



# **COURSE CATALOGUE**

# **2023**

**CENTRE FOR BANKING STUDIES**  
CENTRAL BANK OF SRI LANKA



**CENTRE FOR  
BANKING STUDIES**

*Your Guide to the Future...*



# Centre for Banking Studies

Centre for Banking Studies (CBS) has been contributing to enrich the capacity of the Sri Lankan financial sector for over four decades since its inception. As the human capital development arm of the Central Bank of Sri Lanka (CBSL), we have been catering to the evolving needs of the financial sector and has been guiding many to achieve their career aspirations by equipping them with frontier skills and expert knowledge required to tackle both ongoing and upcoming challenges.

This year too, CBS has introduced many new training interventions for the financial industry to address novel and emerging areas which are high on demand while improving existing programmes further to be in par with the current necessities. Therefore, CBS is

well prepared to assist financial institutions not only in Sri Lanka but also across the region in their efforts to strengthen the capacity of human resources.

CBS not only provides training, but also creates opportunities for participants to be benefitted through fruitful interactions with peers while sharing professional experiences with each other, so that the synergetic effects also can be realized.

Altogether, grooming professionals with right knowledge and skills for the finance industry remains at the heart of CBS' agenda and we sincerely believe investing on that will chart a stable and prosperous path forward.



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# Location



**CBS** is located in Rajagiriya bordering the Sri Jayawardenepura main road leading to the Parliament. It is 7 km away from Colombo Fort where the Central Bank Head Office is located.



<https://goo.gl/maps/Se48YJsATRyniRV37>



# Abbreviations

<b>AI</b>	Artificial Intelligence	<b>ICCAP</b>	Internal Capital Adequacy and Assessment Process
<b>ALCO</b>	Asset-Liability Committee	<b>ICT</b>	Information and Communications Technology
<b>ALM</b>	Asset and Liability Management	<b>IFRS</b>	International Financial Reporting Standards
<b>AML</b>	Anti-Money Laundering	<b>IMF</b>	International Monetary Fund
<b>APG</b>	Asia Pacific Group	<b>IPS</b>	Investment Policy Statement
<b>ARCH</b>	Autoregressive Conditional Heteroskedastic	<b>IT</b>	Information Technology
<b>ARDL</b>	Autoregressive Distributed Lag	<b>LFC</b>	Licensed Finance Companies
<b>AR</b>	Auto Regressive	<b>LKAS</b>	Sri Lanka Accounting Standards
<b>ARMA</b>	Auto Regressive Moving Average	<b>MA</b>	Moving Average
<b>ARIMA</b>	Auto Regressive Integrated Moving Average	<b>MFI</b>	Micro Finance Institutions
<b>BIS</b>	Bank for International Settlement	<b>MLA</b>	Monetary Law Act
<b>BOC</b>	Bid Opening Committee	<b>MSME</b>	Micro, Small, and medium Enterprises
<b>CAS</b>	Common ATM Switch	<b>MTDS</b>	Medium Term Debt Management Strategy
<b>CBDC</b>	Central Bank Digital Currencies	<b>NBFI</b>	Non-Bank Financial Institutions
<b>CBS</b>	Centre for Banking Studies	<b>NFIS</b>	National Financial Inclusion Strategy
<b>CBSL</b>	Central Bank of Sri Lanka	<b>NPA</b>	Non-Performing Advances
<b>CEO</b>	Chief Executive Officer	<b>PC</b>	Procurement Committee
<b>CEFT</b>	Common Electric Fund Transfer Switch	<b>PE</b>	Procuring Entity
<b>CFT</b>	Combating the Financing of Terrorism	<b>PSS</b>	Payment and Settlement System
<b>CID</b>	Criminal Investigation Department	<b>RAP</b>	Research Advisory Panel
<b>CITS</b>	Cheque Imaging and Truncation System	<b>RBI</b>	Reserve Bank of India
<b>DBU</b>	Domestic Banking Unit	<b>RBSTC</b>	Rural Banking and Staff Training College
<b>DFIs</b>	Development Financial Institutions	<b>RTGS</b>	Real Time Gross Settlement
<b>EFT</b>	Electronic Fund Transfers	<b>SEACEN</b>	Southeast Asian Central Banks
<b>EFTCs</b>	Electronic Fund Transfers cards	<b>SEC</b>	Securities and Exchange Commission
<b>ESG</b>	Environmental, Social and Governance	<b>SLC</b>	Specialized Leasing Companies
<b>FAC</b>	Faculty Advisory Committee	<b>SLECIC</b>	Sri Lanka Export Credit Insurance Corporation
<b>FATF</b>	Financial Action Task Force	<b>SLFRS</b>	Sri Lanka Financial Reporting Standards
<b>FEA</b>	Foreign Exchange Act	<b>SLIPS</b>	Sri Lanka Interbank Payment System
<b>FBA</b>	Finance Business Act	<b>SME</b>	Small and Medium Scale Enterprise
<b>FIT</b>	Flexible Inflation Targeting	<b>TEC</b>	Technical Evaluation Committee
<b>FLA</b>	Finance Leasing Act	<b>TIA</b>	Training Impact Assessment
<b>FSA</b>	Financial Statement Analysis	<b>TNS</b>	Training Needs Survey
<b>FX</b>	Foreign Exchange	<b>UNDP</b>	United Nations Development Programme
<b>GARCH</b>	Generalised Autoregressive Conditional Heteroskedastic	<b>VAR</b>	Vector Autoregressive Models
<b>HR</b>	Human Resources	<b>VECM</b>	Vector Error Correction Model

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# Vision

“To be the Centre for Excellence and key strategic partner in building and sustaining the prosperity of the nation through development of Human Capital”

# Mission

“Providing opportunities for our stakeholders to strengthen their ability to make sound decisions and implement them effectively and efficiently with advanced skills and updated knowledge”



# Values

## **INTEGRITY**

Matching words with deeds by ethically discharging functions to the best interest of our stakeholders

## **ACCOUNTABILITY**

Being responsible for our actions that influence our stakeholders

## **DIVERSITY**

Responding to the needs of all stakeholders and ensuring optimal satisfaction

## **SERVICE EXCELLENCE**

Delivering the best through continuous improvements

## **COMMITMENT**

Striving to achieve our goals while preserving our standards

## Governor's Message



Continuous advancement of technology, versatility of international best practices and evolving customer expectations are changing the financial industry landscape at a rapid pace. Developments stemmed by various factors including fintech innovations, sustainability concerns and usage of big data pose a challenging environment for the industry.

Undoubtedly, these developments create new opportunities for financial institutions and markets, so they can offer innovative products and services for their customers. On the contrary, there could be various risk elements arising due to these developments, as well. Therefore, financial institutions need to strike a balance between these two dimensions in a precautionary way.

In doing so, financial institutions need to continuously invest in their human capital and skill them to stay abreast with or go further than these developments. When it comes to Sri Lankan context, ongoing economic crisis has made the talent management more challenging.

Therefore, with the intention of assisting financial institutions to face the challenging times ahead, the Centre for Banking Studies (CBS) has taken the initiative to offer diverse set of programmes for the year 2023 to meet these new demands and fill the skill gaps in the financial sector.

In addition to training interventions of CBS, I was able to witness a variety of new initiatives such as High-Level Seminars and Expert Panel Discussions organized by CBS, that create rich platforms to discuss timely topics with different perspectives and bring in new knowledge to the country.

Hence, I would like to make this an opportunity to invite all of you to take part in these training and events organized by CBS, and be equipped with the latest knowledge, with which we can take our financial industry and the country forward.

**Dr P Nandalal Weerasinghe**

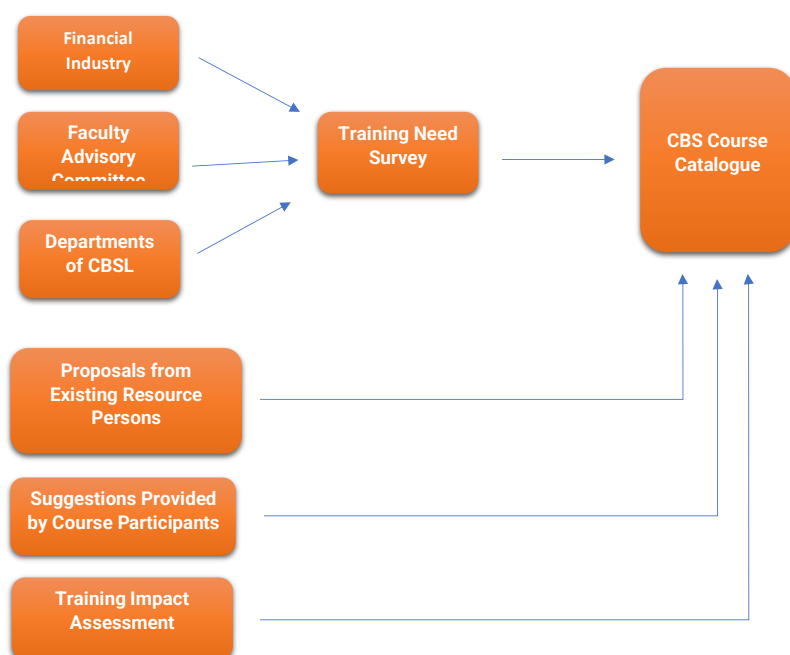
Governor  
Central Bank of Sri Lanka



## Bridging the Competency and Skill Gaps: The Systematic Process of Developing the Training Catalogue

The training programmes included in the CBS Course Catalogue – 2023 were designed following a systematic process to ensure the knowledge, skills, and competency gaps of the potential beneficiaries of CBS programmes are effectively bridged. Suggestions provided by all stakeholders of CBS, including the professionals in the finance industry, academia as well as the participants of the courses, were closely and thoroughly analyzed and incorporated into the programmes.

### The Process:



Suggestions from the finance industry, including CBSL, were solicited through the annual Training Needs Survey (TNS). Key subject areas to be prioritized were identified through the TNS and appropriate training interventions were designed to bridge the competency gaps prevailing in these subject areas. Further, special attention was paid to emerging subject areas highlighted by experts in relevant industries and their insights were also factored into the programmes to ensure the readiness of the financial industry to tackle these emerging fields.

The Faculty Advisory Committee (FAC) also contributed to the TNS and for the subsequent discussions, providing strategic training direction to CBS. Proposals from the current pool of resource persons of CBS were also obtained to factor in their perspective as well. Apart from that, suggestions provided by participants of previously held training programmes were also thoroughly examined to ensure the expectations of the end customer are met essentially. Further, learnings gained through the Training Impact Assessment (TIA) which captured the feedback received from supervisors of the training participants were also incorporated into the programmes.

## Director's Message



The year 2023 will dawn with fresh hopes for the recovery of Sri Lankan economy which had to withstand a very turbulent time in the recent past. While accepting the fact that the adversity is here to stay for a while, all of us must explore out of the box solutions to tackle the obstacles by being both adaptive and innovative.

In this challenging journey towards the economic revival, the financial sector of the country is expected to play a key role in fuelling the growth engine of the country. However, it is notable that the financial sector itself should deal with numerous challenges on different fronts at the moment.

Changes taking place in the global landscape demands the Sri Lankan financial sector to be more tech savvy, innovative and prudent. This means financial institutions must make a serious consideration to

address learning needs of employees in formulating corporate strategies. Given the advancements of Information and Communications Technologies (ICT) finance professionals must engage in a continuous learning process to ensure that they stay updated. On the other front, there is immense pressure on financial institutions with the apparent trend of draining human capital due to the prevailing situation in the country.

At the same time, the economic crisis demands rigorous and drastic policy actions to be introduced and implemented within the country. In the process of effective implementation of these policies, it is essential to ensure that all stakeholders are kept well informed with right amount of awareness.

Therefore, as a professional financial education service provider, Centre for Banking Studies is committed and well prepared to equip the financial sector to gain strategic advantage by nurturing the human resources to counter unavoidable challenges, and to create awareness among public on contemporary economic issues, in the year 2023 as well.

We invite all of you to keep yourself connected with Centre for Banking Studies, so we can assist your journey towards a knowledge and skill-rich future.

**Dimuthu Samaratunga**

Director  
Centre for Banking Studies

## 2023 Prescheduled Training Programmes (Subject wise)

No.	Name of the Programme
<b>Banking and Finance - BF</b>	
1	Best Practices for Bank Tellers
2	Achieving Excellence in Branch Manager Role
3	Security Features in Genuine Currency Notes and Identification of Forged Notes
4	ICAAP Development & Implementation for Non-Bank Financial Institutions
5	Banking Act Directions on Classification, Recognition and Measurement of Credit Facilities and Other Financial Assets
6	International Trade Finance
7	Corporate Finance
8	Introductory Course on Investment Banking
9	Retail Lending Strategies for Officials of Financial Industry
10	Preparation and Submission of Statutory Returns
11	Managing Non-Performing Advances (NPA) and Recovery through Litigation
12	Emerging Trends in Fraud Mitigation of Electronic Fund Transfers (EFT)
<b>Risk Management and Compliance – RM</b>	
1	Operational Risk Management
2	AML/CFT Compliance for Financial Institutions
3	Implementation of Basel III
4	Security Essentials for Financial Institutions
5	Compliance for Non-Bank Financial Institutions
6	Integrated Risk Management for Financial Institutions
7	Cyber Security Awareness
8	Customer Protection Framework
9	Compliance for Licensed Commercial Banks and Specialized Banks
<b>Treasury Operations - TO</b>	
1	Fund Management
2	Operations of Treasury Back Office of the Financial Institutions
3	Asset and Liability Management (ALM) for Banking Institutions
4	Analysis of Fixed Income Investments
<b>Accounting and Financial Management – AF</b>	
1	Analysing Financial Statements
2	Internal Controls and Auditing for Financial Institutions
3	Financial Reporting Update for Banks and Non-Banks Financial Institutions
4	Project Management
5	Risk-based IT Auditing



**Laws and Regulations – LR**

- 1 Legal Aspects Relating to Collateral (Sinhala Medium)
- 2 Foreign Exchange Regulations for Financial Institutions
- 3 Payment and Settlement Systems (PSS): Operational and Legal Aspects
- 4 Legal Aspects of Bank Lending (English Medium)
- 5 Fundamentals of Preparation and Execution of Security Documents
- 6 Legislation Relating to Banking and Financial Institutions
- 7 Regulatory Framework Relating to Non-Bank Financial Institutions
- 8 Legal Aspects of Bank Lending (Sinhala Medium)

**Research and Data Analysis – RE**

- 1 Applied Econometrics: Practical Approach Using E-Views Software
- 2 Basic Econometrics Using R Software
- 3 Research in Economics

**Economics – EC**

- 1 Interest Rate and Exchange Rate Dynamics: Impact on Banking Operations
- 2 Interpreting Economic Data
- 3 Monetary Law Act and Operations of the Central Bank
- 4 Public Debt Management and Debt Sustainability
- 5 Monetary Policy and Monetary Operations
- 6 How Currency Circulation Works and Its Impact on the Economy

**Human Resources and General Management – HR**

- 1 Techniques of Effective Writing
- 2 Leading to Drive Your Team
- 3 Procurement Management and Tender Procedures
- 4 Strategic HRM in Finance Industry
- 5 Art of Writing Research Papers
- 6 Personality Development and Corporate Etiquette
- 7 Corporate Governance for Licensed Banks
- 8 Awakening the speaker in you
- 9 Stress Management

**Rural Sector Development, Sustainable Finance and Microfinance - RD**

- 1 Micro, Small and Medium Enterprise Financing and Business Development (Sinhala Medium)
- 2 Developing Green Finance Products

**Information Technology - IT**

- 1 Intermediate Course in MS Excel
- 2 Certificate Course in Advanced Excel
- 3 Data Visualization with Power BI
- 4 Introduction to Artificial Intelligence
- 5 Building Powerful Presentations using MS PowerPoint
- 6 Emerging Technologies in Digital Banking and Payments with Data Driven Culture

## 2023 Prescheduled Training Programmes (Month wise)

Prog. No.	Programme Name	Dates	Duration (hours)	Page No.
<b>January</b>				
001-TO-01	Fund Management	18,19,20	18	43
002-RE-01	Applied Econometrics: Practical Approach Using E-Views Software (1st programme contd.)	26	54	62
003-BF-01	Best Practices for Bank Tellers	30,31	12	20
<b>February</b>				
004-BF-02	Achieving Excellence in Branch Manager Role	1	6	21
005-RM-01	Operational Risk Management	2,3	12	33
002-RE-01	Applied Econometrics: Practical Approach Using E-Views Software (1st programme contd.)	2,9,16,23	54	62
006-RM-02	AML/CFT Compliance for Financial Institutions (1st programme)	6	6	34
007-AF-01	Analysing Financial Statements	7,8,9	18	48
008-IT-01	Intermediate Course in MS Excel	10,17,24	18	86
009-HR-01	Techniques of Effective Writing	15	6	73
010-EC-01	Interest Rate and Exchange Rate Dynamics: Impact on Banking Operations	21,22	12	66
011-LR-01	Legal Aspects Relating to Collateral (Sinhala Medium)	27,28	12	54
<b>March</b>				
002-RE-01	Applied Econometrics: Practical Approach Using E-Views Software (1st programme Contd.)	2,9,16,23,30	54	62
012-BF-03	Security Features in Genuine Currency Notes and Identification of Forged Notes (1st Programme)	3	6	22
013-IT-02	Certificate Course in Advanced Excel (contd.)	3,10,17,24,31	42	87
014-RD-01	Micro, Small and Medium Enterprise Financing and Business Development (Sinhala Medium)	8,9	12	83
015-RM-03	Implementation of Basel III	14,15	12	35
016-HR-02	Leading to Drive Your Team	21,22	12	74
017-LR-02	Foreign Exchange Regulations for Financial Institutions (1st Programme)	28,29	12	55

Prog. No.	Programme Name	Dates	Duration (hours)	Page No.
<b>April</b>				
018-BF-04	ICAAP Development & Implementation for Non-Bank Financial Institutions	4	6	23
002-RE-01	Applied Econometrics: Practical Approach Using E-Views Software (1st programme contd.)	6,20,27	54	62
019-LR-03	Payment and Settlement Systems (PSS): Operational and Legal Aspects	20,21	12	56
013-IT-02	Certificate Course in Advanced Excel	21,28	42	87
020-RM-04	Security Essentials for Financial Institutions	25,26	12	36
021-TO-02	Operations of Treasury Back Office of the Financial Institutions	27,28	12	44
<b>May</b>				
022-LR-04	Legal Aspects of Bank Lending (English Medium)	3,4	12	57
002-RE-01	Applied Econometrics: Practical Approach Using E-Views Software (1st programme contd.)	4,11,18,25	54	62
023-RM-05	AML/CFT Compliance for Financial Institutions (2nd Programme)	9	6	34
024-BF-05	Banking Act Directions on Classification, Recognition and Measurement of Credit Facilities and Other Financial Assets	11	6	24
025-AF-02	Internal Controls and Auditing for Financial Institutions	16,17	12	49
026-EC-02	Interpreting Economic Data	23,24,25	18	67
027-HR-03	Procurement Management and Tender Procedures	30,31	12	75
<b>June</b>				
002-RE-01	Applied Econometrics: Practical Approach Using E-Views Software	1	54	62
028-BF-06	International Trade Finance	1,2	12	25
029-HR-04	Strategic HRM in Finance Industry	6,7	12	76
030-EC-03	Monetary Law Act and Operations of the Central Bank	13,14	12	68
031-RM-06	Compliance for Non-Bank Financial Institutions	20,21	12	37
032-BF-07	Corporate Finance	27,28	12	26
<b>July</b>				
033-BF-08	Introductory Course on Investment Banking	5,6	12	27
034-RE-02	Applied Econometrics: Practical Approach Using E-Views Software (2nd programme contd.)	6,13,20,27	54	62
035-IT-03	Data Visualization with Power BI	7,14,21	18	88
036-RM-07	Integrated Risk Management for Financial Institutions	11,12	12	38
037-EC-04	Public Debt Management and Debt Sustainability	17,18	12	69



Prog. No.	Programme Name	Dates	Duration (hours)	Page No.
038-HR-05	Art of Writing Research Papers	19,20	12	77
039-LR-05	Fundamentals of Preparation and Execution of Security Documents	25,26	12	58
040-BF-09	Retail Lending Strategies for Officials of Financial Industry	27,28	12	28
<b>August</b>				
041-BF-10	Preparation and Submission of Statutory Returns	3,4	12	29
034-RE-02	Applied Econometrics: Practical Approach Using E-Views Software (2nd programme contd.)	3,10,17,24,31	54	62
042-RM-08	AML/CFT Compliance for Financial Institutions (3rd Programme)	8	6	34
043-IT-04	Introduction to Artificial Intelligence	10,11	12	89
044-AF-03	Financial Reporting Update for Banks and Non-Banks Financial Institutions	15,16,17	18	50
045-HR-06	Personality Development and Corporate Etiquette	22	6	78
046-TO-03	Asset and Liability Management for Banking Institutions	23,24	12	45
047-LR-06	Legislation Relating to Banking and Financial Institutions	28,29	12	59
<b>September</b>				
048-BF-11	Managing Non-Performing Advances (NPA) and Recovery through Litigation	5,6	12	30
049-RE-03	Basic Econometrics using R software (contd.)	6,13,20,27	18	63
034-RE-02	Applied Econometrics: Practical Approach Using E-Views Software (2nd programme contd.)	7,14,21	54	62
050-EC-05	Monetary policy and Monetary Operations	8	6	70
051-RM-09	Cyber Security Awareness	12,13	12	39
052-RD-02	Developing Green Finance Products	18,19	12	84
053-LR-07	Regulatory Framework Relating to Non-Bank Financial Institutions	20,21	12	60
054-HR-07	Corporate Governance for Licensed Banks	26,27	12	79
<b>October</b>				
055-BF-12	Emerging Trends in Fraud Mitigation of Electronic Fund Transfers (EFT)	3	6	31
056-RM-10	Customer Protection Framework	4	6	40
049-RE-03	Basic Econometrics using R software (contd.)	4,11	18	63
034-RE-02	Applied Econometrics: Practical Approach Using E-Views Software (2nd programme contd.)	5,12,19,26	54	62
057-LR-08	Legal Aspects of Bank Lending - Sinhala Medium	9,10	12	57
058-HR-08	Awakening the Speaker in You	12,13	12	80

Prog. No.	Programme Name	Dates	Duration (hours)	Page No.
059-AF-04	Project Management	18,19,20	18	51
060-EC-06	How Currency Circulation Works and Its Impact on the Economy	24	6	71
061-TO-04	Analysis of Fixed Income Investments	25,26	12	46
<b>November</b>				
062-RE-04	Research in Economics (contd.)	3,10,17,24	24	64
063-BF-13	Security Features in Genuine Currency Notes and Identification of Forged Notes (2nd Programme)	2	6	22
034-RE-02	Applied Econometrics: Practical Approach Using E-Views Software (2nd programme)	2,9	54	62
064-RM-11	Compliance for Licensed Commercial Banks and Specialized Banks	7,8	12	41
065-AF-05	Risk-based IT Auditing	14,15	12	52
066-HR-09	Stress Management	21	6	81
067-LR-09	Foreign Exchange Regulations for Financial Institutions (2nd Programme)	28,29	12	55
068-IT-05	Building Powerful Presentations using MS PowerPoint (contd.)	30	15	90
<b>December</b>				
062-RE-04	Research in Economics	1,8,15,22	24	64
069-IT-06	Emerging Technologies in Digital Banking and Payments with Data Driven Culture	5,6	12	91
068-IT-05	Building Powerful Presentations Using MS PowerPoint	7,14,21,28	15	90
070-RM-12	AML/CFT Compliance for Financial Institutions (4th Programme)	14	6	34

# Special Programmes and Certificate Courses

CBS will make arrangements to conduct special programmes, certificate courses in addition to prescheduled programmes. These programmes can broadly be categorised in to following.

- **On - demand Training Programmes for financial sector**
  - ✓ Programmes conducted on specific requests made by departments of the CBSL, financial institutions and foreign Central Banks
  - ✓ Programmes conducted in collaboration with international training institutions, international financial institutions and foreign Central Banks
  - ✓ Certificate Courses
- **Expert Panel Discussions**
- **High-level Seminars**
- **Public Awareness Events**

## Special Programmes and Certificate Courses in Pipeline for Year 2023

### Special Programmes

- 1 Critical Thinking
- 2 Data Analytics Using Tableau
- 3 Environmental, Social and Governance Risk Management
- 4 Financial Inclusion
- 5 Handling Foreign Currency Notes
- 6 Introduction to Cryptocurrencies and Central Bank Digital Currencies (CBDC)
- 7 Legal Aspects and Supervision of Cyber Security
- 8 Liquidity Risk Management for Financial Institutions
- 9 Report Writing

### Certificate Courses

- 1 Compliance for Licensed Banks
- 2 Credit Management
- 3 Financial Markets
- 4 Macroeconomics for Journalists
- 5 Risk Management for Financial Institutions
- 6 Treasury and Foreign Exchange Operations (Two Programmes)



# Contents of Programmes and Courses

# **BANKING AND FINANCE**

## Best Practices for Bank Tellers

PROGRAMME 003-BF-01

30 & 31 January 2023

(Monday & Tuesday)

"The front office staff, particularly teller officers have to deal with customer base directly hence critically important in enhancing the image of any financial institution. Maintaining a high degree of professionalism and vigilance when dealing with customers require greater skills and knowledge in modern practices. This programme aims to empower the tellers with a special edge to discharge their duties more effectively and efficiently."

## Learning Objectives

Upon completion of the programme, participants would be able to:

- ▶ Be aware of the laws and regulations governing counter transactions and account opening
- ▶ Improve skills on customer relationship management
- ▶ Identify forged currency notes
- ▶ Proper cash handling procedures
- ▶ Handle emergency situations

## Course Content

- ▶ Role of a modern teller and the custodian
- ▶ Risk involved in the teller function and mitigating those risks
- ▶ Effects of new technology introduced
- ▶ Cash handling and cash management
- ▶ Negotiable instruments
- ▶ Handling of customer complaints effectively
- ▶ Know Your Customer (KYC) regulations & its importance
- ▶ Security features in genuine currency notes & identification of counterfeit currency notes
- ▶ Responding to emergency situations; robberies, hold ups & threats
- ▶ Cheque clearing process including Cheque Imaging & Truncation System (CITS)
- ▶ Sri Lanka Interbank Payment System (SLIPS) and Common Electronic Fund Transfer Switch (CEFT) and other payment methods

### Methodology

Lectures and discussions

### Target Group

Bank tellers and counter staff of financial institutions

### Resource Persons

Experienced officers from Central Bank of Sri Lanka, commercial banks and other related institutions

### Duration

2 days

### Medium

English

### Course Coordinator

Ms. Irosha Erangani



## Achieving Excellence in Branch Manager Role

PROGRAMME 004-BF-02

01 February 2023

(Wednesday)

“Branch managers play a major role in their respective branches by generating profits while managing the complete operations of the branch. It is vital for them to play the role of a leader by understanding self-management and team management essentials to improve the performance of the branch. This programme guides the participants on playing the role of branch manager efficiently, managing customer relationship and ethics.”

### Learning Objectives

- ▶ To prepare branch managers for playing the role of a leader in their branches
- ▶ To prepare branch managers to adopt a customer-centric approach and deal with a variety of customer segments (Ex. corporate, SME, retail) in an effective manner
- ▶ To help branch managers to interpret credit decisions and monitor asset quality and to manage Non-Performing Advances (NPAs) in a proactive manner
- ▶ To educate on ethics and work life integration of a branch manager

### Course Content

- ▶ The role of a branch manager in a challenging and competitive environment
  - Mastering the leadership
  - Team orientation and performance management
  - Being clear in communicating and building trust relationships
- ▶ Excellence in customer service
- ▶ Branch compliance, ethics, security and risk
- ▶ Work life integration of a branch manager
  - Self-Management: Managing stress and attaining well-being
- ▶ Making better lending decisions and credit monitoring

#### Methodology

Lectures, discussions, and interactive activities

#### Target Group

Branch managers, regional managers and prospective officers who seek leadership roles within financial institutions

#### Resource Persons

Experienced professionals from the banking industry and inspirational speakers

#### Course Coordinator

Ms. Achini Arambawatta

#### Duration

01 Day

#### Medium

English

## Security Features in Genuine Currency Notes and Identification of Forged Notes

**PROGRAMME 012-BF-03**

**03 March 2023**

**(Friday)**

**PROGRAMME 063-BF-13**

**02 November 2023**

**(Thursday)**

“According to the Monetary Law Act, the Central Bank of Sri Lanka is the sole authority of issuing currency notes and coins in Sri Lanka. The presence of counterfeit currency is a threat to this authority and to the effective functioning of the monetary system. Any type of involvement in producing and distributing counterfeit currency is an offence, under criminal law. Presence of counterfeit currency exposes those who handle currency to a higher level of risk. Therefore, it is imperative that all officers who handle currency notes in banks and other financial institutions be knowledgeable on the security features of currency notes enabling them to identify counterfeits.”

### Learning Objectives

The objective of this programme is to educate the officers of financial institutions who deal with cash handling, identification of genuine currency notes, legal aspects and the procedures of handling counterfeit notes will be discussed.

### Course Content

- ▶ Features of genuine currency notes and their security features
- ▶ Identification of forged notes
- ▶ Procedures to be adopted when handling damaged and counterfeit notes
- ▶ Good practices in handling currencies and responsibilities of commercial banks
- ▶ Legal implications for offenders
- ▶ Handling foreign currency notes

#### Methodology

Lectures, demonstrations, and practical sessions

#### Target Group

Officers of the Central Bank, licensed banks and financial institutions who are engaged in cash handling and management

#### Resource Persons

Senior officers from the Central Bank of Sri Lanka and Counterfeit Currency Bureau of the Criminal Investigation Department (CID)

#### Course Coordinator

Mr. Shalika Gunawardena

#### Duration

01 Day

#### Medium

English

## ICAAP Development & Implementation for Non-Bank Financial Institutions

PROGRAMME 018-BF-04

04 April 2023

(Tuesday)

“Internal Capital Adequacy Assessment Process (ICAAP) comprises strategies and processes used by financial institutions to assess and maintain, on an ongoing basis, the amounts, types and distribution of internal capital that they consider adequate to cover the nature and level of the risks to which they are or might be exposed. The regulators introduce capital planning and ICAAP for financial institutions to improve the risk management culture and systems within the institutions. This programme provides an opportunity for the Board of Directors and Senior managers of financial institutions to gain an adequate knowledge on ICAAP for better implementation of the same.”

### Learning Objectives

Upon completion of this programme, participants will be able to:

- ▶ Understand ICAAP framework and practical aspects of the same within the organisation
- ▶ Carryout stress testing for ICAAP and identify related risks
- ▶ Formulate strategies and processes to manage adequate levels of internal capital

### Course Content

- ▶ ICAAP framework – Introduction and background
  - Board and senior management oversight
  - Risk governance
  - Stress testing processes
  - Capital planning
- ▶ Macroeconomic scenario setting
- ▶ Stress testing for ICAAP
- ▶ Stress testing of Pillar I risks
  - Credit risk & credit concentration risk
  - Market risk
  - Operational risk
- ▶ Assessment & measurement of Pillar II risks
  - Interest rate risk
  - Liquidity risk
  - Other material risks such as reputational risk, technology risk, compliance risk
- ▶ Integrating stress testing into strategic planning
- ▶ Supervisory review of ICAAP and concerns observed

#### Methodology

Lectures and discussions

#### Resource Persons

Qualified practitioners & officers of  
Central Bank of Sri Lanka

#### Target Group

Officers of non-bank financial institutions and  
Central Bank

#### Course Coordinator

Ms. Achini Arambawatta

#### Duration

01 Day

#### Medium

English

## Banking Act Directions on Classification, Recognition and Measurement of Credit Facilities and Other Financial Assets

PROGRAMME 024-BF-05

11 May 2023

(Thursday)

“Regulations on financial institutions evolve often to meet requirements of the dynamic financial sector. Hence, a latest direction is crucial for a smooth functioning of financial institutions. Keeping that in mind, this programme aims to build awareness on new Banking Act Directions issued by the Central Bank of Sri Lanka.”

### Learning Objectives

Upon completion of this programme, participants will be able to:

- ▶ Obtain an understanding of Banking Act Directions and supervisory expectations
- ▶ Apply the directions in tandem with Sri Lanka Accounting Standards in their organisation

- ▶ Monitor credit risk and other related risks prudently in compliance with regulator's perspective

### Course Content

- ▶ Introduction to new Banking Act Directions and supervisory expectations
- ▶ Banking Act Directions on classification, recognition and measurement of.
  - Credit facilities of licensed banks
  - Financial assets other than credit facilities in licensed banks

- ▶ Past experiences and way forward
- ▶ Application of these directions in tandem with Sri Lanka Accounting Standards

#### Methodology

Lectures and discussions

#### Target Group

Officers of licensed banks in Sri Lanka

#### Duration

01 Day

#### Medium

English

#### Resource Persons

Senior officers of Bank Supervision Department of Central Bank of Sri Lanka and reputed audit firms

#### Course Coordinator

Ms. Achini Arambawatta

## International Trade Finance

**PROGRAMME 028-BF-06**

**01 & 02 June 2023**

**(Thursday & Friday)**

“International Trade is one of the main areas of business for commercial banks. Efficiency in handling and processing proper documentation is vital for the smooth conduction of this business. In addition, timely processing and negotiation of documents, speedy adjustment to changing regulations and procedures and quick and effective arrangements of foreign exchange dealings are also important areas in that regard. This programme is designed to deliver a comprehensive knowledge on all these areas.”

### Learning Objectives

- ▶ To provide comprehensive knowledge and operational guidelines on mechanisms of financing of imports and exports
- ▶ To help officers understand and effectively structure trade credits
- ▶ To give in-depth inputs on foreign exchange risk and tools for risk management
- ▶ To provide a detailed understanding of AML and KYC guidelines relevant for trade financing

### Course Content

- ▶ Introduction to international trade and its implications on financial institutions
- ▶ Parties involved in international trade finance and their roles
- ▶ Documents used in international trade and Incoterms 2020
- ▶ Payment methods used in international trade and pros and cons of each method
- ▶ Trade credits and external commercial borrowings
- ▶ Correspondent banking – Nostro/Vostro operations
- ▶ New developments in international trade
- ▶ Risk associated with international trade finance and risk mitigation
- ▶ Role of Sri Lanka Export Credit Insurance Corporation (SLECIC) on international trade finance
- ▶ Anti-money laundering and KYC guidelines relevant for trade financing

#### Methodology

Lectures, discussions & case studies

#### Resource Persons

Experienced industry practitioners

#### Target Group

Officers engaged in international trade related activities of financial institutions

#### Course Coordinator

Ms. Hiruni Chamodi

#### Duration

2 days

#### Medium

English



## Corporate Finance

PROGRAMME 032-BF-07

27 & 28 June 2023

(Tuesday & Wednesday)

“Corporate finance is the division of finance that deals with financing, capital structuring, and investment decisions. Corporate finance is primarily concerned with maximizing shareholder value through long and short-term financial planning and the implementation of various strategies. Corporate finance activities range from capital investment decisions to investment banking “.

## Learning Objectives

Upon completion of this programme, participants would be able to understand:

- ▶ The role of the corporate finance
- ▶ The capital budgeting process, capital structure, sources of funding
- ▶ The role of the corporate finance advisory services

## Course Content

- ▶ Introduction: Corporate Finance
  - Objectives and advantages of corporate finance
  - Players in Corporate Finance
- ▶ Capital budgeting
  - Capital budgeting process
  - Cash flow projection
  - Investment decision criteria
  - Dividends and return of capital
- ▶ Capital structure
  - Initial and target capital structure
  - Cost of funds
  - Long-term and short-term financing strategies
  - Finance cost and interest coverage
  - Corporate lending
- ▶ Sources of funding
- ▶ Working capital management
- ▶ Corporate finance advisory services
- ▶ Interactive exercise & case studies

### Methodology

Lectures and discussions with practical sessions

### Target Group

Junior and middle level officers working in the Central Bank and financial institutions

### Duration

2 days

### Medium

English

### Resource Persons

Experienced officers from the Central Bank of Sri Lanka and the financial industry

### Course Coordinator

Ms. Irosha Erangani

## Introductory course on Investment Banking

PROGRAMME 033-BF-08

05 & 06 July 2023

(Wednesday & Thursday)

“Investment banking is a special tranche of banking operation that helps companies or individuals raise capital and provide financial consultancy services to them. Considering its importance, this course has been designed to deliver introductory knowledge on different components of investment banking.”

### Learning Objectives

Upon completion of this programme, participants would be able to understand:

- ▶ Nature and functions of investment banking activities
- ▶ Practical application of investment banking functions
- ▶ Role of market participants and regulators
- ▶ Intellectual framework used in the investment banking process
- ▶ Theoretical and conceptual tools used in investment banking

### Course Content

- ▶ Introduction to Investment Banking
- ▶ Equity
  - Initial Public Offerings (IPOs)
  - Private placements
  - Mergers and acquisitions
  - Alternative funding tools (private equity funds, venture capital, angel funding, crowd funding)
  - Development Financial Institutions (DFIs)
- ▶ Debt
  - Corporate debt (Debentures, Securitizations etc.)
  - Government debt
  - Project financing
- ▶ Investment Management
  - Listed share investments (Portfolio Investments)
  - Wealth management
  - Mutual funds

#### Methodology

Lectures and discussions

#### Target Group

Junior and middle level officers from financial institutions who are pursuing a career in investment banking and anyone who wishes to gain knowledge on investment banking

#### Duration

2 days

#### Medium

English

#### Resource Persons

Qualified and experienced investment bankers

#### Course Coordinator

Ms. Thanuja Ekanayake

## Retail Lending Strategies for Officials of Financial Industry

PROGRAMME 040-BF-09

27 & 28 July 2023

(Thursday & Friday)

“Financial Institutions are increasingly turning to serve almost every conceivable credit need of individuals in different market segments, with innovations in loan products, their digital banking initiatives. Despite the well dispersed portfolio of assets in retail lending, credit decisions still need to be taken with due diligence, monitoring of borrowers must be done effectively and recovery processes should be executed efficiently. Taking all these things into consideration, this programme is designed to give an insight on retail credit markets and strategies.”

### Learning Objectives

Upon completion of this programme, participants would be able to:

- ▶ Develop analytical and decision-making

skills on lending to retail market

- ▶ Enhance quality of retail loan appraisal
- ▶ Improve monitoring and recovery

### Course Content

- ▶ Developments in financial environment within the context of retail loan policy and regulatory guidelines
- ▶ Overview of retail credit sector
  - Consumer credits
  - Retail market lending
  - SME sector lending

- ▶ Customer analytics for retail business growth
  - Understanding customer credit report
  - Due diligence in retail credit
- ▶ Types of retail lending products
- ▶ Credit appraisal of retail loan: concepts, processes and cases
- ▶ Follow-up, supervision and recovery

#### Methodology

Lectures and case study basis discussions

#### Target Group

Regional managers, branch managers and credit officers of the financial institutions and other interested parties

#### Resource Persons

Experienced resource persons from the banking industry

#### Course Coordinator

Mr. Sithara Sanjeewa

#### Duration

2 days

#### Medium

English

## Preparation and Submission of Statutory Returns

PROGRAMME 041-BF-10

03 & 04 August 2023

(Thursday & Friday)

"According to the existing regulatory framework banks are required to submit statutory returns on time in line with stipulated guidelines. This requires proper understanding of reporting procedures and guidelines. This programme aims to educate the participants on the importance of accurate submission and the requirement for each report through provisioning of technical advice. It also aims to address problems associated with submission."

## Learning Objectives

Upon completion of this programme, participants would be able to:

- ▶ Recognize the importance of submitting statutory returns to the regulatory authority
- ▶ Prepare and submit accurate statutory returns on the key prudential directions and guidelines of the CBSL.

## Course Content

- ▶ Introduction
  - Statutory reporting: importance, accuracy, time frame, compliance, common issues identified and FinNet reporting
- ▶ Credit risk
  - Sector-wise credit exposures
  - Statutory returns on classified advances
  - Large exposures
  - Accommodation granted to Directors
  - Calculation of maximum amount of accommodation
  - Government exposure
  - Overdue export credit
- ▶ Financial Statements
  - Statutory returns on assets and liabilities
  - Income and expenditure
  - Statement of comprehensive income
  - Statement of financial position
- ▶ Market & liquidity risk
  - Statutory returns on statutory liquid assets ratio
  - Maturity gap analysis
  - Interest rates sensitivity
  - Foreign currency exposures
  - Daily report on foreign exchange position (Domestic Banking Unit (DBU only) - net open position
  - Spread sheet
  - Statutory return on calculation of liquidity coverage ratio

### Methodology

Lectures and discussions with practical sessions

### Target Group

Officers involved in preparation and submission of prudential returns of banks

### Resource Persons

Experienced officers of the Bank Supervision Department of the Central Bank of Sri Lanka

### Duration

2 days

### Medium

English

### Course Coordinator

Ms. Thanuja Ekanayake

## Managing Non-Performing Advances (NPA) and Recovery through Litigation

PROGRAMME 048-BF-11

05 & 06 September 2023

(Tuesday & Wednesday)

“You may lend in flash, but recovery may take an eternity”, this old saying among bankers holds true to date. In current circumstances, managing NPA’s and recovery of defaulted advances have become critically important, and bankers should be equipped with necessary knowledge and skill to perform that task. This programme is designed to bridge this gap and improve the management and recovery of non-performing advances of financial institutions.”

### Learning Objectives

Upon completion of this programme, participants would be able to:

- ▶ Understand the causes of non-performing advances
- ▶ Interpret early warning signals and selecting remedial actions
- ▶ Familiarize the strategies and techniques to employ in the recovery of non-performing advances
- ▶ Be aware of guidelines for developing a good credit culture

### Course Content

- ▶ Introduction to non-performing loans and classification of non-performance advances.
- ▶ Identifying causes of default
- ▶ Recovery options
- ▶ Effects on NPL and credit risk management on implementing IFRS 9
- ▶ Litigation procedures in Mediation Boards, Magistrate Courts, District Courts, Commercial High Courts
- ▶ Litigation Actions: Money Action, Hypothecary Action, Debt Recovery Act No.2 of 1990
- ▶ Regulator’s perspective of handling non-performing accommodations
- ▶ Effects of moratorium to NPA and effects of the pandemic to NPA

#### Methodology

Lectures and discussions

#### Target Group

Credit officers, recovery officers, branch managers, assistant managers, legal officers of financial institutions

#### Resource Persons

Senior legal officers and senior officers from financial sector, experienced auditors, and senior officers of Central Bank of Sri Lanka

#### Course Coordinator

Mr. Sithara Sanjeewa

#### Duration

2 days

#### Medium

English



## Emerging Trends in Fraud Mitigation of Electronic Fund Transfers (EFT)

PROGRAMME 055-BF-12

03 October 2023

(Tuesday)

"In the emerging electronic age, more businesses are integrating technology into their cash disbursement process through means of EFT transactions. These include wire transfers and automated clearing house transactions, leaving them susceptible to cyber theft. In the meantime, financial institutions are also some of the most targeted companies by fraudsters. In most cases of EFT fraud, the victims have not been able to recover their funds. This programme provides a better understanding on identification and mitigation methods of EFT fraud."

### Learning Objectives

The main objective of this programme is to educate the participants on the risks associated with EFTs and the measures that could be taken to mitigate such risks.

### Course Content

- ▶ History/ Types of EFT cards
- ▶ Technology behind an EFT card
- ▶ EFT transaction processing ECO system
- ▶ Transaction processing life cycle of an EFT card
- ▶ E-Commerce transaction processing
- ▶ Introduction to 3D- secure protocol
- ▶ 3D Secure transaction processing
- ▶ Introduction to dispute resolution
- ▶ Identifying frauds and vulnerabilities of payment systems
- ▶ EFT fraud mitigation
- ▶ EFT fraud prevention tools
- ▶ CBSL regulations on EFTs
- ▶ Information system audit: identification and prevention of fraudulent transactions

#### Methodology

Lectures and discussions

#### Target Group

Officers of the Central Bank of Sri Lanka, junior and middle level officers of commercial banks and other financial/non-financial institutions

#### Resource Persons

Experienced professionals from the financial industry

#### Duration

1 day

#### Medium

English

#### Course Coordinator

Ms.Hiruni Chamodi

# **RISK MANAGEMENT AND COMPLIANCE**

## Operational Risk Management

PROGRAMME 005-RM-01

2 & 3 February 2023

(Thursday & Friday)

“Operational risk is the risk of loss resulting from inadequate or failed internal processes, people and systems, or from external events. Reducing operational risk is vital to financial firms and having a sound operational risk management framework will improve efficiency and provide a stable working environment for an institution. On the contrary, operational risk events can have severe consequences for firms and threaten the survival. Hence it is vital to understand the operational risk and techniques to manage the risk.”

## Learning Objectives

Upon completion of this programme, participants would be able to understand:

- ▶ Operational risk management
- ▶ Importance of operational risk management
- ▶ Why has operational risk management become crucial for an institution?
- ▶ The role of risk management in a crisis situation

## Course Content

- ▶ What is operational risk?
- ▶ Categories of operational risk
- ▶ Risk identification / classification
- ▶ Risk assessment and measurement
- ▶ Risk mitigation
- ▶ Risk monitoring, reporting and governance
- ▶ Business continuity management
- ▶ The causes, consequence and impact of operational risk events
- ▶ Operational risk management pre-and post-crisis situation – case study

### Methodology

Lectures, discussions and Case Studies

### Target Group

Middle level officers involved in risk management related operations of the Central Bank, commercial banks and specialised banks and other financial institutions

### Resource Persons

Reputed and experienced practitioners from the banking industry

### Course Coordinator

Ms. Thanuja Ekanayake

### Duration

2 days

### Medium

English

## AML/CFT Compliance Programme for Financial Institutions

(A training programme on Compliance Requirements and Obligations of Financial Institutions on Anti-Money Laundering and Countering the Financing of Terrorism)

**PROGRAMME 006-RM-02**

**06 February 2023**

**(Monday)**

**PROGRAMME 023-RM-05**

**09 May 2023**

**(Tuesday)**

**PROGRAMME 042-RM-08**

**08 August 2023**

**(Tuesday)**

**PROGRAMME 070-RM-12**

**14 December 2023**

**(Thursday)**

“High degree of financial integration and associated cross border financial flows have exposed economies to risks relating to money laundering and terrorist financing. These developments have threatened the smooth functioning of financial markets across the globe. Therefore, it is imperative for policy makers and practitioners to be conversant in prevailing laws and regulations and applications of those along with the repercussions of failure to comply. This programme will provide a comprehensive knowledge on above aspects to the aspirants.”

## Learning Objectives

Upon completion of the programme, participants would be able to:

- ▶ Gain a thorough understanding of the compliance requirements and obligations of Financial Institutions under the AML/CFT

regime in Sri Lanka

- ▶ Familiarize with AML/CFT laws, regulations, and rules applicable to financial institutions
- ▶ Understand the gravity and consequences of non-compliances

## Course Content

- ▶ Introduction to ML/TF, Global approach (FATF/APG), Sri Lanka's current compliance level and Sri Lankan legal framework
- ▶ Customer due diligence
  - Risk profiling
  - Politically Exposed Persons (PEPs)
  - Identification of beneficial owners
- ▶ Identification and reporting of suspicious transactions

- ▶ Sanctions screening
- ▶ United Nations Security Council Resolutions
- ▶ Sanction relating terrorism
- ▶ Terrorist financing & proliferation financing
- ▶ Latest / updated guidelines on AML / CFT compliances
- ▶ AML / CFT guidelines in relation to foreign trade

### Methodology

Lectures, discussions and case studies

### Target Group

Officers of financial institutions and Government departments who are engaged in combatting money laundering activities in Sri Lanka

### Resource Persons

Experienced officers from the Financial Intelligence Unit of the Central Bank of Sri Lanka

### Duration

1 day

### Medium

English

### Course Coordinator

Mr. Sithara Sanjeeewa

## Implementation of Basel III

**PROGRAMME 015-RM-03**

**14 & 15 March 2023**

**(Tuesday & Wednesday)**

“Basel III was introduced by the Bank for International Settlement (BIS) to establish an efficient and effective framework of monitoring and regulating banking operations. The content of this framework has gradually been upgraded to address emerging issues of maintaining the stability of the banking system. This programme will cover essential components for Basel III framework and concentrate on issues associated with the implementation of Basel III in Sri Lanka.”

## Learning Objectives

Upon completion of this programme, participants would be able to understand:

- ▶ Main elements of Basel III and its applications

- ▶ Issues relating to the implementation of Basel III

## Course Content

- ▶ Overview of Basel III Capital Standards
- ▶ Computation of Basel III Capital Ratios
- ▶ Introduction to Leverage Ratio
- ▶ Computation of Basel III Risk Weighted Assets for Credit Risk
- ▶ Computation of Basel III Risk Weighted Assets for Market & Operational Risks

- ▶ Preparation of the Statutory Return
- ▶ Pillar II – Internal Capital Adequacy Assessment Process (ICAAP)
- ▶ Pillar III – Disclosure Requirement
- ▶ Liquidity Coverage Ratio
- ▶ Introduction to Net Stable Funding Ratio

### Methodology

Lectures and discussions

### Target Group

Junior and middle level officers of the Central Bank, licensed commercial banks, licensed specialized banks and audit firms

### Resource Persons

Experienced resource persons from Bank Supervision Department of Central Bank of Sri Lanka

### Duration

2 days

### Medium

English

### Course Coordinator

Ms. Thanuja Ekanayake



## Security Essentials for Financial Institutions

**PROGRAMME 020-RM-04**

**25 & 26 April 2023**

**(Tuesday & Wednesday)**

"Financial institutions have to handle highly valuable assets during their operations. It could be cash, gold or any other document of value, which could be a security concern for the institution that holds it. Therefore, implementing proper security controls are essential to keep valuable assets safely within the institution. This programme intends to provide knowledge covering wide range of strategies and actions which could be implemented by financial institutions to minimize operational risks and prevent potential security breaches happening within the financial institution."

## Learning Objectives

Upon completion of this programme, participants would be able to understand:

- ▶ Concepts related to security management
- ▶ Special security measures required for financial institutions
- ▶ Practical usage of latest security equipment and technologies

## Course Content

- ▶ Basic Security Management Concepts
  - Introduction to security management
  - Administrative principles
  - Financial management
  - Security standards
  - Asset protection management
- ▶ Physical Security Management
  - CCTV procedures and surveillance
  - Security lighting
  - Safe and vaults security
  - Locks
  - Drugs and conflict management
  - Information security
- ▶ ATM Security
  - Selecting locations for ATMs
  - Security concerns of ATMs and how to mitigate them
  - Best practices of ATM handling (Security perspective)
  - Composition and deployment of guards and weapons
  - Necessary protective parameters of vehicles and skills of drivers
  - Time schedules of loading machines
  - Electronic surveillances on locations where machines are installed
- ▶ Practical session (with vehicles and weapons)

### Methodology

Lectures, discussions and demonstrations

### Target Group

Security management officers and supervisors of financial institutions, security companies and Cash-in-Transit companies

### Duration

2 days

### Medium

English

### Resource Persons

Experienced security professionals

### Course Coordinator

Mr. Shalika Gunawardena

## Compliance for Non-Bank Financial Institutions

PROGRAMME 031-RM-06

20 & 21 June 2023

(Tuesday & Wednesday)

"Expansion of financial activities with increased complexity has exposed loopholes with respect to compliance of regulatory requirements. The non-compliance has resulted in financial institutions experiencing frauds and related losses. This in turn has augmented the importance of Compliance Officers and their staff in the context of all financial institutions. This programme is specially designed to give an insight into the current global standards as well as local compliance requirements for the compliance officers in the Finance companies."

## Learning Objectives

Upon completion of this programme, participants would be able to understand:

- ▶ The role and functions of compliance officers in financial institutions
- ▶ The international practices of compliance
- ▶ Laws and regulations governing the compliance aspects in financial institutions
- ▶ How to improve a compliance culture within financial institutions

## Course Content

- ▶ Importance of ethics in an organization to maintain high level of compliance and benefits of compliance
- ▶ Emerging trends in the NBFI sector and role of compliance officer designing an effective internal compliance system
- ▶ Understanding the regulatory environment and regulatory framework of compliance for financial institutions
- ▶ Overview of compliance requirements under the Finance Business Act (FBA) & the Finance Leasing Act (FLA)
- ▶ Overview of compliance requirements under Financial Transactions Reporting Act and Suppression of Terrorist Financing Act
- ▶ Compliance requirement under the key directions issued to Licensed Finance Companies (LFC) and Specialized Leasing Companies (SLC)
- ▶ Prompt Corrective Action (PCA) Framework

### Methodology

Lectures and discussions

### Target Group

Compliance officers, auditors, and staff of compliance departments of finance companies

### Duration

2 days

### Medium

English

### Resource Persons

Experienced officers from the banking industry

### Course Coordinator

Ms. Achini Arambawatta

## Integrated Risk Management for Financial Institutions

PROGRAMME 036-RM-07

11 & 12 July 2023

(Tuesday & Wednesday)

"Managing different types of risks associated with their business is a challenge that all financial institutions encounter. This programme is designed to provide an understanding of the characteristics of risks that affects Banks and tools available to mitigate those. A comprehensive review of key instruments used in risk management is presented with a solid foundation on how to use them."

## Learning Objectives

Upon completion of this programme, participants would be able to understand:

- ▶ Why has risk management become so crucial to banks?
- ▶ Decisions and time frame in implementing the new accord
- ▶ Competing internal approaches to the measurement of different types of risks
- ▶ Industry-standard methodologies for operational risk measurement

## Course Content

- ▶ Introduction to the risk management process
- ▶ Types of risk and risk management
  - Credit risk management
  - Market risk management
  - Operational risk management
  - Liquidity risk Assessment and Mitigation
  - Portfolio diversification & setting risk limits
- ▶ Regulatory review
  - Regulatory and supervisory framework
  - Corporate governance and risk management framework
  - Stress testing and scenario analysis

### Methodology

Lectures and discussions

### Target Group

Middle level officers of the Central Bank, commercial and specialized banks involved in risk management and related operations

### Duration

2 days

### Medium

English

### Resource Persons

Reputed and experienced practitioners from the banking industry

### Course Coordinator

Ms. Irosha Erangani

## Cyber Security Awareness

**PROGRAMME 051-RM-09**

**12 & 13 September 2023**

**(Tuesday & Wednesday)**

"At present, both individuals and corporates highly depend on Information and Communication Technology (ICT) to conduct their day-to-day tasks more efficiently. At the same time, they are increasingly exposed to ICT and cyber security threats that could result in disastrous consequences in a matter of seconds. This programme aims to provide an understanding of cyber security for the participants, enabling them to prevent and minimize risks related to ICT."

## Learning Objectives

Upon completion of this programme, participants would be able to understand:

- ▶ Concepts related to cyber security management
- ▶ Special security measures required for ICT on the financial institutions
- ▶ Practical usage of latest ICT security equipment and technologies

## Course Content

- ▶ Introduction
- ▶ IT security incidence
- ▶ Online threat landscape and common cyber-attack vectors
- ▶ Social engineering and phishing attacks
- ▶ Common malware attacks
- ▶ Introduction to computer security
- ▶ Cyber security and myths
- ▶ Authentication methods
- ▶ Frauds in electronic payment systems
- ▶ Introduction to privacy acts and legal aspects of data
- ▶ Introduction to cyber security insurance
- ▶ Introduction to IT security frameworks
- ▶ Best practices to prevent/minimize cyber incidents
- ▶ Case study
- ▶ How to react if your organization is being attacked

### Methodology

Lectures and discussions

### Target Group

Officers of the Central Bank, financial institutions, Government departments and any interested party

### Resource Persons

Well experienced professional in computer science

### Duration

2 days

### Medium

English

### Course Coordinator

Mr. Shalika Gunawardena

## Customer Protection Framework

PROGRAMME 056-RM-10

04 October 2023

(Wednesday)

“Financial industry heavily depends on the trust that the customers have on the financial system. Therefore, protecting the customers is extremely important to build up the trust towards the system and it is essential for the survival of entire financial industry. With that in mind, Central Bank introduced ‘Financial Customer Protection Framework’, which lays out guidelines for minimum standards that requires to protect financial customer rights and interests by Licensed Finance Companies (LFCs). This programme covers the ‘Financial Customer Protection Framework’, assisting participants to understand and implement the framework in the LFCs.”

## Learning Objectives

Upon completion of this programme, participants would be able to understand:

- ▶ Financial customer protection framework and minimum standards required
- ▶ Proper implementation of the framework and roles of responsibilities of different personnel in LFCs
- ▶ Effective management of customer complaints and role of Financial Consumer Relations Department of the Central Bank

## Course Content

- ▶ What is customer protection framework and its importance?
- ▶ Minimum standards on customer protection
- ▶ How to implement the minimum standards
- ▶ Role and responsibility of the Board of Directors
- ▶ Role of the Financial Consumer Relations Department
- ▶ Effectively managing customer relationships and handling customer complaints

### Methodology

Lectures and discussions

### Target Group

Officers of the Central Bank, financial institutions, and any interested party

### Duration

1 day

### Medium

English

### Resource Persons

Well experienced professional in finance science

### Course Coordinator

Ms. Achini Arambawatta



## Compliance for Licensed Commercial Banks and Specialized Banks

**PROGRAMME 064-RM-11**

**07 & 08 November 2023**

**(Tuesday & Wednesday)**

“Expansion of financial activities with increased complexity has exposed loopholes with respect to compliance of regulatory requirements. The non-compliance has resulted in financial institutions experiencing frauds and related losses. This in turn has augmented the importance of Compliance Officers and their staff in the context of all financial institutions. This programme is aimed to give such officials an insight into the current global standards as well as local compliance requirements.”

## Learning Objectives

Upon completion of this programme, participants would be able to understand:

- ▶ The role and functions of compliance officers in financial institutions
- ▶ The international practices of compliance
- ▶ Laws and regulations governing the compliance aspects in financial institutions
- ▶ How to implement a compliance culture within financial institutions

## Course Content

- ▶ Importance of ethics in an organization to maintain high level of compliance and benefits of compliance
- ▶ Regulatory framework of compliance for banking institutions
- ▶ Overview of compliance requirements under the Banking Act, No. 30 of 1988
- ▶ Best Practices on compliance (BASEL core principles)
- ▶ Creating compliance culture and the role of compliance officer
- ▶ Practical issues in compliance function
- ▶ Regulatory requirements imposed on banks by other regulatory/legal authorities
  - SEC regulations
  - Import control regulations
  - Tax regulations

### Methodology

Lectures and discussions

### Target Group

Officers of compliance departments of licensed banks and auditors

### Resource Persons

Senior legal professionals, qualified & experience compliance practitioners & officers of Central Bank of Sri Lanka

### Duration

2 days

### Medium

English

### Course Coordinator

Ms. Achini Arambawatta

# **TREASURY OPERATIONS**

## Fund Management

PROGRAMME 001-TO-01

18, 19 & 20 January 2023

(Wednesday, Thursday & Friday)

"Increase in sophistication in international financial transactions and high volatility in financial markets have posed new challenges to the fund managers and investors. They are forced to struggle continuously to generate acceptable returns to their stakeholders whilst minimising associated risks. Participants attending this workshop will gain an understanding of the key concepts in investment analysis and take effective decisions with respect to portfolio management and risk mitigation."

## Learning Objectives

Upon completion of the workshop, participants would be able to:

- ▶ Gain knowledge and skills in the area of fund management

- ▶ Build and manage an effective portfolio

## Course Content

- ▶ Introduction to the Investment Policy Statement (IPS): Its importance, main features and composition
- ▶ Valuation of fixed income securities
- ▶ Equity valuation process and techniques
- ▶ Monetary policy impact on fixed income securities

- ▶ Recent developments in government securities
- ▶ Derivative instruments
- ▶ Guidelines for portfolio management
- ▶ Managing risks in financial services
- ▶ Overview of asset allocation based on the IPS

### Methodology

Lectures and discussions

### Target Group

Officers of the Central Bank, commercial banks and other financial institutions and primary dealers

### Resource Persons

Qualified investment advisors and fund managers from the financial industry

### Duration

3 days

### Medium

English

### Course Coordinator

Ms. Hiruni Chamodi

## Operations of Treasury Back Office of the Financial Institutions

PROGRAMME 021-TO-02

27 & 28 April 2023

(Thursday & Friday)

“Smooth functioning of the back office of a treasury is critically important to ensure carrying out overall treasury operations efficiently. In this case, treasury managers have to play a significantly important role in improving the operational efficiency of the treasury back office to achieve financial objectives of any organization. This programme has been designed to improve the technical competency of officers who are mainly involved in back-office functions of a treasury.”

## Learning Objectives

- ▶ To enhance the knowledge and professional skills of treasury officers attached to treasury department
- ▶ To improve back-office operations
- ▶ To analyses the changing role of back office in treasury department

## Course Content

- ▶ Overview of treasury set-up structure of money and securities markets
- ▶ Overview of domestic back-office operations
- ▶ Structure of forex market deals and forex back-office operations
- ▶ Composition of investment portfolio, valuation of financial instruments, valuation of trading book and provisioning
- ▶ Operational risk management
- ▶ Operations in money, securities and forex market, settlement system and documentation
- ▶ Accounting of treasury operations under existing accounting practices as well as IFRS and hedge accounting
- ▶ Tax issues
- ▶ Legal and compliances

### Methodology

Lectures and discussions

### Target Group

Treasury officials, auditors who undertake auditing of treasury functions and any other interested party

### Resource Persons

Practitioners from treasury and related risk management departments of commercial banks

### Duration

2 days

### Medium

English

### Course Coordinator

Ms. Hiruni Chamodi

## Asset and Liability Management (ALM) for Banking Institutions

PROGRAMME 046-TO-03

23 & 24 August 2023

(Wednesday & Thursday)

"Financial Performance of banking institutions largely depends on how they succeed in managing market risk. This requires management of assets and liabilities more prudently. To cope with the emerging challenges in Asset and Liability Management (ALM), it is vital for bankers to be equipped with necessary techniques and be aware of the latest developments in ALM."

## Learning Objectives

Upon completion of this programme participants would be able to understand:

- ▶ Role and scope of ALM
- ▶ Techniques used for managing the market risk

## Course Content

- ▶ Role, scope and relevance of AML and role of Assets-Liability Committee (ALCO)
- ▶ Pricing of loans and deposit products
- ▶ Managing liquidity risk, interest rate risk and currency risk
- ▶ Introduction to SLFRS 9 financial instruments
- ▶ Classification of financial assets including the business model assessment and how it impacts treasury processes
- ▶ Determination of expected credit losses for different types of financial instruments

### Methodology

Lectures and discussions

### Target Group

Officers of the Central Bank, commercial banks, and other financial institutions

### Duration

2 days

### Medium

English

### Resource Persons

Industry practitioners

### Course Coordinator

Ms. Irosha Erangani

## Analysis of Fixed Income Investments

PROGRAMME 061-TO-04

25 & 26 October 2023

(Wednesday & Thursday)

"Fixed income investments represent one of the most important areas of portfolio management. The spectrum of these instruments includes both short-term and long-term products. Good understanding of the diversity of these instruments and associated risks are vital for the professionals in the industry. This programme provides a solid foundation on the concepts, operations, benefits and risks associated with these instruments."

## Learning Objectives

Upon completion of this workshop, participants would be able to understand the following aspects of fixed income securities;

- ▶ Basic features
- ▶ Valuation
- ▶ Measuring and managing risk

## Course Content

- ▶ Overview of fixed income securities
- ▶ Return and risk associated with the investments in fixed income securities
- ▶ Valuation of fixed income securities
- ▶ Valuation of fixed income securities – excel based
- ▶ Measurement of interest rate risk
- ▶ The term structure of interest rate
- ▶ Monetary policy impact on fixed income securities

### Methodology

Lectures, discussions, and practical sessions

### Target Group

Fund managers, financial analysts, investment analysts, portfolio managers, and officers engaged in fixed income securities market

### Resource Persons

Qualified and experienced senior officers from the Central Bank of Sri Lanka and other financial institutions

### Duration

2 days

### Medium

English

### Course Coordinator

Ms. Achini Arambawatta



# **ACCOUNTING AND FINANCIAL MANAGEMENT**

## Analysing Financial Statements

PROGRAMME 007-AF-01  
07,08 & 09 February 2023  
(Tuesday, Wednesday & Thursday)

"Analysing Financial Statements (ASF) is more than understanding the financial statements and mastering the analytical tools. It is important to blend analytical competencies, presentation capabilities as well as the technology with the above in order to craft a fully-fledged financial analyst. This course begins with the basics hence, a thorough knowledge of the Financial Statements and Finance concepts is not a must."

## Learning Objectives

Upon completion of the course, participants would be able to:

- ▶ Scrutinize financial statements
- ▶ Handle analytical tools used in analyzing financial statements
- ▶ Assess financial strengths and weaknesses of corporate enterprises

## Course Content

- ▶ Introduction to Accounting
- ▶ Understanding financial statements
- ▶ How to read an Annual Report
- ▶ Relationship between SWOT analysis and financial statement analysis
- ▶ Ratio analysis
- ▶ Credit analysis
- ▶ Capital structure and financing options
- ▶ Impact of macroeconomic variables on financial performance
- ▶ A case study on financial statement analysis

### Methodology

Lectures and discussions

### Target Group

Credit officers, accountants, data analysts, and any executive who wants to master the ASF knowledge and competencies

### Resource Persons

Reputed and experienced professionals from financial industry

### Duration

3 days

### Medium

English

### Course Coordinator

Ms. Achini Arambawatta

## Internal Controls and Auditing for Financial Institutions

PROGRAMME 025-AF-02

16 & 17 May 2023

(Tuesday & Wednesday)

"The stability and progress of an institution depends on the efficiency and effectiveness of continuous supervision of its operations. Internal controls, which is the first line of defense against irregularities, plays an important role in any organization. This programme details the process of designing and implementing internal controls, specifically for financial institutions. It systematically guides the participants on how to create a solid internal control structure by assessing and measuring risks, while providing an understanding of IS auditing."

### Learning Objectives

Upon completion of the course, participants would be able to:

- ▶ Understand the role of internal audit in the risk management process of financial institution
- ▶ Identify the lapses of internal procedures in their respective institutions
- ▶ Suggest necessary remedial measures
- ▶ Assist the higher management in improving financial management

### Course Content

- ▶ Corporate governance and the role of internal audit/international practices of internal auditors: standards & guideline
- ▶ Internal controls in banks and assessment of internal controls using audit tools and techniques
- ▶ Risk based internal audit/developing an audit plan through risk assessment
- ▶ Performing an internal audit/forensic auditing
- ▶ Information system risks and controls
- ▶ Auditing information systems
- ▶ Reporting of audit findings

#### Methodology

Lectures and case studies

#### Target Group

Officers of banks and other financial institutions and individuals requiring working knowledge on internal controls and auditing

#### Resource Persons

Reputed and experienced officers attached to audit functions in the banking and financial services industry

#### Duration

2 days

#### Medium

English

#### Course Coordinator

Mr. Kushan Chamara

## Financial Reporting Update for Banks and Non-Bank Financial Institutions

**PROGRAMME 044-AF- 03**

**15, 16 & 17 August 2023**

**(Tuesday, Wednesday & Thursday)**

"International Financial Reporting Standards (IFRS) was introduced with the aim of creating a global standard for financial reporting. Over one hundred countries have already adopted IFRS. Sri Lanka migrated to IFRS in 2012. Sri Lankan Accounting Standards are still being used along with IFRS, thus requiring professionals to be familiar with both standards. This programme is designed to provide participants an insight into both types of standards."

## Learning Objectives

Upon completion of the course, participants would be able to:

- ▶ Understand the importance of these accounting dimensions
- ▶ Learn how to apply these standards to financial statements

## Course Content

- ▶ Overview of SLFRSs and need for financial reporting
- ▶ Fair Value Management (SLFRS 13)
- ▶ Financial Instruments (SLFRS 9)
- ▶ Financial Instruments Impairments and Disclosure (SLFRS 9)
- ▶ Operating Segments (SLFRS 8)
- ▶ Revenue from Contracts with Customers (SLFRS 15)
- ▶ Major changes and impact on implementation of SLFRS 9
- ▶ Presentation of Financial Statements (LKAS 01)
- ▶ SLFRS 16 Leases
- ▶ Property, Plant and Equipment (LKAS 16)
- ▶ Related Party Disclosures (LKAS 24)
- ▶ Employee Benefits (LKAS 19)
- ▶ Income Taxes (LKAS 12)
- ▶ Consolidated Financial Statements (SLFRS 10)
- ▶ Joint Arrangements (SLFRS 11)
- ▶ Disclosure of Interest on other Entities (SLFRS 12)
- ▶ Investment Property (LKAS 40)

### Methodology

Lectures and discussions

### Target Group

Officers involved in the preparation and analysis of financial statements, and individuals willing to update their knowledge on the use of accounting standards

### Resource Persons

Experienced and qualified auditors and professional accountants

### Course Coordinator

Mr. Shalika Gunawardena

### Duration

3 days

### Medium

English

## Project Management

**PROGRAMME 059-AF-04**

**18, 19 & 20 October 2023**

**(Wednesday, Thursday & Friday)**

"Behind every successful project, there is a skillful and well-coordinated project management team. In the current context, to stay competitive, organizations have to undertake different and complex projects throughout their business operations. From the initial point of a project to its very end, project management staff may have to deal with numerous challenges while taking efforts to maintain the quality standards and the timeliness of the project. This programme is designed to equip participants with necessary skills and tools to handle such challenges that they will come across in managing different projects."

## Learning Objectives

Upon completion of the course, participants would be able to:

- ▶ Understand skills needed to be developed as a project manager
- ▶ Locate tools that can be used to manage projects from the beginning to end
- ▶ Understand ways to tackle challenges in managing projects

## Course Content

### Project Management

- ▶ What is a project?
- ▶ Project manager roles and responsibilities
- ▶ Project management life cycle

### Initiating a Project

- ▶ Why do a project?
- ▶ Business analysis of project management
- ▶ Creating a project charter
- ▶ Identifying the project stakeholders

### Planning a Project

- ▶ Defining the project management plan
- ▶ Writing the project scope statement
- ▶ Creating the project schedule
- ▶ Estimating the costs of a project
- ▶ Planning for project quality
- ▶ Planning to manage project risks

### Executing a Project

- ▶ Doing the project work
- ▶ Managing the project team
- ▶ Hosting effective and valuable project team meetings
- ▶ Communicating project status
- ▶ Managing the project stakeholders

### Monitoring and Controlling a Project

- ▶ Controlling the project work
- ▶ Managing and controlling the project team
- ▶ Controlling project communications
- ▶ Keeping project stakeholders engaged

### Closing a Project

- ▶ The final project challenge: customer acceptance
- ▶ Closing the project

### Methodology

Lectures, demonstrations, and group activities

### Target Group

Officers of the Central Bank, Government departments, financial institutions, and other interested individuals

### Duration

3 days

### Medium

English

### Resource Persons

Reputed and experienced resource persons in project management

### Course Coordinator

Ms. Thanuja Ekanayake

## Risk-Based IT Auditing

PROGRAMME 065-AF- 05

14 & 15 November 2023

(Tuesday & Wednesday)

“Information Technology (IT) provides a wider array of business opportunities for the banks and financial institutions that are creating new operating channels and transforming themselves to IT centric digital enterprises which rely heavily on IT platforms. In order to adhere to regulatory requirements and assure safety for the customers as well as these financial institutions, it is essential to develop a controlling and monitoring mechanism which validates these emerging operations. Hence, a Risk-based IT audit could be considered as an essential component which shelters these financial institution’s security strategy. Unlike a conventional audit, a Risk-based IT audit provides a thorough understanding of the organization’s functions and objectives by going in depth of the IT systems and networks whilst conducting a profound risk assessment to determine the risk threshold of the organization.”

## Learning Objectives

Upon completion of the course, participants would be able to understand:

- ▶ Fundamentals of IT audit process
- ▶ Risk measurement, assessment, and management
- ▶ Developing an IT audit strategy
- ▶ IT audit planning and implement IT audit
- ▶ Developing a Risk-based auditing

## Course Content

- ▶ IT governance: essential need and introduction to risk based IT audit
- ▶ Risk management and IT audit
- ▶ Overview of IT audit standards, tools
- ▶ Mechanisms adopted in IT auditing
- ▶ Introduction to risk-based auditing
- ▶ Planning an IT audit
- ▶ How to audit access control (physical and logical) and business continuity/disaster recovery
- ▶ Presentation of an Audit Report
- ▶ Case study and discussion of Audit Report

### Methodology

Lectures, discussions, conceptual sessions, case study analysis and experience sharing sessions

### Target Group

Internal auditors, IT managers, officers of the Central Bank and other financial institutions who are working in an IT centric service delivery environment

### Resource Persons

Experienced certified information system auditors

### Course Coordinator

Ms. Irosha Erangani

### Duration

2 days

### Medium

English



# **LAWS AND REGULATIONS**

## Legal Aspects Relating to Collateral (Sinhala Medium)

PROGRAMME 011-LR-01

27 & 28 February 2023

(Monday & Tuesday)

"Financial institutions have experienced huge losses due to poor assessment of collateral against lending. Hence, it is imperative for banks to make a proper assessment of the securities accepted as collateral and follow a proper system of executing documentation. This programme helps participants identify potential pitfalls through the comprehensive discussion of the legal framework governing collateral and sharing of past experiences by legal professionals."

## Learning Objectives

Upon completion of this programme, participants would be able to:

- ▶ Understand the procedures to be followed in extending commercial and project financing
- ▶ Acquire skills in preparing legal documents
- ▶ Understand techniques to safeguard bank funds against possible defaults

## Course Content

- ▶ Laws and regulations relating to credit operations
- ▶ Processing and approval of loan applications
- ▶ Valuation and insurance of collaterals
- ▶ Documentation of collateral
- ▶ Types of securities and legal documentation
- ▶ Mediation boards
- ▶ Recovery process
- ▶ Legal procedures in recovery of advances/ identification of instruments of securitization
- ▶ Foreclosure procedures and Parate execution

### Methodology

Lectures, group discussions and case studies

### Target Group

Officers of commercial banks, other relevant financial institutions working with credit operations, risk management or legal divisions

### Resource Persons

Experienced officers from the Central Bank of Sri Lanka and the banking industry

### Duration

2 days

### Medium

Sinhala

### Course Coordinator

Mr. Sithara Sanjeewa

## Foreign Exchange Regulations for Financial Institutions

**PROGRAMME 017-LR-02**

**28 & 29 March 2023**

**(Tuesday, Wednesday)**

**PROGRAMME 067-LR-09**

**28 & 29 November 2023**

**(Tuesday, Wednesday)**

"This programme discusses overall features of the Foreign Exchange Act along with recent developments in liberalization of foreign exchange regulations and related practices. The programme will also concentrate on the Current Account and Capital Account Transactions and regulations applicable to those."

## Learning Objectives

Upon completion of the programme, participants would be able to understand:

- ▶ The new Foreign Exchange Act (FEA) and the regulatory environment
- ▶ Its impact on banking, finance and macroeconomic management
- ▶ Rules, regulations, guidelines and directions issued on the FX transactions under the new FEA
- ▶ The statutory requirements to be fulfilled by authorized dealers on FX transactions
- ▶ The operational procedure of current and capital transactions

## Course Content

- ▶ Overview of the Foreign Exchange Act (FEA) and its salient features
- ▶ Introduction to current international transactions
- ▶ Order on residency and possession/ import and export of foreign currency and payments through Electronic Fund Transfer Cards (EFTCs)
- ▶ Regulations on types of foreign currency accounts and reporting to DFE
- ▶ Capital transactions carried out by persons resident in Sri Lanka
- ▶ Permitted capital transactions carried out by persons resident outside Sri Lanka
- ▶ Claiming migration allowance by emigrants
- ▶ Bank guarantees for capital transactions
- ▶ Measures introduced in recent past

### Methodology

Lectures and discussions

### Target Group

Officers of the Central Bank, commercial banks and other interested individuals

### Resource Persons

Experienced officers from Department of Foreign Exchange of the Central Bank of Sri Lanka

### Duration

2 days

### Medium

Sinhala

### Course Coordinator

Ms.Irosha Erangani

## Payment and Settlement Systems (PSS): Operational and Legal Aspects

PROGRAMME 019-LR- 03

20 & 21 April 2023

(Thursday & Friday)

"The efficiency and the reliability of the payment and settlement systems is instrumental for smooth functioning of the financial system and the overall economic activities. This sector has undergone vast changes in terms of sophistication and application of information technology. Increasing integration with international financial markets has forced us to follow international standards and codes. The aim of this course is to provide an in-depth understanding of the latest developments and best practices of payment and settlement system."

### Learning Objectives

Upon completion of the programme, participants would be able to understand the following aspects of payment and settlement systems:

- ▶ Distinguish between different systems with systemic importance
- ▶ Apply principles to enhance the safety and efficiency
- ▶ Identify risks and risk mitigation measures
- ▶ Institutional arrangements for payment and settlement system
- ▶ Trends in the use of payment and settlement instruments

### Course Content

- ▶ Payment instruments and modes
- ▶ Institutional arrangements for payment systems and risks on payment systems.
- ▶ Clearing systems
- ▶ Cheque clearing process including Cheque Imaging and Truncation System (CITS)
- ▶ Sri Lanka Interbank Payment System (SLIPS) and Common Electronic Fund Transfer Switch (CEFT), Common Electronic Fund Transfer Switch (CEFT), Common ATM Switch (CAS)
- ▶ Real Time Gross Settlements (RTGS)
- ▶ Combatting frauds in the payments industry
- ▶ Mobile banking: risks and challenges
- ▶ Fintech regulatory box
- ▶ Legal framework and oversight of PSSs
- ▶ New developments in the payment sector
  - Blockchain based shared KYC
  - Virtual currencies
  - CBDCs – Central Bank Digital Currencies, open banking, artificial intelligence

#### Methodology

Lectures and discussions

#### Target Group

Officers of the Central Bank, commercial banks and other financial institutions who are involved with the work on payment and settlement systems

#### Resource Persons

Senior officers involved in handling the payments and settlement systems in the facilitating institutions

#### Course Coordinator

Mr. Kushan Chamara

#### Duration

2 days

#### Medium

English

## Legal Aspects of Bank Lending

**PROGRAMME 022-LR-04(English Medium)**

**03 & 04 May 2023**

**(Wednesday & Thursday)**

**PROGRAMME 057-LR-08(Sinhala Medium)**

**09 & 10 October 2023**

**(Monday & Tuesday)**

"Lending is one of the primary sources of income for banks and thus special care and attention is required for lending related collateral and documentation. Improper or partial compliance with the legal requirements can cause massive losses to banks. This course is designed to impart knowledge on the legal framework related to lending and highlight best practices to follow, in order to avoid or minimise potential risks."

## Learning Objectives

Upon completion of this programme, participants would be able to:

- ▶ Recognize the legal framework for securities and documentation of loans and advances
- ▶ Understand the risks involved in supply of credit and documentation
- ▶ Identify the deficiencies in documentation
- ▶ Develop skills necessary to minimize credit risks arising from legal loopholes and improper documentation

## Course Content

- ▶ Types of securities and operational aspects of those
- ▶ Types of mortgage bonds and differences
- ▶ Law relating to personal guarantees
- ▶ Law affecting the mortgage of immovable and movables including advantages and disadvantages
- ▶ Law relating to Land Alienation Act and state lands
- ▶ Evolution of the acceptability of 3rd party mortgages and present status pursuant to the Supreme Court Judgments

### Methodology

Lectures, discussions, and case studies

### Resource Persons

Experienced officers from the banking industry

### Target Group

Officers of the Central Bank, commercial banks, and specialized banks, and other interested parties

### Course Coordinator

Ms. Thanuja Ekanayake (1st Programme)  
Ms. Irosha Erangani (2nd Programme)

### Duration

2 days

## Fundamentals of Preparation and Execution of Security Documents

PROGRAMME 039-LR-05

25 & 26 July 2023

(Tuesday & Wednesday)

"With every credit facility granted there is an element of risk for the financial institution, hence dependence on Securities is an important component in the Management of Credit while mitigating the risk. This is where effective preparation and execution of security documents come into play. This programme is designed to equip the officials in the preparation and execution of flawless documentation and make them understand the important operational aspects to meet any eventuality."

## Learning Objectives

Upon completion of this programme, participants would be able to:

- ▶ Understand the nature of collaterals in a legal context
- ▶ Be familiar with common documentation errors
- ▶ Understand other legal documents and their importance in relation to security documentation
- ▶ Implement remedial measures to overcome documentation errors

## Course Content

- ▶ Introduction to security documentation, types of securities & operational aspects and enforceability of those
- ▶ Types of insurance policies covering securities and mitigation of risks
- ▶ Brief introduction on recovery options and procedures
- ▶ Fundamentals of preparation and execution of security documents relating to immovable properties
- ▶ Applicability of Secured Transaction Act No. 49 of 2009, for movable securities
- ▶ Legal matters relating to parate execution and mortgage bond action
- ▶ Nature and legal implications of guarantees/ indemnities

### Methodology

Lectures, discussions and case studies

### Target Group

Legal officers, credit officers and other individuals involved in the preparation of security documentation relating to credit

### Duration

2 days

### Medium

English

### Resource Persons

Senior legal professionals and experienced industry practitioners

### Course Coordinator

Ms. Achini Arambawatta

## Legislation Relating to Banking and Financial Institutions

PROGRAMME 047-LR-06

28 & 29 August 2023

(Monday & Tuesday)

"Banks and financial institutions are prone to the risk associated with frauds and misconduct. The Legal Framework provides a safety net to mitigate such malpractices and maintain financial stability. Understanding the applicable legislation to the financial sector is important for those who are involved in financial sector services. This course has been drawn up to cover the core legislations and give an understanding of the legal framework for professionals of banks and other financial institutions."

## Learning Objectives

Upon completion of this programme, participants would be able to:

- ▶ Know the laws and regulations relating to financial institutions
- ▶ Understand the role of the financial institutions to comply with legislations

## Course Content

- ▶ An overview of the Finance Business Act
- ▶ Laws and regulations relating to leasing and hire purchases
- ▶ Prohibited schemes, unauthorized finance business and its legal consequences
- ▶ Financial Transactions Reporting Act, Prevention of Money Laundering Act, Convention for Suppression of Terrorist Financing Act
- ▶ An overview of the Foreign Exchange Act
- ▶ Payments and Settlements Systems Act
- ▶ Laws and regulations relating to commercial and specialized banks (Overview of the Banking Act and Directions)

### Methodology

Lectures and discussions

### Target Group

Senior officers of the Central Bank and other financial institutions

### Duration

2 days

### Medium

English

### Resource Persons

Experienced officers from the Central Bank of Sri Lanka

### Course Coordinator

Ms. Achini Arambawatta



## Regulatory Framework Relating to Non-Bank Financial Institutions

**PROGRAMME 053-LR- 07**

**20 & 21 September 2023**

**(Wednesday & Thursday)**

“Non-Bank Financial Institutions play a vital role in bridging the gap between organised and unorganised sectors of the Financial Service Industry. In order to scrutinise the process a regulatory and compliance framework has been in operation covering the NBFIs sector throughout the globe, which is subject to continuous revisions to address the emerging issues and professionals in this industry have to be updated on such revisions. This programme will cover new regulations imposed on institutions involved in the business of Finance. The participants will be given an overall understanding of the legal framework, governing finance business institutions and other laws and regulations which are also applicable to them.”

## Learning Objectives

Upon completion of this programme, participants would be able to gain a better knowledge on:

- ▶ Finance Business Act
- ▶ Financial Transactions Reporting Act
- ▶ Directions, rules, regulations, determinations, and guidelines relating to NBFIs
- ▶ Computation, preparation of statutory returns

## Course Content

- ▶ An overview of the non-bank financial institutions, its role and impact to the financial industry in Sri Lanka
- ▶ Finance Business Act No. 42 of 2011
- ▶ Financial Transactions Reporting Act
- ▶ Key directions including new directions issued to licensed finance companies in Sri Lanka
- ▶ Corporate Governance Direction No. 05 of 2021
- ▶ Technology Risk Management and Resilience
- ▶ Methodology to Compute statutory returns
- ▶ Computation of Capital Adequacy Ratios

### Methodology

Lectures and discussions

### Target Group

Officers of non-bank financial institutions

### Duration

2 days

### Medium

English

### Resource Persons

Senior officers from the Central Bank of Sri Lanka

### Course Coordinator

Ms. Hiruni Chamodi

# **RESEARCH AND DATA ANALYSIS**

## Applied Econometrics: Practical Approach Using E-Views Software

**PROGRAMME 002-RE-01**  
**26 January – 01 June 2023**  
**(18 Thursdays)**

**PROGRAMME 034-RE-02**  
**06 July – 09 November 2023**  
**(18 Thursdays)**

“Econometrics is the use of statistical methods to develop theories or to test existing hypothesis in economics and finance. It helps evaluating the impact of policies on the economy and also projects its future performance. E-Views is a software package that enables testing econometric models. This programme aims at strengthening knowledge in econometric methods and application of those using E-views software. At the end of the course, participants will be able to conduct their own research using the knowledge acquired.”

## Learning Objectives

Upon completion of this course, participants would be able to understand:

- ▶ Econometric methods and applications using E-Views
- ▶ Economic concepts and applications in applied economic research

## Course Content

- ▶ Introduction to E-views software
- ▶ Linear Regression Models: theory and application
- ▶ Choosing functional forms and testing for model specification
- ▶ Diagnostics Tests: Serial Correlation, Heteroskedasticity, Stability Test
- ▶ Time Series properties of data (Seasonality, Stationarity, etc)
- ▶ Introduction to Auto Regressive Distribution Lag (ARDL) Models and Error Correlation Models
- ▶ Simultaneous Equations Estimation
- ▶ Vector Auto Regression Model (VAR)
- ▶ Vector Error Correction Model (VECM)
- ▶ Volatility Model (ARCH and GARCH type model)
- ▶ Binary Dependent Variable Models (LOGIT and PROBIT)
- ▶ Introduction to Panel Data Analysis
- ▶ Introduction to forecasting

### Methodology

Lectures, demonstrations and practical sessions

### Target Group

Those who are interested in improving their research skills for their career development (with a reasonable understanding of fundamental economic theories and econometric concepts)

### Duration

18 half a days  
(one day per week)

**Medium**  
English

### Resource Persons

Experienced lecturers in E-views software

### Course Coordinator

Mr. Shalika Gunawardena (1st Programme)  
Ms. Hiruni Chamodi (2nd Programme)

## Basic Econometrics Using R Software

PROGRAMME 049-RE-03

06 September– 11 October 2023

(6 Wednesdays)

“In a world filled with numbers, a person who can perform rigorous analysis has an obvious advantage over others. R studio provides a platform with various options to analyze, model and forecast data, leading you to make better informed decisions.”

## Learning Objectives

Upon completion of this course, participants would be able to:

- Understand the basic econometric techniques

- Construct and interpret basic econometric models using R Software

## Course Content

- Introduction to key econometric tools  
- Descriptive statistics and estimation concepts
- R programming for econometric analysis  
- Introduction to R Studio environment, basic programming techniques, R for data analysis
- Linear Regression Models - Simple and Multiple Linear Regression Model estimation using R

- Timeseries Analysis - Autoregressive (AR) and Moving Average (MA) model estimation using R
- Multivariate Timeseries Analysis - Vector Autoregression (VAR) Model estimation using
- (Certificates will be awarded based on the assessment conducted at the end of the course)

### Methodology

Lectures and practical sessions

### Target Group

Data analysts, business analysts, planning executives and managers, officers of Central Bank and other interested parties

### Resource Persons

Experienced resource person from Central Bank of Sri Lanka

### Duration

6 half a days  
(one day per week)

### Medium

English

### Course Coordinator

Ms.Hiruni Chamodi

## Research in Economics

**PROGRAMME 062-RE-04**

**03 November – 22 December 2023**

**(8 Fridays)**

“Formulating policies both at micro and macro level and their effective implementation requires informed decision making. Continuous research in the area of concern is imperative for such decisions. The availability of software packages to test econometric models has enabled the researchers to conduct advanced research with relatively larger and more complex databases. This course, conducted in coordination with the Economic Research Department of the Central Bank of Sri Lanka will provide a structured approach to the process of undertaking research, formulating research questions and setting up a research proposal and conducting effective research.”

## Learning Objectives

Upon completion of this course, participants would be able to:

- ▶ Understand some basic concepts of research and its methodology
- ▶ Identify appropriate research topics
- ▶ Select and define appropriate research problem and parameters
- ▶ Develop a research proposal
- ▶ Organize, conduct and write a research paper

## Course Content

- ▶ Background to Economic Research
- ▶ Developing an effective research question
- ▶ Model specification
- ▶ Structuring a research paper
- ▶ Literature review
- ▶ Data and data analysis
- ▶ Hypothesis testing and statistical data
- ▶ Basic econometric techniques
- ▶ Analyzing and interpreting results
- ▶ Communicating the findings
- ▶ Developing a research proposal

### Methodology

Lectures, workshops, group discussions, readings, exercises, assignments and computer based practical sessions

### Target Group

Researchers, postgraduate aspirants, and academics who are interested in research in economics

### Duration

8 half a days  
(one day per week)

### Medium

English

### Resource Persons

Research Advisory Panel (RAP) of the Economic Research Department, Central Bank of Sri Lanka

### Course Coordinator

Ms. Thanuja Ekanayake

**ECONOMICS**

## Interest Rate and Exchange Rate Dynamics: Impact on Banking Operations

PROGRAMME 010-EC-01

21 & 22 February 2023

(Tuesday & Wednesday)

"Interest rate and exchange rate are two prominent macroeconomic variables in an economy. Their movements are influenced by changes in both local and global economic environment. Interdependence of these two variables and the high degree of volatility in their movement pose continuous challenges to those in the financial sector and the policy makers who are entrusted with the responsibility of maintaining macroeconomic stability. This programme is aimed at providing a comprehensive analysis of interrelationships among interest rate and exchange rate and their impact on banking operations."

## Learning Objectives

Upon completion of this course, participants would be able to:

- ▶ Understand the impact of fluctuations in interest rate and exchange rate on operations of banking institutions
- ▶ Acquire knowledge on managing risk associated with interest rate and exchange rate movements
- ▶ Understand the links between exchange rates, interest rates, the FI market and equity market and its impact on the economy

## Course Content

- ▶ Monetary policy implementation
- ▶ Global developments and its impact on Sri Lanka
- ▶ Interest rate parity and exchange rate parity
- ▶ How to minimize interest rate and exchange rate risk (A practitioner's perspective)
- ▶ Market response to interest rate and exchange rate movements (Fixed income market)
- ▶ Market response to interest rate and exchange rate movements (Equity market)

### Methodology

Lectures and discussions

### Target Group

Officers of the Central Bank, commercial banks, other financial institutions and any other interested parties

### Resource Persons

Professionals from the financial industry

### Course Coordinator

Ms.Hiruni Chamodi

### Duration

2 days

### Medium

English



## Interpreting Economic Data

PROGRAMME 026-EC-02

23, 24 & 25 May 2023

(Tuesday, Wednesday & Thursday)

“Economic data plays a vital role in decision making from an investors and analyst’s point of view. However, economic data will be of better use, only if they are interpreted correctly. This programme is designed to give an insight on economic data related to both Sri Lankan and global context while enhancing the ability of data interpretation of participants.”

## Learning Objectives

This programme aims to give an insight on available data on World and Sri Lankan Economy while enhancing the ability of data interpretation of the participants

## Course Content

- ▶ Introduction  
Interpreting Economic Data, Importance of Correct Interpretations, Reliable Data Sources
- ▶ Interpreting National Accounts Statistics  
GDP data: Production, Expenditure, and Income Approaches
- ▶ Interpreting Monetary and Financial Statistics and Inflation Indicators  
Interest rates, Monetary Aggregates, other Financial Statistics, Price Indices and Inflation
- ▶ Interpreting External Sector Statistics  
Export, Import and Trade Balance, Balance of Payment, External Debt, International Reserves
- ▶ Introduction to Surveys and Interpreting Business Survey Results  
Purchasing Managers’ Index (PMI) Surveys and Business Outlook Survey (BOS)
- ▶ Interpreting Fiscal Statistics
- ▶ Introduction to Labor Statistics
- ▶ Interpreting Forecasts  
Interpreting Near-term and Medium-term forecasts
- ▶ World Economic Data

### Methodology

Lectures and discussions

### Target Group

Bankers, journalists, university students and other interested parties

### Resource Persons

Senior officials of the Central Bank of Sri Lanka and Ministry of Finance

### Course Coordinator

Ms. Irosha Erangani

### Duration

3 days

### Medium

English

## Monetary Law Act and Operations of the Central Bank

PROGRAMME 030-EC-03

13 & 14 June 2023

(Tuesday & Wednesday)

“Monetary Authority/ Central Bank is the apex institution in the monetary and the financial system in any country. Its functions and operations influence almost all sectors of the economy directly or indirectly. Hence, understanding the operations and policies of the Central Bank and the nature of their impact is vital for effective implementation of individual and institutional ventures.”

## Learning Objectives

The objective of the programme is to enhance the knowledge of the participants on the functions and operational activities of the Central Bank of Sri Lanka (CBSL)

## Course Content

- ▶ Monetary Law Act (MLA)
- ▶ Objectives of CBSL
- ▶ Key functions of CBSL
  - Economic and price stability
  - Financial system stability
- ▶ Ancillary functions of CBSL
  - Currency issues and management
- ▶ Agency functions
  - Employees’ Provident Fund management
  - Foreign exchange management
  - Public debt management
- ▶ Financial intelligence services
- ▶ Payment and settlement systems

### Methodology

Lectures and discussions

### Resource Persons

Senior officials of the Central Bank of Sri Lanka

### Target Group

Officers of the Central Bank, banking institutions, other financial institutions and other interested parties

### Course Coordinator

Ms. Thanuja Ekanayake

### Duration

2 days

### Medium

English

## Public Debt Management and Debt Sustainability

PROGRAMME 037-EC-04

17 & 18 July 2023

(Monday & Tuesday)

“Public debt is an essential component in the fiscal policy. However, improper management of public debt could lead to devastating consequences for economies and therefore, effective management of debt with proper tools and techniques is vital. This course will take participants through the fundamental principles of public debt management, taking current developments into account, and will equip them with the latest tools and techniques to manage their debt portfolios effectively.”

## Learning Objectives

Upon completion of this course, participants would be able to:

- ▶ Identify interlinkages of fiscal policy and the creation of public debt
- ▶ Understand main areas of public debt management
- ▶ Recognize key debt indicators
- ▶ Understand debt issuance and settlement processes
- ▶ Identify the key drivers of public debt
- ▶ Identify the risks of high debt and the main components of a debt sustainability analysis to assess the risk of debt distress
- ▶ Evaluate safe debt levels during uncertain times
- ▶ Understand the key aspects of a Medium-Term Debt Management Strategy (MTDS)

## Course Content

- ▶ Fiscal performance and debt dynamics in Sri Lanka
- ▶ Key players in debt management and government borrowing programme
- ▶ Domestic and external debt financing strategies and instruments
- ▶ Government securities/ISBs
- ▶ Debt issuance processes: Foreign debt (Foreign project/programme loans, FCTFF, OBUs)
- ▶ Servicing public debt
- ▶ Debt statistics compilation and reporting
- ▶ Government securities market: Lanka Settle operations, regulations and current developments
- ▶ Risk management of public debt, Debt Sustainability Analysis (DSA) and Medium-Term Debt Management Strategy (MTDS)
- ▶ Lesson learnt, liability management, debt restructuring and way forward
- ▶ Panel discussion

### Methodology

Lectures and discussions

### Target Group

Officers of Central Bank, Ministry of Finance and other Government institutions and other interested parties

### Resource Persons

Senior officers of Central Bank of Sri Lanka and Ministry of Finance

### Course Coordinator

Mr. Shalika Gunawardena

### Duration

2 days

### Medium

English

## Monetary Policy and Monetary Operations

PROGRAMME 050-EC-05

08 September 2023

(Friday)

“Central Bank conducts monetary policy with the intention of achieving price stability within the economy. This programme will take participants on a journey through various aspects of the monetary policy mechanism including tools, frameworks and recent trends relating to monetary conditions. It enables them to understand how monetary policy operations are conducted at the Central Bank and its implications on performance of financial market and other broader economic outcomes.”

## Learning Objectives

Upon completion of this course, participants would be able to:

- ▶ Understand the importance of effective monetary management to foster sustainable growth
- ▶ Understand the nature of monetary policy transmission mechanism
- ▶ Understand different types of monetary policy strategies
- ▶ Examine the consequences of different monetary policy strategies

## Course Content

- ▶ Theoretical aspects of monetary policy: objectives, instruments, targets and monetary transmission
- ▶ Evolution of monetary policy in Sri Lanka and recent monetary policy action
- ▶ Monetary policy operations
- ▶ Flexible inflation targeting framework and forward-looking monetary policy

### Methodology

Lectures and discussions

### Target Group

Officers of the Central Bank, commercial banks, other financial institutions, university lecturers, and any other interested parties

### Duration

1 day

### Medium

English

### Resource Persons

Senior officers from the Central Bank of Sri Lanka

### Course Coordinator

Ms. Irosha Erangani

## How Currency Circulation Works And Its Impact on the Economy

**PROGRAMME 060-EC-06**

**24 October 2023**

**(Tuesday)**

“Currency in circulation is one of the most important elements of an economy. Hence, it is essential that economic agents, specially financial professionals have a sound knowledge of how currency in circulation works in the economy. However, there are many misconceptions and confusions regarding currency in circulation and money printing in the society. This programme aims to give the participants an overall understanding about how currency circulation works within an economy and to reduce misconceptions regarding its outcomes.”

## Learning Objectives

Upon completion of this programme, the participant will be able to understand:

- ▶ Role of Currency department of Central Bank of Sri Lanka
- ▶ Economic impact of fluctuations in currency in circulation
- ▶ How Central Bank controls currency in circulation

## Course Content

- ▶ Role of Currency Department of Central Bank of Sri Lanka
  - Accepting deposits
  - Storing
  - Processing
  - Destruction
  - Issuing
- ▶ Forecasting currency requirement
- ▶ Currency printing process
- ▶ Contingency currency stocks
- ▶ Meaning of Currency in Circulation (CIC)
- ▶ Economic impact of fluctuations in CIC (inflation, exchange rates, growth, etc.)
- ▶ How the Central Bank controls CIC
- ▶ Analysis of Sri Lanka's current economic condition related to CIC
- ▶ Common misconceptions on currency printing

### Methodology

Lectures and discussions

### Resource Persons

Senior officers of Central Bank of Sri Lanka

### Target Group

Any interested party

### Course Coordinator

Mr. Shalika Gunawardena

### Duration

1 day

### Medium

English

# **HUMAN RESOURCES AND GENERAL MANAGEMENT**

## Techniques of Effective Writing

PROGRAMME 009-HR-01

15 February 2023

(Wednesday)

"In a world where the written word is evolving and transcending geographical boundaries, mastering the most effective means of its use will win the day. Many things can be done with writing in a clearer, more credible and persuasive language to maintain an effective communication and relationship between the stakeholders. The purpose of this programme is to give a guidance to the bankers to take their writings towards the reader more effectively."

## Learning Objectives

Upon completion of the workshop, participants would be able to:

- ▶ Identify fundamentals in effective writing and commonly using sentences patterns in business writing
- ▶ Generate and organise ideas effectively to save time and effort
- ▶ Use format to emphasise main ideas and increase readability
- ▶ Write tight, effective sentences by reducing unnecessary wordage
- ▶ Craft the memos, business letters, emails and reports with accuracy and clarity

## Course Content

- ▶ Planning and structuring effective writing
- ▶ Apply writing techniques for success
- ▶ Craft memos, business letters, emails and reports with accuracy and clarity
- ▶ Trends in formal/business writing in the digital age
- ▶ Practical application of writing skills

### Methodology

Lectures and discussions

### Resource Persons

Experienced resource person in the industry

### Target Group

Everyone keen on personal development

### Duration

1 day

### Medium

English

### Course Coordinator

Ms. Irosha Erangani



## Leading to Drive Your Team

**PROGRAMME 016-HR-02**

**21 & 22 March 2023**

**(Tuesday & Wednesday)**

“There is a constant argument on whether great leaders are born with innate leadership skills or if you can develop people into leaders. Regardless of the fact that whether someone is a “born leader” or not, there is a room for everyone to learn new skills and develop their leadership competencies and lead the team they work in. This is programme which helps you to develop your leadership skills and enable you to navigate through testing times and guide your peers, subordinates to achieve the ultimate goal of your organization.”

## Learning Objectives

Upon completion of the workshop, participants would be able to:

- ▶ Identify their leadership style and understand different characteristics of other leadership styles
- ▶ Develop a clear communication strategy which will thrive the team they work in
- ▶ Build cohesiveness within a team with an orientation of achieving results

## Course Content

- ▶ Managing the self to become a better leader
- ▶ Influence-persuading others to gain their cooperation and commitment from top to bottom
- ▶ Self-awareness use reflection and feedback to gain insight into the strengths and address the development needs
- ▶ Communicating the advantage of collaborating as a team
- ▶ Clarifying team norms and motivating the team
- ▶ Building self and team awareness – recognizing strengths and blind spots in yourself and others
- ▶ Innovatively make instant decisions and building resilient staffers
- ▶ Understanding the barriers to teamwork and solve them instantly
- ▶ Building a peak performing team

### Methodology

Discussions and Activities

### Resource Persons

Renowned leadership trainers

### Target Group

Senior and middle level managers from any industry

### Course Coordinator

Mr. Kushan Chamara

### Duration

2 days

### Medium

English

## Procurement Management and Tender Procedures

**PROGRAMME 027-HR-03**

**30 & 31 May 2023**

**(Tuesday & Wednesday)**

“Proper understanding of rules and regulations related to conducting tender procedures for procurement accurately is imperative for officers handling these operations to avoid risks and related losses. Efficient procurement will ensure that organizations secure economic assets in the optimal way for the organization. This programme is designed to give the participants a wider exposure on all aspects of procurement procedures and related rules and regulations.”

## Learning Objectives

Upon completion of the workshop, participants would be able to:

- ▶ Understand the procurement management procedures related to equipment and services
- ▶ Identify the different types of procurement methods and related procedures
- ▶ Effectively evaluate the Bids and take profitable procurement decisions

## Course Content

- ▶ Concept and principles of procurement
- ▶ Roles and responsibilities of Procuring Entity, Procurement Committee, Technical Evaluation Committee and Bid Opening Committee
- ▶ Methods of procurement
- ▶ Standard of bidding documents
- ▶ Selections of consultants
- ▶ Evaluation of bids and case studies
- ▶ e-GP system development and implementation in Sri Lanka

### Methodology

Lectures, discussions, and practical activities

### Resource Persons

Reputed and experienced resource persons in procurement management

### Target Group

Officers of the Central Bank, Government departments and financial institutions

### Course Coordinator

Ms. Hiruni Chamodi

### Duration

2 days

### Medium

English

## Strategic HRM in Finance Industry

**PROGRAMME 029-HR-04**

**06 & 07 June 2023**

**(Tuesday & Wednesday)**

"Human Resources Departments play a vital role in any organization when it comes to recruiting right people, developing them and retaining this developed human capital within the entity. In playing this role, dynamics of the labour market and expectations of the human capital have to be well understood along with the organization's business objectives. This programme will provide an opportunity for its participants to explore how banks and financial institutions can synchronize their HR strategies with the business strategy."

## Learning Objectives

- ▶ To prepare the HR Managers to accept future business challenges
- ▶ To align workforce planning with business strategy
- ▶ To develop the role of training and development in building human competency
- ▶ To involve HR in helping Business Heads in achieving corporate goals

## Course Content

- ▶ Emerging challenges in the banking industry and NBFI sector
- ▶ HR role as a business partner
- ▶ Talent management - skill matrix
- ▶ Training, coaching and counseling
- ▶ Grievances handling methods
- ▶ Talent drought and handling millennials
- ▶ Emotional intelligence in HR Management
- ▶ Competency mapping

### Methodology

- Interactive presentations
- Sharing of real-life scenarios and practical experiences
- Group activities and discussions
- Sharing best practices

### Resource Persons

Certified trainers and experienced HR professionals

### Target Group

Middle to senior management and HR practitioners in finance industry

### Course Coordinator

Mr.Kushan Chamara

### Duration

2 days

### Medium

English

## Art of Writing Research Papers

PROGRAMME 038-HR-05

19 & 20 July 2023

(Wednesday & Thursday)

"A research paper is a piece of academic writing that includes analysis and interpretation of data leading to evidence-based knowledge outcome on a particular topic. Language usage and the process of compiling research papers require focused and analytical writing to ensure a high-quality output. This programme is intended to enrich participants' skills and knowledge with the current trends in scientific writing and guide them on the process of developing a research paper of superior quality."

## Learning Objectives

Upon completion of the workshop, participants would be able to:

- ▶ Identify fundamentals in Effective writing and commonly using sentences patters in business writing
- ▶ Generate and organize ideas effectively, to save time and effort
- ▶ Use format to emphasize main ideas and increase readability
- ▶ Write tight, effective sentences by reducing unnecessary wordage
- ▶ Craft the memos, business letters, emails and reports with accuracy and clarity

## Course Content

- ▶ Introduction to academic writing
- ▶ Using proper grammar
- ▶ Constructing complex sentences
- ▶ Using punctuation marks effectively
- ▶ Common mistakes in academic writing
- ▶ Paraphrasing
- ▶ Paragraphing
- ▶ Summarizing
- ▶ Literature review writing
- ▶ Research paper writing
- ▶ Avoiding plagiarism
- ▶ Reference & citation
- ▶ Describing charts and tables

### Methodology

Lectures and discussions

### Target Group

Officers of Central Bank, financial institutions, Government institutions, undergraduates, and other interested parties

### Resource Persons

Highly experienced panel of lecturers from universities

### Course Coordinator

Mr.Kushan Chamara

### Duration

2 days

### Medium

English

## Personality Development and Corporate Etiquette

PROGRAMME 045-HR-06

22 August 2023

(Tuesday)

"This workshop is designed to enhance the personal and professional competency of participants thus giving them an extra edge and setting them apart from their peers, when it matters most."

### Learning Objectives

Upon completion of the workshop, participants would be able to:

- ▶ Work in a more professional manner
- ▶ Project a confident personality, a professional image and mannerism that creates positive impression among people
- ▶ Select the right grooming technique for professional outlook
- ▶ Understand body language and its significant role in communication
- ▶ Be comfortable and able to adapt well in any formal business or informal situations

### Course Content

- ▶ The art of self-introduction
- ▶ Making a great first impression
- ▶ Inner image
- ▶ Communication skills
- ▶ Business etiquette and protocol
- ▶ Correct attitude
- ▶ Wardrobe strategies
- ▶ Improving overall appearance

#### Methodology

Lectures, presentations, and demonstrations

#### Target Group

Anyone keen on personal development

#### Resource Persons

Certified trainers and experienced HR professionals

#### Duration

1 day

#### Medium

English

#### Course Coordinator

Ms. Hiruni Chamodi

## Corporate Governance for Licensed Banks

PROGRAMME 054-HR-07

26 & 27 September 2023

(Tuesday & Wednesday)

"Implementation of proper Corporate Governance practices is of crucial importance for financial institutions as it facilitates a system of rules and practices that determines how an institution should operate aligning the interest of all its stakeholders. Accordingly, this workshop has been designed to educate the participants on the current best practices in corporate governance, with a special focus on the roles of the board committees and directors. It also aims to guide participants on the systematic implementation process of corporate governance whilst assessing the costs, benefits and challenges involved with it."

## Learning Objectives

Upon completion of this programme, participants would be able to:

- ▶ Identify the current thinking and developments in the field of corporate governance
- ▶ Understand the interrelationship between management, finance, law and ethics in the field of corporate governance
- ▶ Develop ethics and values needed in financial institutions and understand the relationship to corporate governance

## Course Content

- ▶ Evolution and an overview of code of best practice on Corporate Governance
- ▶ Role of the CEO and Executive Management
- ▶ Significance of Corporate Governance and board's composition and processes
- ▶ Committees of the Board of Directors and other Corporate Governance aspects
- ▶ Duties and responsibilities: A Director's perspective and a panel discussion

### Methodology

Lectures and discussions

### Target Group

Senior and middle level officers working in licensed banks

### Resource Persons

Experienced officers from the Central Bank of Sri Lanka

### Course Coordinator

Ms. Achini Arambawatta

### Duration

2 days

### Medium

English

## Awakening the Speaker in You

**PROGRAMME 058-HR-08**

**12 & 13 October 2023**

**(Thursday & Friday)**

“Delivering a speech or a presentation can be a nerve-racking experience for many of you. You may feel that articulating your ideas in front of an audience smoothly and clearly is a very tough task. You are not alone in this. However, in the competitive corporate world, people who have effective verbal communication skills will have an unmatched advantage over the others in performing their job role. Therefore, this programme has been designed to treat this fear and empower its participants to uncover their skills and become an effective communicator.”

## Learning Objectives

Upon completion of this programme, the participants will be able to:

- ▶ Learn and practice necessary skills to address an audience with more confidence
- ▶ Understand elements of an impactful speech / presentation
- ▶ Understand the characteristics of an audience and find ways to create interest and engage with them to communicate effectively
- ▶ Communicate the intended message and create a lasting impression in the audience

## Course Content

- ▶ Introduction to public speaking
- ▶ Understanding the audience
- ▶ Structuring your speech (Opening, the Body and Conclusion)
- ▶ Developing the speech (Gathering materials and researching)
- ▶ Using visual aids
- ▶ Using your language effectively
- ▶ Supporting your ideas
- ▶ Techniques in delivering a speech
- ▶ Delivering an impromptu speech
- ▶ Ethics in public speaking
- ▶ Speech marathon activity

### Methodology

Discussions and interactive activities

### Target Group

Anyone who wants to awaken the speaker in him / herself

### Resource Persons

Professional coaches and experienced public speakers

### Course Coordinator

Mr.Kushan Chamara

### Duration

2 days

### Medium

English



## Stress Management

**PROGRAMME 066-HR-09**

**21 November 2023**

**(Tuesday)**

“The bills won’t stop coming, there will never be more hours in the day, and your work and family responsibilities will always be demanding. But you have a lot more control than you might think. Stress management is all about taking charge of your lifestyle, thoughts, emotions, and the way you deal with problems. No matter how stressful your life seems, there are steps you can take to relieve the pressure and regain control. If managed well, stress is a motivating factor.”

## Learning Objectives

Upon completion of the programme, participants would be able to understand:

- ▶ What is Stress?
- ▶ Common myths about stress
- ▶ Why individuals respond differently during a stressful situation?
- ▶ Chronic versus acute stress
- ▶ How much of stress is not harmful
- ▶ How to assess stress level
- ▶ How to avoid and reduce stress

## Course Content

- ▶ The nature of stress and common causes of stress
- ▶ Symptoms of stress
- ▶ Techniques for coping with stress
- ▶ Identifying stress at work and at home
- ▶ Improving interpersonal skills
- ▶ Health risks associated with stress
- ▶ Psychology of changing behaviour
- ▶ Uncovering negative thinking
- ▶ Time management as a treatment
- ▶ Social causes of stress
- ▶ Counselling in relation to stress management
- ▶ How to assess change in your attitude, behaviour and goals for the future
- ▶ Work life balance

### Methodology

Lectures, group discussions, presentations and exercises

### Resource Persons

Professional trainers in personal development

### Target Group

Everyone keen on personal development

### Duration

1 day

### Medium

English

### Course Coordinator

Ms. Hiruni Chamodi

# **RURAL SECTOR DEVELOPMENT, SUSTAINABLE FINANCE AND MICROFINANCE**

## Micro, Small and Medium Enterprise Financing and Business Development (Sinhala Medium)

PROGRAMME 014-RD-01

08 & 09 March 2023

(Wednesday & Thursday)

"The Micro, Small and Medium scale enterprise sector is considered as a unique sector that affects the economic promotion of developing countries as well as increasing employment, raising per capita income, lowering the poverty rate or eliminating poverty. Therefore, this program is designed for Micro, Small and Medium enterprises to improve their understanding of how to build sustainable models that attract target groups."

### Learning Objectives

Upon completion of the course, participants would be able to gain better knowledge on:

- ▶ Role of small and medium enterprises in economic development
- ▶ The relationship between microfinance and small and medium enterprises
- ▶ Financing and recovery of micro, small and medium enterprises
- ▶ Evaluate the success of a financial institution
- ▶ Entrepreneurship development

### Course Content

- ▶ Identifying micro, small and medium enterprises and the role of SMEs in economic development
- ▶ The administrative structure of a successful microfinance institution and the relationship between microfinance and small and medium enterprises
- ▶ Business feasibility study
- ▶ Preparation and analysis of project reports
- ▶ Financing micro, small and medium enterprises through formal financial institutions
- ▶ Debt recovery
- ▶ Evaluating the success of a micro, small and medium enterprise financial institution
- ▶ Transforming a microfinance institution into a medium-sized enterprise
- ▶ Preparation of accounts
- ▶ Business follow-up
- ▶ Entrepreneurship development
- ▶ Entrepreneurship and financial literacy
- ▶ Entrepreneur and digital transactions

#### Methodology

Lectures, discussions and case studies

#### Target Group

Officials of commercial banks, development banks and microfinance institutions involved in microfinance

#### Resource Persons

Experienced resource persons specialized in microfinance

#### Course Coordinator

Ms. Achini Arambawatta

#### Duration

2 days

#### Medium

Sinhala

## Developing Green Finance Products

PROGRAMME 052-RD-02

18 & 19 September 2023

(Monday & Tuesday)

"A sustainable financial system creates, values, and transacts financial assets in ways that shape real wealth to serve the long-term needs of a sustainable and inclusive economy along all dimensions relevant to achieving those needs, including economic, social, and environmental issues. In this backdrop, in the year 2019, the Central Bank of Sri Lanka launched the Roadmap for Sustainable Finance which provides a broad direction to financial regulators and financial institutions to effectively manage Environmental, Social and Governance (ESG) risks associated with projects they finance and promotes assistance to businesses that are greener, climate-friendly, and socially inclusive. This road map is now in the process of being implemented."

## Learning Objectives

Upon completion of this programme, participants would be able to understand:

- ▶ The concept of Sustainable Finance in a broader way
- ▶ The rationale, global trends and international best practices
- ▶ Environmental social risk management for banks and regulatory developments

## Course Content

- ▶ Sustainable development needs of Sri Lanka
- ▶ Global sustainable finance framework
- ▶ Current sustainable finance development in Sri Lanka
- ▶ Green finance products and new product development
- ▶ Environmental impacts of industries
- ▶ Environmental and social risk management
- ▶ Regulatory aspect on sustainable finance

### Methodology

Lectures and discussions

### Target Group

Officers who are working on implementation of sustainable finance practices from banks and financial institutions

### Resource Persons

Industry practitioners and officers from environmental agencies

### Course Coordinator

Mr. Kushan Chamara

### Duration

2 days

### Medium

English

# **INFORMATION TECHNOLOGY**

## Intermediate Course in MS Excel

**PROGRAMME 008-IT-01**  
**10, 17 & 24 February 2023**  
**(Fridays)**

“Microsoft Excel is the most popular data handling tool used in many organisations today. It facilitates to record, sort, analyse and present data, enhancing the productivity of individuals and organisations. This course introduces many features of the software focusing on problem solving and practical usage.”

### Learning Objectives

Upon completion of the course, participants would be able to:

- ▶ Understand features and functions within Microsoft Excel
- ▶ Realize the advantages of using a powerful electronic spreadsheet
- ▶ Identify common errors
- ▶ Create charts, graphs and tables
- ▶ Present data

### Course Content

- ▶ A glance of spreadsheets
- ▶ Formatting
- ▶ Formatting problems
- ▶ Sorting and filtering
- ▶ Data validation
- ▶ Fast data entry techniques
- ▶ Tables
- ▶ Formulas & functions
- ▶ Naming
- ▶ Formula errors
- ▶ Formula-auditing tools
- ▶ Subtotals
- ▶ Templates
- ▶ Inserting shapes and objects
- ▶ Charts
- ▶ Hyperlinks
- ▶ Page layout and printing
- ▶ Exporting workbooks
- ▶ Worksheet management

#### Methodology

Lectures, demonstrations and practical sessions

#### Target Group

Officers of the Central Bank, commercial banks and other institutions who wish to expand their knowledge on MS Excel

#### Duration

3 full days  
(one day per week)

**Medium**  
English

#### Resource Persons

An experienced officer from the  
Central Bank of Sri Lanka

#### Course Coordinator

Mr. Shalika Gunawardena

## Certificate Course in Advanced Excel

**PROGRAMME 013-IT-02**

**03 March – 28 April 2023**

**(Fridays)**

“Microsoft Excel is the most popular data handling tool used in many organisations today. It facilitates to record, sort, analyse and present data, enhancing the productivity of individuals and organisations. This course introduces many features of the software focusing on problem solving and practical usage.”

### Learning Objectives

- ▶ Enhance their knowledge of the features and functions within Microsoft Excel
- ▶ Realize the advantages of using a powerful electronic spreadsheet
- ▶ Apply custom formatting and use templates
- ▶ Import and export data in different formats
- ▶ Use LOOKUP functions to create customized charts
- ▶ Develop their skills in creating spreadsheets and maintaining databases with the use of the latest available version of the Microsoft Excel software package

### Course Content

- ▶ Naming: more advanced techniques
- ▶ Advanced worksheet functions
- ▶ LOOKUP functions
- ▶ Advanced sorting & filtering techniques
- ▶ Protect worksheet or workbook
- ▶ Pivot tables
- ▶ Scenario manager - what if analysis, goal seek, data tables
- ▶ Data entry form
- ▶ Macros
- ▶ Quick analysis tool
- ▶ Form controls
- ▶ External references
- ▶ Data modelling
- ▶ Power pivot
- ▶ Analysis ToolPak
- ▶ Tips and tricks

#### Prerequisite

Basic knowledge in MS Excel or having completed intermediary MS Excel course offered by CBS

#### Methodology

Lectures, demonstrations and practical sessions

#### Target Group

Officers of the Central Bank, commercial banks and other institutions with a basic knowledge in MS Excel applications who wish to progress to the more complicated functions and features

#### Resource Persons

An experienced officer from the Central Bank of Sri Lanka

#### Duration

07 full days  
(one day per week)

#### Medium

English

#### Course Coordinator

Mr. Shalika Gunawardena

## Data Visualisation with Power BI

PROGRAMME 035-IT-03

7,14 & 21 July 2023

(Fridays)

"In 21st century, all of us are heavily rely on information to make decisions. Extracting information from raw data and making the information available for stakeholders is a difficult task. Microsoft Power BI provides users with tools for aggregating, analysing, visualizing and sharing data, fulfilling the information requirements of stakeholders. This programme intends to introduce Power BI platform and its functions to the participants, assisting them to obtain and share information effectively."

### Learning Objectives

Upon completion of this programme, participants would be able to:

- ▶ Understand advanced functions of MS Excel

- ▶ Effectively engage in functions with Power BI
- ▶ Visualize information on dashboard for convenient analysis

### Course Content

- ▶ Reviewing excel and pivot tables
- ▶ Critical excel functions
- ▶ Introduction and basic factions with Power BI
- ▶ Design principles

- ▶ Display principles
- ▶ Interactive controls
- ▶ Analysing data
- ▶ Automating dashboard
- ▶ Choosing the appropriate visualization(s)

#### Prerequisite

Basic knowledge in MS Excel functions

#### Methodology

Lectures, discussions and practical sessions

#### Target Group

Officers of the Central Bank, financial institutions, Government departments and any interested party

#### Resource Persons

An experienced senior officer from the Central Bank of Sri Lanka

#### Duration

3 full days  
(one day per week)

#### Medium

Bilingual  
(English & Sinhala)

#### Course Coordinator

Mr. Shalika Gunawardena



## Introduction to Artificial Intelligence

PROGRAMME 043-IT-04

10 & 11 August 2023

(Thursday & Friday)

"To truly understand the potential it holds, it is imperative to understand how this technology works. The evolution of this technology, its functional capacity and future potential are of much importance for any professional working in any industry as there is no limitation to adopt Artificial Intelligence into organisations."

## Learning Objectives

Following the completion of this course, participants will be able to gain a basic understanding on Artificial Intelligence and data science applications that can be adopted to different organizational contexts.

## Course Content

- ▶ Evolution of Artificial Intelligence
- ▶ Machine learning, deep learning and neural networks
- ▶ Applying Artificial Intelligence to different organizational contexts
- ▶ The future potential of Artificial Intelligence
- ▶ Ethical issues surrounding Artificial Intelligence

### Methodology

Lectures and discussions and hands-on activities

### Target Group

Data analysts, business analysts, planning executives and managers, officers of Central Bank and other interested parties (Previous knowledge on artificial intelligence is not essential)

### Duration

2 Days

### Medium

English

### Resource Persons

Academics and experts in the information technology industry

### Course Coordinator

Mr. Kushan Chamara

## Building Powerful Presentations Using MS PowerPoint

PROGRAMME 068-IT-05  
30 November- 28 December 2023  
(5 Thursdays)

"Microsoft PowerPoint is a software widely used to present data and information by using text, diagrams with animation, images and transitional effects in the form of slides. This course will help its participants to create presentations, applying different themes, adding tables, charts along with various graphical elements to compile impactful presentations and finally to build a powerful presentation."

### Learning Objectives

Upon completion of this course, participants would be able to develop creative presentations using Microsoft PowerPoint software as an effective visual communication tool.

### Course Content

- ▶ Introduction to MS PowerPoint
- ▶ Basic features and functions of MS PowerPoint
- ▶ Building a basic PowerPoint presentation
- ▶ Formatting the presentation
- ▶ Using transitions and animations
- ▶ Testing the presentation
- ▶ Use of some advanced tools and options
- ▶ Tips and tricks of MS PowerPoint

#### Methodology

Lectures, demonstrations and practical sessions

#### Target Group

Officers of the Central Bank, commercial banks and any other institutions, who are preparing PowerPoint presentations and who wish to build powerful presentations

#### Duration

5 half a days  
(one day per week)

Medium  
English

#### Resource Persons

An experienced officer from the  
Central Bank of Sri Lanka

#### Course Coordinator

Mr. Sithara Sanjeewa

## Emerging Technologies in Digital Banking and Payments with Data Driven Culture

PROGRAMME 069-IT-06

05 & 06 December 2023

(Tuesday & Wednesday)

“Rapid innovations in financial technology are drastically changing the banking landscape and contribute to the continuous reforms in payment systems worldwide. The fascinating developments in engineering, information technology and data analytics can be applied to innovate ground-breaking solutions in several key areas of banking, payment platforms and other financial services. These solutions create the competitive edge for banks and financial institutions who could adopt these innovative technologies to deliver better solutions to customers.”

### Learning Objectives

Upon completion of the course, participants would be able to:

- ▶ Understand how banks and financial institutions can benefit from the emerging technologies in digital banking and payments
- ▶ Familiarize with emerging technologies such as Big Data & Analytics, Artificial Intelligence, Machine Learning, Block chain, Natural language processing
- ▶ Understand the models of collaborations with financial technology
- ▶ Understand how drastically improve their payment systems better exploring the novel payment concepts, customer requirements and regulatory framework.

### Course Content

- ▶ Introduction to emerging technologies in banking
- ▶ Emerging factors in digital payments
- ▶ Block chain / cryptocurrencies and its legal and operational applicability
- ▶ Security aspects of digital payments
- ▶ Data security
- ▶ Data warehousing and data governance
- ▶ Data analytics
- ▶ Big data / data visualization
- ▶ Machine learning
- ▶ Artificial intelligence and natural language processing

#### Methodology

Lectures and case analysis

#### Target Group

Middle and senior level officers working in financial industry

#### Resource Persons

Reputed and experienced practitioners from the fintech industry

#### Duration

2 days

#### Medium

English

#### Course Coordinator

Ms. Hiruni Chamodi

## 2022 in Retrospect

A snapshot of the training interventions and awareness sessions conducted by Centre for Banking Studies during the year 2022:

### **Prescheduled Programmes**

1. AML/CFT Compliance for Financial Institutions (4 Programmes)
2. Analysing Financial Statements
3. Analysis of Fixed Income Investments
4. Applied Econometrics: Practical Approach Using E-Views Software (2 programmes)
5. Art of Writing Research Papers
6. Artificial Intelligence
7. Asset and Liability Management for Banking Institutions
8. Awakening the Speaker in You
9. Bank Integrated Risk Management (2 Programmes)
10. Basic Econometrics using R software
11. Best Practices for Bank Tellers (2 Programmes)
12. Building Powerful Presentations using MS PowerPoint
13. Branch Manager Development Programme
14. Certificate Course in Advanced Excel
15. Compliance for Licensed Commercial Banks and Specialized Banks
16. Compliance for Non-Bank Financial Institutions
17. Corporate Finance
18. Credit Management
19. Emerging Technologies in Digital Banking and Payments with Data Driven Culture
20. Emerging Trends in Fraud Mitigation of Electronic Fund Transfers (EFT)
21. Financial Reporting Update for Banks and Non-Bank Financial Institutions
22. Foreign Exchange Regulations for Financial Institutions (2 Programme)
23. Fund Management
24. Fundamentals of Preparation and Execution of Security Documents
25. How Currency Circulation Works and Its Impact on the Economy
26. ICT Risk Management and Cyber Security
27. Implementation of Basel III
28. Interest Rate and Exchange Rate Dynamics: Impact on Banking Operations
29. Intermediate Course in MS Excel
30. Internal Controls and Auditing for Financial Institutions

31. International Trade Finance
32. Interpreting Economic Data
33. Introduction to Macroeconomic Forecasting
34. Introductory Course on Investment Banking
35. Introductory course on Treasury and Foreign Exchange Operations
36. Legal Aspects of Bank Lending - Sinhala Medium
37. Legal Aspects of Bank Lending-English Medium
38. Legal Aspects Relating to Collateral - Sinhala Medium
39. Legislation Relating to Banking and Financial Institutions
40. Managing Non-Performing Advances (NPA) and Recovery through Litigation
41. Monetary Law Act and Operations of the Central Bank
42. Monetary policy and Monetary Operations
43. Operational and Financial Sustainability of Microfinance Institutions (Sinhala Medium)
44. Operational Risk Management
45. Operations of Treasury Back Office
46. Payment and Settlement Systems (PSS): Operational and Legal Aspects
47. Personality Development and Corporate Etiquette
48. Procurement Management and Tender Procedures
49. Project Management
50. Public Debt Management and Debt Sustainability
51. Regulatory Framework Relating to Non-Bank Financial Institutions
52. Retail Lending Strategies for Officials of Financial Industry
53. Risk-based IT Auditing
54. Security Features in Genuine Currency Notes and Identification of Forged Notes (2 Programmes)
55. Strategic HRM in Finance Industry
56. Stress Management
57. Techniques of Effective Writing

## **Certificate Courses**

1. Financial Markets
2. Macroeconomics for Journalists
3. Treasury and Foreign Exchange Operations (02 Courses)

## **Special Programmes**

1. Annual Training Program for Fire Warden of CBSL – 2022
2. Audit Command Language (ACL) Software
3. Banking Act Directions on Classification, Recognition and Measurement of Credit Facilities and Other Financial Assets
4. Best Practices for Bank Tellers for Staff of NDB Bank
5. Business English Course for MTT & SOO (Probation) - 2021
6. Customer Protection Framework – Asia Asset Finance PLC
7. Deep Dive GSS Bonds Issuance Process
8. ICAAP Development & Implementation for Non-Bank Financial Institutions
9. Interpreting Financial Statements for Sri Lanka Savings Bank
10. Islamic Banking
11. Parliamentary Affairs and Procedures
12. Postgraduate Qualifying Revision Class and Repeat Examination
13. Professionalism and Business Etiquette
14. Security Essentials for Financial Institutions
15. Seminar on Financial Consumer Protection and Market Conduct Supervision in Collaboration with Financial Consumer Relations Department
16. Sri Lanka Green Finance Taxonomy Training
17. The New You: Preparing for the Current Challenging Situation
18. The Tomorrow Syndrome – Procrastination

## **High Level Seminar**

1. Confronting the Current Foreign Exchange Crisis in Sri Lanka: Lessons from Global Experience

## **Expert Panel Discussion**

1. Achieving Low Carbon Development Targets in the Power Sector
2. Post Budget Forum-Dissecting the Budget 2023
3. Rethinking Sri Lanka's Transport & Logistics Sector
4. Surviving the Current Economic Crisis: Ex-Central Bankers in Dialogue

## **Public Seminars/ Webinars**

1. Blue Economy and Blue Finance - Opportunities for Related Industries in Sri Lanka
2. How can SMEs and Startups Navigate the Post Pandemic Business Environment?
3. Key Elements of a Market-based Financial System to be delivered by Prof. Grant Spencer, Former Acting Governor of the Reserve Bank of New Zealand
4. State of the Sri Lankan Economy, Challenges and Outlook as reflected in the Annual Report 2021- (3 Seminars in Sinhala, English and Tamil Medium)
5. Vulnerability and Deprivation in Sri Lanka Today - Rethinking Social Safety Nets
6. Women and the Workplace
7. ආහාර අරමුදය ජය ගැනීම සහ ආහාර සුරක්ෂිතතාව ප්‍රශ්න කර ගැනීම
8. රට නගනිටුවීම සඳහා ආර්ථික ප්‍රතිසංස්කරණවල අවශ්‍යතාවය

## **Programmes Conducted in Collaboration with International Organisations**

1. FinTech Regulation and Supervision in Collaboration with SEACEN - ECB
2. Monetary Policy Implementation - Importance of Market Intelligence in Collaboration with Deutsche Bundesbank
3. Recovery and resolution with a focus on credit institutions in Collaboration with Deutsche Bundesbank

## **Regional Knowledge Sharing Programme**

1. Developments in Fintech and Central Bank Digital Bank Digital Currency

## **Programmes Conducted in Collaboration with Regional Offices of CBSL**

1. Basics of financial management for SMEs' - Tamil Medium
2. Casava Related Products for Local and Foreign Markets
3. Ensuring public confidence on banking/financial sector -Tamil Medium
4. Export Procedure
5. Working Capital Management in Crisis Situation -Sinhala Medium
6. රට තුළ මුදල් නිකුතුව හා මුදල් සංසරණය වන අයුරු

## **Educational Programmes for University and School Students**

1. Awareness Programme for A/L Economics Students-Kegalle Mayurapada Central College
2. Awareness Programme for A/L Economics Students-Yatagala Maha Vidyalaya, Urugasmansandiya
3. Conduct of Monetary Policy in the Economic Crisis: Case of Sri Lanka- University of Sri Jayewardenepura
4. Educational TV Programmes (12 programmes) - Thakshilawa (Sinhala Medium)
5. Educational TV Programmes (08 programmes) - Ariwoortoo (Tamil Medium)
6. Financial Literacy programme series- 1st programme- President's College, Sri Jayewardenepura Kotte
7. Financial Literacy Programme Series - 02nd programme - Kahahena Boralugoda Maha Vidyalaya
8. Innovations and Risk Management in Online Banking Services- University of Kelaniya
9. Monetary Policy Framework and its Implications- University of Kelaniya
10. The Role of the Central Bank of Sri Lanka- University of Sri Jayewardenepura



# Details of Resource Persons

(As of 31st December 2022)

## Banking and Finance

01	<b>Mr. Arjuna Abeygunasekara</b> MBA, BSc. Comp. Sci., CCI Dip., ACMA Assistant General Manager (Treasury) Hatton National Bank	08	<b>Mr. S Atchuthan</b> BSc. Finance, Certificate in Capital Market, Investments and Securities Assistant Manager (Research) First Capital Holdings PLC
02	<b>Mr. D M Abeysekera</b> M. Professional Accounting (AUS), MBA, B.Sc.Eng., CIMA (UK) Deputy Director (Foreign Remittance Facilitation) Central Bank of Sri Lanka	09	<b>Mr. Naveen Athapathu</b> MBA (USJP), ACMA, AIB Senior Assistant Director (Payment & Settlements) Central Bank of Sri Lanka
03	<b>Mr. A S M P M B Agalawatte</b> M. in Industrial Mathematics, BSc. Senior Assistant Director (Payments and Settlements) Central Bank of Sri Lanka	10	<b>Ms. Manique Kiriella Bandara</b> Attorney-at-Law Compliance Officer National Development Bank
04	<b>Ms. S I Alahendra</b> MBA (UK), BSc. Bus. Admin., Int. Dip. Comp., CIMA (UK), CGMA Senior Assistant Director (Bank Supervision) Central Bank of Sri Lanka.	11	<b>Mr. Nalin Basnayake</b> BSc., MFE (Col), AIB Dealer (FX and Money Market) Sampath Bank PLC.
05	<b>Mr. A M A D Amarakoon</b> M.Intl.Econ. (AUS), BSc. Eng., CIMA (UK) Senior Assistant Director (Bank Supervision) Central Bank of Sri Lanka	12	<b>Mr. M I S Abdul Cader</b> BSc. (AUS) Former Head of Islamic Banking Unit Seylan Bank PLC
06	<b>Mr. John Arasaratnam</b> BSc. (UK) Head of Treasury Cargills Bank	13	<b>Mr. P D R Dayananda</b> MBA Int. Banking and Finance (UK), BSc. Bus. Admin. Superintendent (Currency) Central Bank of Sri Lanka
07	<b>Mr. Chundika Ariyawansa</b> MBA (PIM), Dip. Advanced Counselling, AIPM, AIB (Sri Lanka) Manager (Operations) Sampath Bank PLC	14	<b>Ms. P P U Dias</b> MBA (Col), B.Sc. (USJP), BIT (Col) Senior Assistant Director (Payments & Settlements) Central Bank of Sri Lanka

15	<b>Ms. Mihiri Dias</b> MBA(UK), BSc. (UK) Senior Manager (Regulatory Compliance) National Development Bank PLC	24	<b>Mr. Mahendra Illangasinghe</b> MBA (USA) Asst. Vice President (Branch Network) Union Bank of Col PLC
16	<b>Dr. (Ms.) C A S Fernando</b> PhD (AUS), MSc. (AUS), MBA(USJP), BSc. (USJP), FCA Senior Assistant Director (Domestic Operations) Central Bank of Sri Lanka	25	<b>Ms. Nirosha Indravasan</b> ACI – FMA, ACCA (UK) Head (Treasury Back Office) Hatton National Bank
17	<b>Mrs. T M J Y P Fernando</b> MFE (Col), BCom. Deputy Governor Central Bank of Sri Lanka	26	<b>Mr. R A A Jayalath</b> MA (UK), MBA (USJP), B. Com (Kelaniya) FCA Assistant Governor Central Bank of Sri Lanka
18	<b>Ms. L S Fernando</b> BBA, ACMA Senior Manager (Public Debt) Central Bank of Sri Lanka	27	<b>Ms. R M C H K Jayasinghe</b> BSc (USJP), AIB Director (Supervision of Non-Bank Financial Institutions) Central Bank of Sri Lanka
19	<b>Mr. M D S N Gunatilleka</b> MSc (Col), MBA (Malaysia), BSc (Col), BCS, ACS & LLB Additional Director (Resolution and Enforcement) Central Bank of Sri Lanka	28	<b>Ms. R N D Jayasuriya</b> M.Econ (AUS), BA. Econ (Col) Senior Assistant Director (Domestic Operations) Central Bank of Sri Lanka
20	<b>Mr. Mewan Gunawardena</b> CFA, ACMA, ACI (Dip) Senior Manager (FI Trading & Corporate Sales) Hatton National Bank PLC	29	<b>Ms. R R S De S Jayatillake</b> ACMA (UK), MFE (Col) Additional Director (Bank Supervision) Central Bank of Sri Lanka
21	<b>Ms. N N Gunawardena</b> BSc (USJP), IABF, ACMA Senior Assistant Director (Bank Supervision) Central Bank of Sri Lanka	30	<b>Ms. Charitha Jayawickrama</b> FCA, B. Com (Hons), FCMA Deputy General Manager/ Group Chief Internal Auditor Sampath Bank PLC.
22	<b>Mr. Sandun Hapugoda</b> MSc. IT (UK), MBCS, BSc. IT Country Manager for Sri Lanka and Maldives -Mastercard	31	<b>Ms. S D N Kulathunga</b> BSc. (USJP), MFC(Col), CBA Deputy Director (Currency) Central Bank of Sri Lanka
23	<b>Mr. J C Ilangantilleke</b> FCMA (UK), CGMA, MBA, BA (Hons), AIB (Sri Lanka), CPA (AUS) Assistant General Manager Hatton National Bank	32	<b>Mr. S Kurincheedaran</b> MSc (AUS), BBA (Jaffna), FCA, BCS Deputy Director (Supervision of Non-Bank Financial Institutions) Central Bank of Sri Lanka

33	<b>Mr. Amitha Munasinghe</b> CISA, DISSCA, ISO27001 Lead Auditor, BCP Practitioner, PCIDSS Implementer Head of Information System Audit Commercial Bank of Ceylon PLC	42	<b>Mr. A A Pradeep</b> MBA (UK), MSc (UK), BSc (USJP), FCCA(UK), FCMA, ACMA (UK), CGMA Senior Assistant Director (Supervision of Non-Bank Financial Institutions) Central Bank of Sri Lanka
34	<b>Mr. Thusitha Nakandala</b> MBS, AIB Group Chief (Human Resources) Sampath Bank PLC	43	<b>Ms. R M A Premamali</b> MSc (UK), MBA (Col), BSc (Kelaniya), ACMA Senior Assistant Director (Supervision of Non-Bank Financial Institutions) Central Bank of Sri Lanka
35	<b>Mr. H M K Nalinda</b> B.B.Mgt (Kelaniya), MFE (Col), ACA Senior Assistant Director (Bank Supervision) Central Bank of Sri Lanka	44	<b>Mr. M.G.Nihal Premasiri</b> BSc (USJP), FIB(SL) Former Senior Manager (Trade Promotion) People's Bank
36	<b>Mr. A R A Nawaz</b> Dip. in Mgt., AIB, MITD Former Chief Manager Bank of Ceylon	45	<b>Mr. K D R Suresh Priyankara,</b> PGDM (Rajarata), Dip.in Management (OUSL), AIB (Sri Lanka) Senior Manager (Business Continuity)- Hatton National Bank PLC
37	<b>Mr. Damith Pallewatte</b> MBA (PIM), Management (UK), Deputy General Manager (Wholesale Banking) Hatton National Bank,	46	<b>Mr. M C V Rajanathan</b> IFS Certified Trainer, Former Senior Manager (Training & Development) - Cargills Bank Ltd.
38	<b>Ms. N Shalini Peiris</b> MBA(USJP), BSc. (UK), ACIB(UK) Vice President - Head of Compliance and Anti Financial Crime (AFC) Deutsche Bank	47	<b>Mr. R A M S Ramanayake</b> Certificate – Counterfeit Currency Sub Inspector (Criminal Investigation Department) Sri Lanka Police
39	<b>Dr. Jeewantha Perera</b> PhD (UK), MBA (UK), AIB Head of Leasing Union Bank of Sri Lanka PLC	48	<b>Mr. Kasun Rathnayake</b> MBA(India), CMA(AUS), DBF(IBSL) Chief Risk Officer Sampath Bank PLC
40	<b>Mr. Alex Perera</b> MSc. Quantitative Finance & Financial Engineering (UK), BSc, CFA Head of Risk Cargills Bank PLC	49	<b>Ms. Nishamani Rathnayake</b> MSc, BSc, Certified International Payment Systems Professional & Card Payment Systems Professional of India Lead Manager, Research and Development Lankaclear (Pvt) Ltd
41	<b>Mr. Suresh R. I. Perera</b> LLB (Col), FCMA (UK), (CGMA), Attorney at Law Principal/ Tax & Regulatory KPMG Sri Lanka		

50	<b>Ms. N H Rayigama</b> MFE (Col), BSc. Agri. Econ., AIBIBSL, Dip. in Stats. Deputy Director (Bank Supervision) Central Bank of Sri Lanka	59	<b>Mr. Chamila Sumathiratne</b> FRM, ACMA Chief Risk Officer Nations Trust Bank
51	<b>Ms. V N Samarathunga</b> MFE (Col), BSc. (UK), AIB Senior Assistant Director (Bank Supervision) Central Bank of Sri Lanka	60	<b>Ms. T M U K Tennakoon</b> MSc (UK), MA (Pera), BA (Pera) Deputy Director (Domestic Operations) Central Bank of Sri Lanka
52	<b>Mr. B A D Sameera</b> Certificate in Counterfeit Currency at American Secret Service Sub Inspector (Criminal Investigation Department) Sri Lanka Police	61	<b>Mr. A A M Thassim</b> M.Sc. Bus. Admin., Dip in Comp. System Design Assistant Governor Central Bank of Sri Lanka
53	<b>Mr. M B M Sarjoon</b> MBA (UK), BBA Hons., Int. Dip. Comp. (UK) Deputy Director (Bank Supervision) Central Bank of Sri Lanka	62	<b>Mr. R Thirucumaran</b> MSc (UK), CFA, FCA Senior Assistant Director (Bank Supervision) Central Bank of Sri Lanka
54	<b>Mr. D P D Senaratna</b> MBA (USJP), BSc. Eng. (Moratuwa) Assistant Director (Payment & Settlement) Central Bank of Sri Lanka	63	<b>Mr. Bhanu Wijayaratne</b> MFE (Col), MBA (India) Assistant General Manager (Risk) HNB Grameen Finance Ltd
55	<b>Mr. S P A C Senanayake</b> BSc. Finance, Int. Dip. Comp. (UK), ACA, CPA (AUS), ACMA Senior Assistant Director (Bank Supervision) Central Bank of Sri Lanka	64	<b>Ms. C H Wijesinghe</b> MBA (Col), BSc. Accounting (USJP), ACMA Int. Dip. Comp., Senior Assistant Director (Bank Supervision) Central Bank of Sri Lanka
56	<b>Mr. Hemantha Seneviratne</b> B.Sc (Biol), M.Sc (Env.Sc), M.I.Biol (Sri Lanka), Dip. Env. Journ. Assistant Manager (Sustainable Business) Hatton National Bank PLC	65	<b>Mr. M P M Wijesiri</b> MBA, BSc Eng. Electronics & Communication (India) Senior Assistant Superintendent (Currency) Central Bank of Sri Lanka
57	<b>Mr. A T M Silva</b> MFE (Col), Executive MBA (India) Dip. in Statistics, Dip. in IT Assistant Superintendent (Currency) Central Bank of Sri Lanka	68	<b>Ms. H P T Wijesuriya</b> MA (UK), PG Dip. in Economics (UK), BSc Former Superintendent (Currency) Central Bank of Sri Lanka
58	<b>Mr. Pathmanathan Srikanth</b> MBA (UK), AIB Head of Financial Institutes Hatton National Bank	69	<b>Mr. Shiran Anthony Yatagama</b> ACMA, CGMA (UK), AIB (Sri Lanka), DIBRM (IBSL), Certified Trainer (SLITAD) Former Chief Operating Officer CBC Finance Ltd.

## Accounting & Financial Management

01	<b>Mr. Nilanka Abeywickrama</b> MFE (Col), BSc (Col) Head of Treasury Market Standard Chartered Bank - Sri Lanka	11	<b>Mr. Akila Gunarathna</b> BSc Eng. (Moratuwa), MBA (UK), ACMA, CGMA (UK), ACCA (UK), ADBF (IBSL) Head of Finance Resus Energy PLC
02	<b>Mr. Raditha Alahakoon</b> BSc. (USJP), ACA Partner KPMG in Sri Lanka	12	<b>Ms. Nadithi Gunerathne</b> ACMA (UK) Executive (Financial Accounting Advisory Services) Ernst & Young
03	<b>Mr. Chanuka De Alwis</b> BSc. Computer Systems and Networking (SLIIT), LLB(UK) Manager (IT Audit) Cargills Bank Ltd	13	<b>Mrs. Samuditha Jayakody</b> AIB (IBSL), MBA (PIM) Senior Manager Sampath Bank PLC
04	<b>Mr. Johann Anderson</b> CIMA Senior Manager (SLFRS Team) Ernst & Young	14	<b>Ms. Vindhya Jayasekera</b> CFA, FRM, MSF, BSc (Eng) Chief Investment Officer NDB Wealth Management Limited
05	<b>Mr. A M A Cader</b> MBS(Col), M.Sc. (SLIIT), FCMA(UK), CGMA, PGDED(Col), PGDBA(Col), PGDIT(Col) Former Deputy General Manager Merchant Bank of Sri Lanka	15	<b>Mr. Elamaran Jegadeeswaran</b> ACCA Manager Ernst & Young
06	<b>Ms. Dushani Chandrasiri</b> MBA (USJP), BSc. (Kelaniya) Senior Deputy Commissioner Department of Inland Revenue	16	<b>Mr. J Karthigeyan</b> MBA(UK), ACMA, CGMA Deputy General Manager Accenture Sri Lanka
07	<b>Dr. (Ms) Nishani Ekanayake</b> PhD (UK), MBA(Col), BCom (Col) Former Senior Lecturer Northumbria University-UK	17	<b>Mr. J P R Karunaratne</b> MCom. Finance (AUS), PG Dip. Applied Stat., BSc. Maths, CIMA Assistant Governor Central Bank of Sri Lanka
08	<b>Mr. Malin Fernando</b> MBA (PIM), IABF, B.Sc (Col) Head of Group Treasury Hayleys PLC	18	<b>Mr. Kosala Liyanagedara</b> MBA (PIM-USJ), BSc. Acc (USJP), ACMA (UK), CA (Sri Lanka) Vice President (Capital Markets) - M Power Capital Limited
09	<b>Ms. Roshini Fernando</b> FCA (SL), ACIM (UK), MCPA (AUS) Partner Ernest & Young	19	<b>Ms. B Sandamalee Meepagala</b> BA (Col), MFE(Col), FCMA, CIMA Chief Investment Officer Comtrust Asset Management (Pvt)Ltd.
10	<b>Ms. Nadeera Gunasoma</b> B.Sc. (Applied Accounting) Manager Ernst & Young		

20	<b>Ms. Himali Mudadeniya</b> MA (Law), University of Wales, LLB (Colombo) Partner FJ&G de Saram	24	<b>Mr. Niroshana Seneviratne</b> MSc. Mgt. FCA, CPA, FIB, CISA, Deputy General Manager (Audit) Hatton National Bank
21	<b>Mr. Rajith Perera</b> CGMA, ACMA Director Ernst & Young	25	<b>Ms. Nilani De Silva</b> BSc., CA Senior Manager Ernst & Young
22	<b>Mr. Supun Perera</b> BSc. Eng(Moratuwa), BIT(Col),CFA(USA), ACMA, CGMA Chief Investment & Risk Officer Abans Group	26	<b>Mr. Rajindra Tillekeratne</b> MFE (Col), DABF, ACI Certificate Dip. Treasury Investment and Risk Management, Dip. Portfolio and Investment Management Senior Dealer (Foreign Exchange/Money Market) Sampath Bank PLC
23	<b>Ms. Y N W Ranatunga</b> MSc. Economics and Public Policy, (UK), BCom (India) Senior Assistant Director (International Operations) Central Bank of Sri Lanka	27	<b>Mr. Nihal C Wijewardana</b> MBA (USJP), BSc. (USJP) Senior Deputy Commissioner Department of Inland Revenue

## Laws/Regulations Relating to Financial Institutions

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03	<b>Mr. A W U C N Bandara</b> M.Econ (Col), BSc., ACMA, CIMA (UK) Senior Assistant Director (Financial Intelligence Unit) Central Bank of Sri Lanka	07	<b>Mr. Chaminda Deerasinghe</b> LLM, MBA, LLB, Attorney-at-Law Assistant Vice President (Litigation) Nations Trust Bank PLC
04	<b>Mr. N M W Navaratne Bandara</b> LLM(Col), LLM(UK), LLB (Col), Dip. in Forensic Medicine and Science (Col) President's Counsel, Former Senior Additional Solicitor General	08	<b>Ms. D T Dhanawalavithyana</b> MBA (Col), BA (Col), LLB Legal Officer (Legal & Compliance) Central Bank of Sri Lanka



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10	<b>Mr. N P I N Gunawardena</b> MFE (Col), B.Sc. Engineering Senior Assistant Director (Financial Intelligence Unit) Central Bank of Sri Lanka
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31	<b>Dr. (Ms.) Inoka Wickramasinghe</b> PhD (Col), LLM (Col), LLB (Col), Attorney-at- Law Director (Legal & Compliance) Central Bank of Sri Lanka

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02	<b>Mr. D M K B Dunuthilaka</b> M.Econ (Col), BA Econ (Col) Senior Assistant Director (Regional Development) Central Bank of Sri Lanka	06	<b>Mr. P V Pathirana</b> BSc. Bus. Admin. (USJP) Former Chief Executive Officer/ General Manager People's Bank
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04	<b>Mr. W M Karunaratne</b> BA(Pera), LLB (Honors), Attorney at Law Former Assistant Governor Central Bank of Sri Lanka	08	<b>Mr. Chandana Wanigasena</b> MBA (USJP), BSc. (Pera), FCMA (UK), CGMA, AIB(SL) Assistant Vice President DFCC Bank

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01	<b>Mr. Tharindu Ameresekere</b> MBA(Col), MSc. (AUS), BSc. (UK), CIMA(UK), Certified Coach (NLP) Chief Executive Officer/Founder TAC Brand Design & Communication Agency	03	<b>Mr. H M Ajith Chandra</b> MBA, PGDip in Mgt., Bcom (USJP) Procurement Consultant Ministry of Education
02	<b>Ms. Randima Attygalle</b> Attorney-at-Law Visiting Lecturer University of Colombo	04	<b>Senior Prof. (Dr.) D B P H Dissa Bandara</b> PhD (Japan), MSc. (USJP), BSc. (USJP), APFDA, AITD(SL), MCSI(UK), MAAT Senior professor University of Sri Jayewardenepura

05	<b>Mr. Ranjith Edirisinghe</b> MBA (India), PGDM (SLIM) Senior Lecturer Sri Lanka Institute of Marketing	13	<b>Mr. Niroshan Pathberiya</b> MA in Linguistics (Kelaniya), LLB, BA English (USJP) Attorney-at-Law & Commissioner for Oaths
06	<b>Ms. Dileepa M Endagamage Wedage</b> PhD (Cambodia), M.Sc. (Col), BSc. (USJP) Senior Lecturer University of Sri Jayewardenepura	14	<b>Mr. D. Indrajith Perera</b> MBA(USJP), BSc. (USJP) PG Dip.in Marketing (CIM) – UK Chairman Lanka Salusala
07	<b>Mr. Mithraka Fernando</b> MA (Col), BA Econ (Col), PGDIA(BCIS) Former Head of Group Human Resources Bartleet & Company (PVT)Ltd.	15	<b>Ms. P V Nirmanie Perera</b> MA. English (Col), MA Linguistics (Kelaniya), BA English (Kelaniya), CTHE(USJP) Senior Lecturer University of Sri Jayewardenepura
08	<b>Mr. Suranjith Godagama</b> Pg. Diploma (Business Management), Dip. Marketing (CIM –UK) Director/Chief Learning Officer SGLife	16	<b>Ms. Vishwara Perera (HR)</b> MA (Col), MA (Kelaniya), BA (Kelaniya) Senior Lecturer University of Sri Jayewardenepura
09	<b>Dr. Kishu Gomes</b> MBA (UK) Group Managing Director Dreamron Group of Companies	17	<b>Mr. Chameekara Ranatunga</b> MBA (UK), BA. Hons (UK) Consultant Ministry of Finance
10	<b>Mr. Isuru Gunarathne</b> MSc. (USJP), BSc (USJP) Senior Lecture University of Peradeniya	18	<b>Dr. Romola Rasool</b> PhD in Sociolinguistics (AUS), MA (USA), BA (Kelaniya) Director, PGIE, OUSL
11	<b>Mr. Yukthi K Gunasekera</b> Juris Doctor (JD) (USA) BA (USA), CIM (UK), PGDM(UK) Managing Director YKG Associates (Pvt) Ltd.	19	<b>Mr. Ashley Ratnayake</b> MBA (USA), MSc. (Malaysia) PGDM(CIM-UK) Lecturer-Aquinas Institute of Higher Education, Horizon Campus
12	<b>Mr. Gasperson Jeyachandra</b> MSc. (Col), MED (UK) PGDE-TESL (Col)) FCE(UK), Dip. in Advanced Eng. (Col) BSc. (Jaffna) Former Lecturer-University of Vocational Technology, Former Additional Chief Examiner Department of Examination	20	<b>Mr. Kumar de Silva</b> BSc. English (Kelaniya), BSc. French (Kelaniya) Personality Development and Corporate Etiquette Trainer, and Television Personality

<b>21</b>	<b>Mr. L E Susantha Silva</b> MBA (Malaysia), B. Com. (Kelaniya) PGDCT (Col), FCA(SL), FCMA, CPA(AUS), APFASL, CPAPNG, FCPM, MSLISM, AACCS, FPNGCS Group Chief Executive Officer Prestige Automobile Group (BMW)	<b>23</b>	<b>Ms. Aruni Wickramage</b> MA (OUSL), BA (Kelaniya) Certificate. in English, Certified Trainer (Hospitality), City & Guide (UK) Managing Director Olanway Institute of Learning
<b>22</b>	<b>Lt. Col. (Retd.) C J S Weerakoon</b> M. in General Management, M. in Defence Studies Retired Deputy Comptroller (Security Services) Central Bank of Sri Lanka	<b>24</b>	<b>Dr. M. A. Shantha Wijesinghe</b> PhD (Sweden & USJP), M. Phil (USJP), BA (USJP) Senior Lecturer University of Sri Jayawardenepura

## Information Technology

<b>01</b>	<b>Mr. Sujit Christy</b> CISSP, CISA, CRISC, Director - Layers 7 Seguro Consultoria Private Limited	<b>04</b>	<b>Mr. A A P S Karunarathna</b> BSc Eng. (Pera) Senior Assistant Director (Information Technology) Central Bank of Sri Lanka
<b>02</b>	<b>Mr. Chaminda Jayasinghe</b> MBA (India) Senior Manager (Card Centre Operations) Sampath Bank PLC	<b>05</b>	<b>Mr. Viraj Mudalige</b> MBA, BSc. Eng. (UK) Director/ Executive Officer Epic Lanka Group of Companies
<b>03</b>	<b>Dr. Kasun Jinasena</b> PhD in Computer Science (USJP), MSc. (Col), BSc. (USJP) Senior Lecturer University of Sri Jayawardenepura	<b>06</b>	<b>Dr. U Thayasiwam</b> PhD Computer Science (USA), BSc. Eng (Hons) Senior Lecturer University of Moratuwa

## Facilities at CBS

CBS is equipped with fully air-conditioned modern training facilities including an auditorium, conference rooms, lecture rooms and computer laboratories. Further, CBS provides support services including a library, coffee lounges and parking facilities for over 75 vehicles. Outside organisations can reserve CBS facilities for their official events.

CBS also provides logistics to the outside organizations who reserve CBS conference halls, lecture rooms and auditorium, arranging refreshments, lunch, water dispensers/bottles, training equipment such as multi-media projector, laptop, screens, stationery, sound system, audio-visual assistance, manpower etc.



### Auditorium

Equipped with two screens, a podium, audio-visual technologies and audio, video recording facilities, with a seating capacity of 325

### Main Conference Hall

A seating capacity of 50 having video conferencing facilities, with a screen, a podium, conference mic and other equipment



### Class Room 1

This class room with a screen has a seating capacity of 35 and is suitable for meetings, lectures or to conduct examinations

### Class Room 2

This class room with a screen has a seating capacity of 30 and is suitable for meetings, lectures or to conduct examinations







### **Class Room 3**

This class room has a screen, a podium and a seating capacity of 70 providing a comfortable learning environment conducive for training programmes with group discussions and role playing

### **Lecture Hall**

This has a seating capacity of 120 with a comfortable learning environment, a screen, a podium and audio-visual facilities (Hall can be separated to two units to provide half of the capacity, when necessary)



### **Computer Lab 1**

Equipped with 30 laptops with internet facility and the latest versions of the software packages, a projector and a screen

### **Computer Lab 2**

Equipped with 25 computers with internet facility and the EViews software package which is mainly used for econometrics related research in this lab. A projector and a screen are also available



### **Conference Room**

150 sq.ft. floor area, has a seating capacity of 15 which is suitable for meetings and discussions



### **Coffee Lounge 1**

This coffee lounge in a comfortable environment has a seating capacity of 70 with modern furniture and comfortable chairs

### **Coffee Lounge 2**

This coffee lounge in a comfortable environment has a seating capacity of 80 with modern furniture and comfortable chairs



### **Parking**

Ample parking space for over 75 vehicles is available

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