LANKA TO PROVIDE UNINTERRUPTED</u> <u>EPF RELATED SERVICES TO ITS STAKEHOLDERS</u>

EPF Department of the Central Bank of Sri Lanka wishes to inform all its stakeholders on the arrangements that have been made to provide its services uninterruptedly amidst the difficult situation prevailing in the country due to Covid-19 pandemic. Services of settling refunds, collection of contributions, issuing of balance confirmations and contribution history reports and name and account amendments will be provided as follows.

## 1. Settlement of Refunds

All refund claims received from the Commissioner of Labour with the Determination Letter will be paid without any delay.

## 2. Collection of Contributions and Contribution details

Arrangements have been made for the Employers to pay monthly EPF contributions to any of the Peoples Bank branch island wide by quoting the respective reference number given with C-Form. Further, Employers already registered to pay contributions and submit C-Forms electronically can continue with the same procedure and other employers are encouraged to register with online contribution payment services provided by EPF Department. In addition, Employers who handover contributions by cheques have been facilitated with a Mail Box placed at the entrance of Lloyd's Building, No.13, Sir Baron Jayathilaka Mawatha, Colombo 1 to deposit Cheques and respective contribution details.

#### 3. Name and Account Amendments

Members and Employers are requested to place all documents pertaining to Name and Account amendments to the Mail Box located at the entrance of the Lloyds Building, No 13, Sir Baron Jayathilaka Mawatha, Colombo 01 or to submit the documents to the nearest Central Bank Regional Office or send by post. EPF Department will respond to members and employers on the completion of the amendment requests.

## 4. Issuance of Balance Confirmation and Contribution History Reports

Balance Confirmations and Contribution History Reports for VISA application purposes can be obtained by sending a formal request with the copies of all required documents through email.

Please visit EPF website <u>www.epf.lk</u> for more details on the above arrangements.