

COURSE CATALOGUE

2022



1981-2021

Your Guide to the Future...

CENTRE FOR BANKING STUDIES
CENTRAL BANK OF SRI LANKA

Contact Information

No. 58, Sri Jayewardenepura Mawatha, Rajagiriya, Kotte, Sri Lanka

Ms. Dimuthu Samaratunga	Director	Tel (94 11) 2477811 Fax (94 11) 2867384 Email dimuthu@cbsl.lk
Ms. Erandi Liyanage	Deputy Director	Tel (94 11) 2477802 Fax (94 11) 2873247 Email erah@cbsl.lk
Ms. Sujatha Dharmadasa	Personal Secretary	Tel (94 11) 2477840 Fax (94 11) 2867384 Email dharmadasa@cbsl.lk

Programme Coordination

Ms. Thanuja Ekanayake	Senior Assistant Director	Tel (94 11) 2477810 Fax (94 11) 2477887 Email thanuja@cbsl.lk
Ms. Shanika Dilrukshi	Senior Assistant Director	Tel (94 11) 2477851 Fax (94 11) 2477887 Email dilrukshi@cbsl.lk
Ms. Dilrukshi Ratnaweera	Senior Assistant Director	Tel (94 11) 2477855 Fax (94 11) 2477887 Email dilrukshir@cbsl.lk
Mr. Kushan Lalithsena	Assistant Director	Tel (94 11) 2477804 Fax (94 11) 2477887 Email kushan@cbsl.lk
Mr. Sithara Sanjeewa	Assistant Director	Tel (94 11) 2477847 Fax (94 11) 2477887 Email sithara@cbsl.lk
Mr. Shalika Gunawardena	Assitant Director	Tel (94 11) 2477846 Fax (94 11) 2477887 Email shalikadg@cbsl.lk
Ms. Hiruni Chamodi	Management Trainee	Tel (94 11) 2477856 Fax (94 11) 2477887 Email chamodi@cbsl.lk
Ms. Pramodya Karanayaka	Management Assistant	Tel (94 11) 2477815 Fax (94 11) 2477887 Email pramodya@cbsl.lk

Reservations

Mr. Asitha Bandara	Senior Management Assistant	Tel (94 11) 2477827 Email asitha@cbsl.lk
Mr. Sohan Senarathna	Management Assistant	Tel (94 11) 2477823 Email sohan@cbsl.lk
Security Desk		Tel (94 11) 2477844 (94 11) 2477848 (94 11) 2477850

Location



CBS is located in Rajagiriya bordering the Sri Jayawardenepura main road leading to the Parliament. It is 7 km away from Colombo Fort where the Central Bank Head Office is located.



Abbreviations

AI	Artificial Intelligence	ICT	Information and Communications Technology
ALCO	Asset-Liability Committee	IFRS	International Financial Reporting Standards
ALM	Asset and Liability Management	IMF	International Monetary Fund
AML	Anti-Money Laundering	IPS	Investment Policy Statement
APG	Asia Pacific Group	IT	Information Technology
ARCH	Autoregressive Conditional Heteroskedastic	KYC	Know Your Customer
ARDL	Autoregressive Distributed Lag	LFC	Licensed Finance Companies
ARMA	Auto Regressive Moving Average	LKAS	Sri Lanka Accounting Standards
ARIMA	Auto Regressive Integrated Moving Average	MA	Moving Average
BIS	Bank for International Settlement	MFI	Micro Finance Institutions
BOC	Bid Opening Committee	MLA	Monetary Law Act
CAS	Common ATM Switch	MSME	Micro, Small and Medium Enterprises
CBDC	Central Bank Digital Currencies	MTDS	Medium Term Debt Management Strategy
CBS	Centre for Banking Studies	NBFI	Non-Bank Financial Institutions
CBSL	Central Bank of Sri Lanka	NFIS	National Financial Inclusion Strategy
CEO	Chief Executive Officer	NPA	Non-Performing Advances
CEFT	Common Electric Fund Transfer Switch	PC	Procurement Committee
CFT	Combating the Financing of Terrorism	PE	Procuring Entity
CID	Criminal Investigation Department	PSS	Payment and Settlement System
CITS	Cheque Imaging and Truncation System	RAP	Research Advisory Panel
DBU	Domestic Banking Unit	RBI	Reserve Bank of India
DFIs	Development Financial Institutions	RBSTC	Rural Banking and Staff Training College
EFT	Electronic Fund Transfers	RTGS	Real Time Gross Settlement
EFTCs	Electronic Fund Transfers cards	SEACEN	South East Asian Central Banks
ESG	Environmental, Social and Governance	SEC	Securities and Exchange Commission
FATF	Financial Action Task Force	SLC	Specialized Leasing Companies
FEA	Foreign Exchange Act	SLECIC	Sri Lanka Export Credit Insurance Corporation
FBA	Finance Business Act	SLFRS	Sri Lanka Financial Reporting Standards
FIT	Flexible Inflation Targeting	SLIPS	Sri Lanka Interbank Payment System
FLA	Finance Leasing Act	SME	Small and Medium Scale Enterprise
FSA	Financial Statement Analysis	TEC	Technical Evaluation Committee
FX	Foreign Exchange	UNDP	United Nations Development Programme
GARCH	Generalised Autoregressive Conditional Heteroskedasticity	VAR	Vector Autoregressive Models
HR	Human Resources	VECM	Vector Error Correction Model

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Vision

“To be the Centre for Excellence and key strategic partner in building and sustaining the prosperity of the nation through development of Human Capital”

Mission

“Providing opportunities for our stakeholders to strengthen their ability to make sound decisions and implement them effectively and efficiently with advanced skills and updated knowledge”

Values

INTEGRITY

Matching words with deeds by ethically discharging functions to the best interest of our stakeholders

ACCOUNTABILITY

Being responsible for our actions that influence our stakeholders

DIVERSITY

Responding to the needs of all stakeholders and ensuring optimal satisfaction

SERVICE EXCELLENCE

Delivering the best through continuous improvements

COMMITMENT

Striving to achieve our goals while preserving our standards

Centre for Banking Studies: The Journey thus far and the Way Forward

40 Years of Excellence

Established on 15th of September 1981, the Centre for Banking Studies (CBS), the training arm of the Central Bank of Sri Lanka (CBSL) celebrated its 40th anniversary in 2021 and stands proudly as an institution which has contributed significantly towards bridging the knowledge and skill gaps in the financial sector of the country by providing innovative and effective training opportunities to the industry. Presently, the global financial services industry, buoyed by the rapid technological advancements, is evolving in an unprecedented pace and thus the Sri Lankan financial sector also has immense potential to evolve towards being the catalyst in steering the nation towards prosperity. The CBS has taken numerous initiatives to develop the human capital in the financial sector, to be better equipped to reap optimum benefits from this evolution with the objective of facilitating sustainable and inclusive growth across all sectors of the economy.

Scope of CBS Today

Training Programmes

CBS continues to conduct many professional training programmes and workshops which are being developed and upgraded following a strategic approach to ensure that critical knowledge and skill gaps of the beneficiaries are constantly updated in keeping with international standards. These programmes cover the areas of Banking and Finance, Risk Management and Compliance, Treasury Operations, Accounting and Financial Management, Laws and Regulations, Research and Data Analysis, Economics, Human Resources and General Management, Rural Sector Development, Sustainable Finance and Micro Finance, and Information Technology. Recently initiated Faculty Advisory Committee (FAC) of CBS which consists of subject experts, plays an advisory role and assists the CBS by making recommendations in planning training interventions. Further, local

programmes can be customised to suit specific training requirements of public and private sector entities. The programmes are delivered by a pool of rich resource personnel comprising of competent and qualified officers from CBSL, professionals from financial industry and other relevant industries, personal development trainers as well as experts from international institutions.

Public Reach

In a bid to enhance public awareness and spur public discourse, CBS conducts public seminars, expert panel discussions and workshops on contemporary issues relating to the financial sector as well as other sectors of the economy. Educational television programmes targeting school children are also conducted in both Sinhala and Tamil mediums.

Contribution Towards National Efforts

CBS is a proactive partner in capacity development for the implementation of Sustainable Finance in Sri Lanka with the support of the United Nations Development Programme (UNDP). CBS also plays a significant role in strengthening the capacity building and awareness raising aspects of the National Financial Inclusion Strategy (NFIS) which was launched in 2021.

International Collaborations

CBS conducts trainings in collaboration with foreign entities such as South East Asian Central Banks (SEACEN) Research and Training Centre, International Monetary Fund's Singapore Regional Training Institute (IMF/STI), Reserve Bank of India and Deutsche Bundesbank. CBS international footprint extends to training professionals from several countries in the region and beyond.

Performance of Year 2021

CBS successfully conducted 113 programmes during the year 2021 which consisted of 48 prescheduled programmes, 23 special programmes and 42 public events. Throughout the year, 4,810 participants have attended CBS training programmes while 6,435 participants have attended public events via online platforms.

Plans for Year 2022

In 2022, CBS intends to expand its training scope beyond the financial sector aiming to fill the skill gaps and broad-base the capacity development activities of all segment of the economy, with more focus on priority segments such as Micro, Small and Medium Enterprises (MSME). CBS plans to introduce new certificate courses based on the demand for same from the relevant industries, expanding its existing collection of certificate courses.

Considering the wider outreach, CBS intends to follow a hybrid approach (both physical and virtual) for delivering its programmes and CBS is fully equipped with modern training facilities including conference rooms, an auditorium, lecture halls, meeting rooms and computer laboratories for in-house training programmes. In order to make a more user-friendly interactive website and to automate the functions of CBS, a new “Interactive Website” for CBS (CBSIW) along with comprehensive automated workflow system, “Institute Management System (IMS)” is being developed. This new system, which is expected to be fully operational by end January 2022, will not only benefit the CBS stakeholders but will also automate almost all the main functions of the CBS.

CBS will always stay true to its objective of facilitating human capital development by accelerating knowledge and skill transformation of the industry workforce.

Governor's Message



Investing in human capital and preparing its employees to embrace and tackle new developments is one of the best strategies an organization can adopt to achieve and maintain the competitive edge in any industry. I believe, this course catalogue compiled by CBS for the year 2022 will be very much instrumental in achieving this endeavour.

In the modern world, more than any other element, developing the human capital paves way for the economies to grow faster. Increased productivity, improved inclusion and rapid innovations are clear attributes of high-quality human capital all of which contribute to better economic growth. Thus, one of the most important factors contributing to the economic growth of a nation undoubtedly is human capital development.

When it comes to the organisational level, various factors, including product and process growth, and achieving economies of scale, have traditionally been adopted as strategic tactics by firms. Nevertheless, financial assets alone in today's environment no longer offer lasting competitive advantages as the markets are now faced with the challenge of coping with the fragmentation, increased demand, and rapid technological advancements. Amidst these developments, organisation's investment into human resources will pay off its cost, as in today's business world, human capital is the competitive tool.

Having identified this need of the nation, the Centre for Banking Studies (CBS), the training arm of the Central Bank of Sri Lanka (CBSL) plays a key

strategic role in human capital development of the entire financial services industry. Over the past 40 years, CBS has continuously engaged in building capacity among the professionals in the financial sector. The contribution that is made by such endeavour is obviously invaluable and have a long-lasting impact on ensuring building up the human capital and professionalism of financial sector of Sri Lanka.

This year's CBS Course Catalogue consists of number of programmes that are demand driven and incorporating emerging needs of markets. I hope that the professionals from Sri Lanka as well as from the Region would find these programmes appealing and would take the opportunity of joining courses offered by CBS to enrich their competencies with the up-hand knowledge.

Ajith Nivard Cabraal

Governor
Central Bank of Sri Lanka

Director's Message



We are now ready to go an extra mile and enrich our training curriculum with programmes addressing other sectoral needs of the economy in addition to the financial industry with the objective of broadening our contribution towards the development efforts of the country.

The whole world is going through an extraordinary time, and the Sri Lankan case is not an exception. Drastic changes taking place in the whole eco system including technological developments, rising environmental concerns and social factors are demanding a more technology rich and sustainable financial system. Further, the pandemic which surfaced in year 2019 has also reminded us how resilient and innovative our financial infrastructure should be to respond proactively.

In addressing these challenges and capitalising on opportunities, strategies should be formulated for both short and long term. None of these strategy formulations or implementations would be possible if we can not empower our human capital with necessary competencies and skills. And we, Centre for Banking Studies (CBS) is dedicated to serve this very purpose.

When this institution was established in the year 1981, the main objective was to train officers in the banking sector and extension staff in other agencies connected with agricultural credit operations. Hence, the training programmes were designed aiming the development of rural sector. However, with the gradual advancement of the Sri Lankan economy, CBS also adapted itself and expanded its training scope to cater to the evolving training requirements. Hence, over the past 40 years, CBS has been creating training opportunities to professionals from a wide spectrum of disciplines starting from rural credit to latest fin tech developments. Further, the public awareness efforts CBS has taken thus far has made a significant impact on educating the general public on timely topics.

In the past two years, like everyone else, CBS too had to counter the challenges posed by the pandemic. Nevertheless, CBS continued to thrive for achieving its intended objective by using different online platforms.

During the year 2021, CBS conducted more than 100 training programmes and public events in virtual mode. CBS has not let the pandemic to hinder its delivery, but even went on to achieve greater heights by converting these challenges to opportunities as we could reach more participants through virtual mode. In 2021, programmes and public events of CBS were attended by nearly 12,000 participants. All this would not have been possible without the assistance and collaboration of the pool of rich resource personnel identified up by the CBS. Further, the inputs of the newly formed Faculty Advisory Committee too helped in improving the standards of the programmes delivered by the CBS.

However, we strongly believe that there is always room for further improvement. We are now ready to go an extra mile and enrich our training curriculum with programmes addressing other sectoral needs of the economy as well with the objective of broadening our contribution towards the development efforts of the country. Apart from that, CBS is exploring possible avenues where we can nurture young talents of the country and promote innovation too.

Having considered all these developments, in the year 2022 CBS is ready to cater to the training needs of the country in a more dynamic way. This course catalogue represents our pre-scheduled training arrangements, and we are very much prepared to cater to any further special training requirements as demanded by the industry segments. I hope this catalogue will be of interest to you and look forward to welcoming you to our upcoming programmes at CBS.

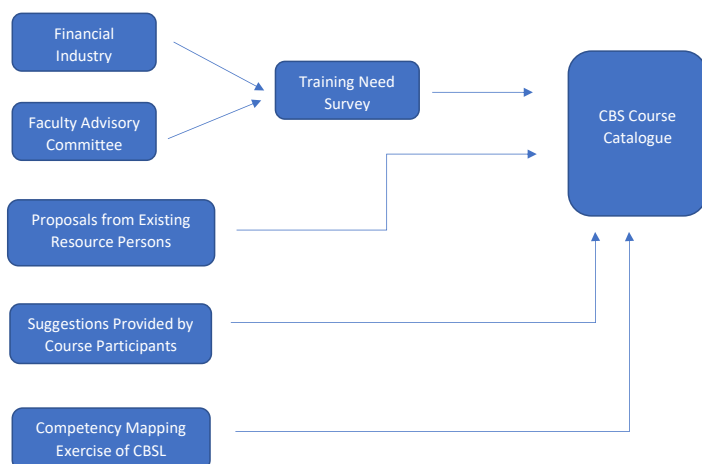
Dimuthu Samaratunga

Director
Centre for Banking Studies

Bridging the Competency and Skill Gaps: The Systematic Process of Developing the Training Catalogue

The training programmes included in CBS Course Catalogue - 2022 were designed following a systematic process to ensure the knowledge, skills, and competency gaps of the potential beneficiaries of CBS programmes are effectively bridged. Careful and close attention was paid to the suggestions forwarded by many stakeholders, including professionals in the finance industry, academia as well as participants of courses when designing the programmes.

The Process:



Suggestions of finance industry professionals were solicited through the annual training needs survey, the format of which was revamped in the year 2021. Key subject areas to be prioritised were identified through the survey and appropriate training interventions were designed to bridge the competency gaps prevailing in these subject areas. Further, emerging subject areas highlighted by professionals in the relevant industries were also considered carefully and factored in formulating this catalogue to ensure our financial industry is ready to embrace upcoming developments swiftly.

The Faculty Advisory Committee (FAC) which provides strategic training direction to CBS also contributed to the training needs survey while proposals from the current pool of resource persons of CBS were obtained to factor in their perspective as well. Apart from that, suggestions provided by participants of previously held training programmes were also thoroughly examined to ensure expectations of the end customer are met essentially.

As the human capital development arm of CBSL, CBS designs and delivers courses for external parties as well as for CBSL staff. The competency gap analysis carried out by the Human Resources Department (HRD) of CBSL was also given due consideration in identifying internal training needs of CBSL staff and outcome of this exercise has also been considered in the preparation of the course catalogue.

2022 Prescheduled Training Programmes (Subject wise)

No.	Name of the Programme
Banking and Finance - BF	
1	Best Practices for Bank Tellers
2	Branch Manager Development Programme
3	Corporate Finance
4	Retail Lending Strategies for Officials of Financial Industry
5	Security Features in Genuine Currency Notes and Identification of Forged Notes
6	Preparation and Submission of Statutory Returns
7	International Trade Finance
8	Introductory Course on Investment Banking
9	Credit Management
10	Managing Non-Performing Advances (NPA) and Recovery through Litigation
11	Emerging Trends in Fraud Mitigation of Electronic Fund Transfers (EFT)
Risk Management and Compliance – RM	
1	AML/CFT Compliance for Financial Institutions
2	Operational Risk Management
3	Implementation of Basel III
4	ICT Risk Management and Cyber Security
5	Compliance for Licensed Commercial Banks and Specialised Banks
6	Compliance for Non-Bank Financial Institutions
7	Bank Integrated Risk Management
Treasury Operations - TO	
1	Fund Management
2	Introductory Course on Treasury and Foreign Exchange Operations
3	Operations of Treasury Back Office
4	Asset and Liability Management (ALM) for Banking Institutions
5	Analysis of Fixed Income Investments
Accounting and Financial Management – AF	
1	Analysing Financial Statements
2	Internal Controls and Auditing for Financial Institutions
3	Financial Reporting Update for Banks and Non-Bank Financial Institutions
4	Risk-based IT Auditing
5	Project Management

Laws and Regulations – LR

- 1 Legal Aspects Relating to Collateral (Sinhala Medium)
- 2 Legal Aspects of Bank Lending
- 3 Foreign Exchange Regulations for Financial Institutions
- 4 Payment and Settlement Systems (PSS): Operational and Legal Aspects
- 5 Legislation Relating to Banking and Financial Institutions
- 6 Fundamentals of Preparation and Execution of Security Documents
- 7 Regulatory Framework Relating to Non-Bank Financial Institutions

Research and Data Analysis – RE

- 1 Applied Econometrics: Practical Approach Using E-Views Software
- 2 Basic Econometrics Using R Software
- 3 Research in Economics
- 4 Introduction to Macroeconomic forecasting

Economics – EC

- 1 Interest Rate and Exchange Rate Dynamics: Impact on Banking Operations
- 2 Interpreting Economic Data
- 3 Monetary Law Act and Operations of the Central Bank
- 4 Public Debt Management and Debt Sustainability
- 5 Monetary Policy and Monetary Operations
- 6 How Currency Circulation Works and Its Impact on the Economy

Human Resources and General Management – HR

- 1 Techniques of Effective Writing
- 2 Stress Management
- 3 Strategic HRM in Finance Industry
- 4 Procurement Management and Tender Procedures
- 5 Workshop on Academic Writing
- 6 Authentic Image Management, Personal Grooming, Social and Business Etiquette
- 7 Corporate Governance for Financial Institutions
- 8 Leading to Drive Your Team
- 9 Awakening the Speaker in You

Rural Sector Development, Sustainable Finance and Microfinance - RD

- 1 Operational and Financial Sustainability of Microfinance Institutions (Sinhala Medium)
- 2 Adopting Sustainable Finance

Information Technology – IT

- 1 MS Excel – Intermediary Course
- 2 MS Excel – Advanced Course
- 3 Artificial Intelligence
- 4 Building Powerful Presentations using MS PowerPoint
- 5 Emerging Technologies in Digital Banking and Payments with Data Driven Culture

2022 Prescheduled Training Programmes (Month wise)

Prog. No.	Programme Name	Dates	Duration (hours)	Page No.
January				
001-RE-01	Applied Econometrics: Practical Approach Using E-Views Software (1st programme)	13, 20, 27	42	61
002-TO-01	Fund Management	19, 20, 21	18	41
003-BF-01	Best Practices for Bank Tellers (1st Programme)	24, 25	12	21
004-TO-02	Introductory course on Treasury and Foreign Exchange Operations	26, 27, 28	18	42
February				
005-BF-02	Branch Manager Development Programme	2	6	22
001-RE-01	Applied Econometrics: Practical Approach Using E-Views Software (1st Programme) (contd.)	3, 10, 17, 24	42	61
006-RM-01	AML/CFT Compliance for Financial Institutions (1st Programme)	3	6	33
007-AF-01	Analysing Financial Statements	9, 10, 11	18	47
008-HR-01	Techniques of Effective Writing	15	6	73
009-BF-03	Corporate Finance	17, 18	12	23
010-LR-01	Legal Aspects Relating to Collateral - Sinhala Medium	22, 23	12	53
011-HR-02	Stress Management	24	6	74
March				
012-BF-04	Retail Lending Strategies for Officials of Financial Industry	2, 3	12	24
001-RE-01	Applied Econometrics: Practical Approach Using E-Views Software (1st Programme) (contd.)	3, 10, 24, 31	42	61
013-BF-05	Security Features in Genuine Currency Notes and Identification of Forged Notes (1st Programme)	8	6	25
014-RM-02	Operational Risk Management	9,10	12	34
015-IT-01	MS Excel - Intermediary Course	11, 18, 25	18	86
016-RD-01	Operational and Financial Sustainability of Microfinance Institutions (Sinhala Medium)	15, 16	12	83
017-BF-06	Preparation and Submission of Statutory Returns (1st Programme)	21, 22	12	26
018-EC-01	Interest Rate and Exchange Rate Dynamics: Impact on Banking Operations	23, 24	12	66
019-LR-02	Legal Aspects of Bank Lending (1st Programme)	29, 30	12	54

Prog. No.	Programme Name	Dates	Duration (hours)	Page No.
April				
020-RM-03	Implementation of Basel III	4, 5	12	35
001-RE-01	Applied Econometrics: Practical Approach Using E-Views Software (1st Programme) (contd.)	7, 21, 28	42	61
021-RM -04	ICT Risk Management and Cyber Security	6, 7	18	36
015-IT-01	MS Excel – Intermediary Course (Contd.)	1, 8, 22	18	86
022-TO-03	Operations of Treasury Back Office	26, 27	12	43
May				
023-LR-03	Foreign Exchange Regulations for Financial Institutions (1st Programme)	4, 5	12	55
024-RM-05	AML/CFT Compliance for Financial Institutions (2nd Programme)	10	6	33
025- RM-06	Compliance for Licensed Commercial Banks and Specialized Banks	11, 12	12	37
026-BF-07	International Trade Finance	18, 19	12	27
027-LR-04	Payment and Settlement Systems (PSS): Operational and Legal Aspects	26, 27	12	56
June				
028-EC-02	Interpreting Economic Data	1, 2	12	67
029-RE-02	Applied Econometrics: Practical Approach Using E-Views Software (2nd Programme)	2, 9, 16, 23, 30	42	61
030-IT-02	MS Excel – Advanced Course	3, 10, 17, 24	30	87
031-HR-03	Strategic HRM in Finance Industry	7, 8	12	75
032-LR-05	Legislation Relating to Banking and Financial Institutions	9, 10	12	57
033-EC-03	Monetary Law Act and Operations of the Central Bank	15, 16	12	68
034-AF-02	Internal Controls and Auditing for Financial Institutions	20, 21	12	48
035-RM-07	Compliance for Non-Bank Financial Institutions	22, 23	12	38
036-HR-04	Procurement Management and Tender Procedures	27, 28	12	76
July				
030-IT-02	MS Excel – Advanced Course (contd.)	1, 8, 15, 22, 29	30	87
029-RE-02	Applied Econometrics: Practical Approach Using E-Views Software (2nd Programme) (contd.)	7, 14, 21, 28	42	61
037-BF-08	Best Practices for Bank Tellers (2nd Programme)	4, 5	12	21
038-EC-04	Public Debt Management and Debt Sustainability	6, 7, 8	18	69
039-LR-06	Fundamentals of Preparation and Execution of Security Documents	11, 12	12	58
040-BF-09	Introductory Course on Investment Banking	18, 19, 20	18	28

Prog. No.	Programme Name	Dates	Duration (hours)	Page No.
041-BF-10	Credit Management	20, 21, 22	18	29
042-IT-03	Artificial Intelligence	25, 26	12	88
043-TO-04	Asset and Liability Management for Banking Institutions	27, 28, 29	18	44
August				
044- BF-11	Managing Non-Performing Advances (NPA) and Recovery through Litigation	3, 4	12	30
029-RE-02	Applied Econometrics: Practical Approach Using E-Views Software (2nd Programme) (contd.)	4, 18, 25	42	61
030-IT-02	MS Excel – Advanced Course (contd.)	5	30	87
045-RM-08	AML/CFT Compliance for Financial Institutions (3rd Programme)	9	6	33
046-EC-05	Monetary policy and Monetary Operations	10	6	70
047-RE-03	Basic Econometrics using R software	12, 19, 26	15	62
048-RM-09	Bank Integrated Risk Management	15, 16	12	39
049-RD-02	Adopting Sustainable Finance	17, 18	12	84
050-HR-05	Workshop on Academic Writing	23, 24	12	77
September				
029-RE-02	Applied Econometrics: Practical Approach Using E-Views Software (2nd Programme) (contd.)	1, 8	42	61
047-RE-03	Basic Econometrics using R software (contd.)	2, 9	15	62
051-AF-03	Financial Reporting Update for Banks and Non-Bank Financial Institutions	5, 6, 7	18	49
052-LR-07	Regulatory Framework Relating to Non-Bank Financial Institutions	8, 9	12	59
053-BF-12	Preparation and Submission of Statutory Returns (2nd Programme)	14, 15	12	26
054-HR-06	Authentic Image Management, Personal Grooming, Social and Business Etiquette	21	6	78
055-RE-04	Research in Economics	16, 23, 30	60	63
056-HR-07	Corporate Governance for Financial Institution	27, 28	12	79
October				
057-BF-13	Security Features in Genuine Currency Notes and Identification of Forged Notes (2nd Programme)	5	6	25
058-BF-14	Emerging Trends in Fraud Mitigation of Electronic Fund Transfers (EFT)	6	6	31
055-RE-04	Research in Economics (Contd.)	7, 14, 21, 28	60	63
059-TO-05	Analysis of Fixed Income Investments	11, 12	12	45
060-AF-04	Risk-based IT Auditing	13, 14	12	50

Prog. No.	Programme Name	Dates	Duration (hours)	Page No.
061-AF-05	Project Management	18, 19, 20	18	51
062-RE-05	Introduction to Macroeconomic forecasting	20, 27	18	64
063-EC-06	How Currency Circulation Works and Its Impact on the Economy	26	6	71
November				
062-RE-05	Introduction to Macroeconomic Forecasting (Contd.)	3, 10, 17, 24	18	64
055-RE-04	Research in Economics (Contd.)	4, 11, 18	60	63
064-LR-08	Legal Aspects of Bank Lending - Sinhala Medium (2nd Programme)	8, 9	12	54
065-IT-04	Building Powerful Presentations using MS PowerPoint	10	6	89
066-HR-08	Leading to Drive Your Team	16, 17	12	80
067-LR-09	Foreign Exchange Regulations for Financial Institutions (2nd Programme)	24, 25	12	55
December				
068-IT-05	Emerging Technologies in Digital Banking and Payments With Data Driven Culture	5, 6	12	90
069-HR-09	Awakening the Speaker in You	13, 14	12	81
070-RM-10	AML/CFT Compliance for Financial Institutions (4th Programme)	15	6	33

Special Programmes - 2022

CBS will make arrangements to conduct special programmes in addition to prescheduled programmes. These programmes can broadly be categorised in to:

- ▶ On - demand Training Programmes for financial sector
 - Programmes conducted on specific requests by other departments of the CBSL, other financial institutions and foreign Central Banks
 - Programmes conducted in collaboration with international training institutions, international financial institutions and foreign Central Banks
 - Certificate Courses
- ▶ Programmes covering all other sectors of the economy
- ▶ Programmes for Journalists
- ▶ Expert Panel Discussions
- ▶ Public Awareness Events
- ▶ Educational Programmes for University Undergraduates and School Students

Contents of Programmes and Courses

BANKING AND FINANCE

Best Practices for Bank Tellers

“The front office staff particularly tellers help to enhance the image of any institution, whilst acting as the most crucial point of interaction. The importance of maintaining a high degree of professionalism and vigilance when dealing with customers require greater skills and knowledge in modern practices. This programme aims to empower the tellers with a special edge to discharge their duties more effectively and efficiently.”

PROGRAMME 003-BF-01
24 & 25 January 2022
(Monday & Tuesday)

PROGRAMME 037-BF-08
04 & 05 July 2022
(Monday & Tuesday)

Learning Objectives

Upon completion of the programme, participants would be able to:

- ▶ Be aware of the laws and regulations governing counter transactions and account opening
- ▶ Improve skills on customer relationship management
- ▶ Identify forged currency notes
- ▶ Proper cash handling procedures
- ▶ Handle emergency situations

Course Content

- ▶ Role of a modern teller and the custodian
- ▶ Effects of new technology introduced
- ▶ Negotiable instruments
- ▶ Cash handling and cash management
- ▶ Know Your Customer (KYC) regulations and its importance
- ▶ Security features in genuine currency notes and identification of counterfeit currency notes
- ▶ Cheque clearing process including Cheque Imaging and Truncation System (CITS)
- ▶ Sri Lanka Interbank Payment System (SLIPS), Common Electric Fund Transfer Switch (CEFT) and other payment methods
- ▶ Risk involved in the teller function and mitigating risks
- ▶ Responding to emergency situations: robberies, hold-ups and threats

Methodology

Lectures and discussions

Target Group

Bank Tellers and Counter Staff of Financial Institutions

Duration

2 days

Medium

English

Resource Persons

Experienced officers from Central Bank of Sri Lanka, commercial banks and other related institutions

Course Coordinator

Dilrukshi Ratnaweera (1st programme)

Thanuja Ekanayake (2nd programme)

Branch Manager Development Programme

“Branch managers play a major role in their respective branches by generating profits while managing the complete operations of the branch. It is vital for them to play the role of a leader by understanding self-management and team management essentials to improve the performance of the branch. This programme guides the participants on playing the role of branch manager efficiently, managing customer relationship and ethics.”

PROGRAMME 005-BF-02
02 February 2022
(Wednesday)

Learning Objectives

- ▶ To prepare branch managers for playing the role of a leader in their branches
- ▶ To prepare branch managers to adopt a customer-centric approach and deal with a variety of customer segments (Ex. corporate, SME, retail) in an effective manner.
- ▶ To help branch managers to interpret credit decisions and monitor asset quality and to manage Non-Performing Advances (NPA) in a proactive manner
- ▶ To educate on ethics and work life integration of a branch manager

Course Content

- ▶ The role of a branch manager in a challenging and competitive environment
 - Mastering the leadership
 - Team orientation and performance management
 - Being clear in communicating and building trust relationships
- ▶ Excellence in customer service
- ▶ Making better lending decisions and credit monitoring
- ▶ Work life integration of a branch manager
 - Self-Management: Managing stress and attaining well-being
- ▶ Branch Compliance, Ethics, Security and Risk

Methodology

Lectures, discussions, and interactive activities

Target Group

Branch Managers, Regional Managers and Prospective Officers who seek leadership roles within financial institutions

Duration

1 day

Medium

English

Resource Persons

Experienced professional from the banking industry

Course Coordinator

Kushan Lalithsena

Corporate Finance

“Corporate finance is the division of finance that deals with financing, capital structuring, and investment decisions. Corporate finance is primarily concerned with maximising shareholder value through long and short-term financial planning and the implementation of various strategies. Corporate finance activities range from capital investment decisions to investment banking.”

PROGRAMME 009-BF-03
17 & 18 February 2022
(Thursday & Friday)

Learning Objectives

Upon completion of the programme, participants would be able to understand:

- ▶ The role of the corporate finance
- ▶ The capital budgeting process, capital structure, sources of funding
- ▶ The role of the Corporate Finance advisory services

Course Content

- ▶ Introduction: Corporate Finance
 - Objectives and advantages of Corporate Finance
 - Players in Corporate Finance
 - Long-term and short-term financing strategies
- ▶ Capital budgeting
 - Capital budgeting process
 - Cash flow projection
 - Investment decision criteria
 - Dividends and return of capital
- ▶ Capital structure
 - Initial and target capital structure
 - Cost of funds
 - Finance cost and interest coverage
- ▶ Sources of funding
- ▶ Corporate lending
- ▶ Corporate finance advisory services
- ▶ Interactive exercise

Methodology

Lectures and discussions with practical sessions

Target Group

Junior and middle level officers working in corporate banking in financial institutions

Duration

2 days

Medium

English

Resource Persons

Reputed and experienced professionals from the financial industry

Course Coordinator

Dilrukshi Ratnaweera

Retail Lending Strategies for Officials of Financial Industry

“Banks are increasingly turning to serve almost every conceivable credit needs of individuals in different market segments, with innovations in loan products best practices in lending processes and their digital banking initiatives. However, with higher levels of competition, despite the well dispersed portfolio of assets in retail lending, credit decisions still need to be taken with due diligence, monitoring of borrowers must be done effectively and recovery processes executed efficiently. This programme is designed to give an insight on retail credit markets and strategies.”

PROGRAMME 012-BF-04
02 & 03 March 2022
(Wednesday & Thursday)

Learning Objectives

Upon completion of the programme, participants would be able to:

- ▶ Develop analytical and decision-making skills on lending to retail market
- ▶ Enhance quality of retail loan appraisal
- ▶ Improve monitoring and recovery

Course Content

- ▶ Developments in banking environment within the context of retail banking business loan policy and regulatory guidelines
- ▶ Overview of retail credit sector
 - Consumer credits
 - Retail market lending
 - SME sector lending
- ▶ Customer analytics for retail business growth
 - Understanding customer credit report
 - Due diligence in retail credit
- ▶ Types of retail lending products
- ▶ Credit appraisal of retail loan: concepts, processes and cases
- ▶ Follow-up, supervision and recovery

Methodology

Lectures, discussions and case studies

Target Group

Specially Credit Officers, Branch Managers and other interested parties

Duration

2 days

Medium

English

Resource Persons

Experienced resource persons from the banking industry

Course Coordinator

Hiruni Chamodi

Security Features in Genuine Currency Notes and Identification of Forged Notes

“According to the Monetary Law Act, the Central Bank of Sri Lanka is the sole authority of issuing currency notes and coins. The presence of counterfeit currency is a threat to this authority and to the effective functioning of the monetary system. Any type of involvement to produce and distribute counterfeit currency is an offence, under criminal law. Presence of counterfeit currency exposes those who handle currency to higher level of risk. Therefore, it is imperative that all officers who handle currency notes in banks and other financial institutions be knowledgeable on the security features of currency notes that enable them to identify counterfeits.”

PROGRAMME 013-BF-05
08 March 2022
(Tuesday)

Learning Objectives

The objective of this programme is to educate the officers of financial institutions who deal with cash handling on Identification of genuine currency notes, legal aspects and the procedures of handling counterfeit notes.

Course Content

- ▶ Features of genuine currency notes and their security features
- ▶ Identification of forged notes
- ▶ Procedures to be adopted when handling damaged and counterfeit notes
- ▶ Good practices in handling currencies and responsibilities of commercial banks
- ▶ Legal implications for offenders
- ▶ Handling foreign currency notes

PROGRAMME 057-BF-13
05 October 2022
(Wednesday)

Methodology

Lectures, demonstrations, and practical sessions

Target Group

Officers of the Central Bank, commercial banks and other financial institutions who are engaged in cash management

Duration

1 day

Medium

English

Resource Persons

Senior officers from the Central Bank of Sri Lanka and Counterfeit Currency Bureau of the Criminal Investigation Department (CID)

Course Coordinator

Kushan Lalithsena (1st Programme)

Dilrukshi Ratnaweera (2nd Programme)

Preparation and Submission of Statutory Returns

"According to the existing regulatory framework banks are required to submit statutory returns on time in line with stipulated guidelines. This requires proper understanding of reporting procedures and guidelines. This programme aims to educate the participants on the importance of accurate submission and the requirement for each report through provisioning of technical advice. It also aims to address problems associated with submission."

PROGRAMME 017-BF-06
21 & 22 March 2022
(Monday & Tuesday)

PROGRAMME 053-BF-12
14 & 15 September 2022
(Wednesday & Thursday)

Learning Objectives

Upon completion the programme, participants would be able to:

- ▶ Recognize the importance of submitting statutory returns to the regulatory authority accurately and timely
- ▶ Prepare and submit accurate statutory returns on the key prudential directions and guidelines of the CBSL

- Maturity gap analysis
- Interest rates sensitivity
- Foreign currency exposures
- Daily report on foreign exchange position of Domestic Banking Unit (DBU only) - net open position
- Spread sheet
- Statutory return on calculation of liquidity coverage ratio

Course Content

- ▶ Introduction
 - Statutory reporting: importance, accuracy, time frame, compliance, common issues identified and FinNet Reporting
- ▶ Credit Risk
 - Sector-wise credit exposures
 - Statutory returns on classified advances
 - Large exposures
 - Accommodation granted to Directors
 - Calculation of maximum amount of accommodation
 - Government exposure
 - Overdue export credit
- ▶ Financial Statements
 - Statutory returns on assets and liabilities
 - Income and expenditure
 - Statement of comprehensive income
 - Statement of financial position
- ▶ Market and Liquidity Risk
 - Statutory returns on statutory liquid assets ratio

Methodology

Lectures and discussions with practical sessions

Target Group

Officers involved in preparation and submission of prudential returns of banks

Duration

2 days

Medium

English

Resource Persons

Experienced officers of the Bank Supervision Department of the Central Bank of Sri Lanka

Course Coordinator

Thanuja Ekanayake

International Trade Finance

“International Trade is one of the main areas of business for most commercial banks in every country including Sri Lanka. Efficiency in handling and processing proper documentation is vital in this business. Timely processing and negotiation of documents, speedy adjustment to changing regulations and procedures relating to trade, and quick and effective arrangements of foreign exchange dealings are the important areas in that regard.”

PROGRAMME 026-BF-07
18 & 19 May 2022
(Wednesday & Thursday)

Learning Objectives

- ▶ To provide comprehensive knowledge and operational guidelines on mechanisms of financing of imports and exports
- ▶ To help officers understand and effectively structure trade credits
- ▶ To give in-depth inputs on foreign exchange risk and tools for risk management
- ▶ To provide a detailed understanding of AML and KYC guidelines relevant for trade financing

Course Content

- ▶ Foreign trade policies and implications for bankers
- ▶ Parties involved in international trade finance and their roles
- ▶ Documents used in international trade and the Incoterms 2020
- ▶ Payment methods used in international trade and pros and cons of each method
- ▶ Trade credits and external commercial borrowings
- ▶ Correspondent Banking – Nostro/Vostro operations
- ▶ New developments in international trade
- ▶ Risk associated with international trade finance and risk mitigation
- ▶ Anti-money laundering and KYC guidelines relevant for trade financing
- ▶ Role of Sri Lanka Export Credit Insurance Corporation (SLECIC) on international trade finance

Methodology

Lectures and discussions

Target Group

Officers engaged in financing international trade in financial institutions

Duration

2 days

Medium

English

Resource Persons

Experienced resource persons from the banking industry

Course Coordinator

Hiruni Chamodi

Introductory Course on Investment Banking

This course is an introductory study of Investment Banking functions in Sri Lankan market. Basic course is designed with the objective of providing theoretical and practical insights in to debt and equity market investment banking functions.

PROGRAMME 040-BF-09
18, 19 & 20 July 2022
(Monday, Tuesday & Wednesday)

Learning Objectives

Upon completion of the course, participants would be able to understand:

- ▶ Nature and functions of investment banking activities
- ▶ Practical application of investment banking functions
- ▶ Role of market participants and regulators
- ▶ Intellectual framework used in the investment banking process
- ▶ Theoretical and conceptual tools used in investment banking

Course Content

- ▶ Introduction to Investment Banking
 - Equity
 - Initial Public Offerings (IPOs)
 - Private Placements
 - Mergers and Acquisitions
 - Alternative Funding Tools (Private Equity Funds, Venture Capital, Angel Funding, Crowded Funding)
 - Development Financial Institutions (DFIs)
- ▶ Debt
 - Corporate Debt (Debentures, Securitizations etc.)
 - Government Debt
 - Project Financing
- ▶ Investment Management
 - Listed Share Investments (Portfolio Investments)
 - Wealth Management
 - Mutual Funds

Methodology

Lectures and discussions

Target Group

Persons who are perusing a career in investment banking in commercial banks, private companies and who want to build up a general knowledge of investment banking

Duration

3 days

Medium

English

Resource Persons

Qualified experienced professionals in the financial industry

Course Coordinator

Shanika Dilrukshi

Credit Management

“Offering credit and successful credit recovery are very important functions of any financial institution. It requires prudent credit decisions and effective risk management. Credit management of the financial institutions has become more competitive and complex as lending has been moving away from traditional approaches of collateral backed lending to new frontiers with relatively higher risks.”

PROGRAMME 041-BF-10 20, 21 & 22 July 2022 (Wednesday, Thursday & Friday)

Learning Objectives

Upon completion of the course, participants would be able to:

- ▶ Develop a foundation of financial management concepts
- ▶ Understand about credit risk management and lending objectives
- ▶ Learn how to optimise sales and reduce bad debt losses
- ▶ Monitoring and follow up as an effective mechanism for managing advances
- ▶ Early warning signals and recovery process
 - Self-Management: Managing stress and attaining well-being

Methodology

Lectures, Discussions and practical sessions

Target Group

Junior and middle level officers of Central Bank of Sri Lanka, professionals involved in credit management, credit appraisal and risk management and other interested parties

Duration

3 days

Medium

English

Resource Persons

Experienced professionals from the financial industry

Course Coordinator

Shalika Gunawardena

Course Content

- ▶ Fundamental of credit management
- ▶ Nature and purpose of credit
- ▶ Principles of lending
- ▶ Customer evaluation techniques
- ▶ Types of borrowers
- ▶ Types of lending products
- ▶ Financial analysis
- ▶ Non-financial analysis
- ▶ Interpretation of financial ratios
- ▶ Working capital financing
- ▶ Credit risk management and risk mitigating techniques
 - Importance of collateral
 - Types of collateral
 - Movable collateral
 - Practical issues
- ▶ Immovable collateral and practical issues

Managing Non-Performing Advances (NPA) and Recovery through Litigation

“You may lend in a flash but recovery may take an eternity”, this old saying among bankers holds true to date and had forced the modern day operators to revisit the function of managing NPA and of recovery of defaulted advances. This programme is designed to bridge this gap and improve the management and recovery of non-performing advances of financial institutions in the country.”

PROGRAMME 044-BF-11

03 & 04 August 2022

(Wednesday & Thursday)

Learning Objectives

Upon completion of the programme, participants would be able to:

- ▶ Understand the causes of non-performing advances
- ▶ Interpret early warning signals and selecting remedial actions
- ▶ Familiarize the strategies and techniques to employ in the recovery of non-performing advances
- ▶ Be aware of guidelines for developing a good credit culture

Course Content

- ▶ Introduction to non-performing loans and classification of non-performance advances
- ▶ Identifying causes of default
- ▶ Recovery Options
- ▶ Effects on NPL and credit risk management on implementing IFRS 9
- ▶ Litigation Procedures in Mediation Boards, Magistrate Courts, District Courts, Commercial High Courts
- ▶ Litigation Actions: Money Action, Hypothecary Action, Debt Recovery Act No.2 of 1990
- ▶ Regulators Perspective of Handling Non-Performing Accommodations
- ▶ Effects of Moratorium to NPA and effects of the pandemic to NPA

Methodology

Lectures and discussions

Target Group

Credit Officers, Recovery Officers, Branch Managers, Assistant Managers, Legal Officers

Duration

2 days

Medium

English

Resource Persons

Senior legal officers and senior officers from financial sector, experienced auditors and senior officers of Central Bank of Sri Lanka

Course Coordinator

Thanuja Ekanayake

Emerging Trends in Fraud Mitigation of Electronic Fund Transfers (EFT)

“In an ever-emerging electronic age, more businesses are integrating the use of technology into their cash disbursement process through means of EFT transactions – these include wire transfers and automated clearing house transactions – leaving them susceptible to cyber theft. Over the past years, there has been an increase in the reported EFT fraud against small to medium-size businesses. Cybercriminals gain remote control over computer system, enabling them to withdraw funds which appears to the bank’s security system as legitimate transactions. In most cases of EFT fraud, the victims have not been able to recover their funds. In addition to the security measures introduced by financial institutions, there are preventive and detective procedures businesses can implement on their own. This programme provides a better understanding on identification and mitigation methods of EFT fraud.”

PROGRAMME 058-BF-14
06 October 2022
(Thursday)

Learning Objectives

The main objective of this programme is to educate the participants on the risks associated with EFTs and the measures that could be taken to mitigate such risks.

Course Content

- ▶ History/ Types of EFT Cards
- ▶ Technology behind an EFT Card
- ▶ EFT transaction processing ECO system
- ▶ Transaction processing life cycle of an EFT Card
- ▶ E-Commerce transaction processing
- ▶ Introduction to 3D- secure Protocol
- ▶ 3D Secure transaction processing
- ▶ Introduction to dispute resolution
- ▶ Identifying frauds and vulnerabilities of payment systems
- ▶ EFT fraud mitigation
- ▶ EFT fraud prevention tools
- ▶ CBSL regulations on EFTs
- ▶ Information System Audit: identification and prevention of fraudulent transactions

Methodology

Lectures and discussions

Target Group

Officers of the Central Bank of Sri Lanka, junior and middle level officers of commercial banks and other financial/non-financial institutions

Duration

1 day

Medium

English

Resource Persons

Experienced professionals from the financial industry and related industries

Course Coordinator

Hiruni Chamodi

RISK MANAGEMENT AND COMPLIANCE

AML/CFT Compliance for Financial Institutions

(A training programme on Compliance Requirements and Obligations of Financial Institutions on Anti-Money Laundering and Countering the Financing of Terrorism)

“High degree of financial integration and associated cross border financial flows have exposed economies to risks relating to money laundering and terrorist financing. These developments have threatened the smooth functioning of financial markets across the globe. Therefore, it is imperative for policy makers and practitioners to be conversant in prevailing laws and regulations and their applications along with the repercussions of failure to comply with them. This programme will provide a comprehensive framework of the above aspects to the aspirants

PROGRAMME 006-RM-01
03 February 2022 (Thursday)

PROGRAMME 024-RM-05
10 May 2022 (Tuesday)

PROGRAMME 045-RM-08
09 August 2022 (Tuesday)

PROGRAMME 070-RM-10
15 December 2022 (Thursday)

Learning Objectives

Upon completion of the programme, participants would be able to:

- ▶ Gain a thorough understanding of the compliance requirements and obligations of financial institutions under the AML/CFT regime in Sri Lanka
- ▶ Familiarise with AML/CFT laws, regulations and rules applicable to financial institutions
- ▶ Understand the gravity and consequences of non-compliances

Course Content

- ▶ Introduction to ML/TF, Global approach (FATF/ APG), Sri Lanka's Current compliance level and Sri Lankan legal framework
- ▶ Customer Due Diligence
 - Risk Profiling
 - Politically exposed persons (PEPs)
 - Identification of beneficial owners
- ▶ Identification and reporting of Suspicious Transactions
- ▶ Sanctions screening
- ▶ United Nations Security Council Resolutions
- ▶ Sanction relating terrorism

- ▶ Terrorist financing and proliferation financing
- ▶ Latest / updated guidelines on AML / CFT compliances
- ▶ AML / CFT guidelines in relation to foreign trade

Methodology

Lectures, discussions and case studies

Target Group

Officers of the government departments and financial institutions who are engaged in combatting money laundering activities in Sri Lanka

Duration

1 day

Medium

English

Resource Persons

Experienced officers from the Financial Intelligence Unit of the Central Bank of Sri Lanka

Course Coordinator

Sithara Sanjeewa

Operational Risk Management

“Operational risk is the risk of loss resulting from inadequate or failed internal processes, people and systems, or from external events. Reducing operational risk is vital to financial firms where sound operational risk management will improve a efficiency, provide a stable working environment and improve day-to-day working conditions of an institution. Operational risk events can have severe consequences for firms and threaten the survival. Hence it is vital to have an understanding of the risk and risk management techniques.”

PROGRAMME 014-RM-02
09 & 10 March 2022
(Wednesday & Thursday)

Learning Objectives

Upon completion of the programme, participants would be able to understand:

- ▶ Importance of operational risk management
- ▶ Why operational risk management has become crucial for an institution
- ▶ The role of risk management in a crisis situation

Course Content

- ▶ What is Operational Risk?
- ▶ Categories of Operational Risk
- ▶ Risk Identification / Classification
- ▶ Risk Assessment and Measurement
- ▶ Risk Mitigation
- ▶ Risk Monitoring, Reporting and Governance
- ▶ Business Continuity Management
- ▶ The causes, consequence and impact of operational risk events
- ▶ Operational risk management pre and post crisis situation – case study

Methodology

Lectures and discussions

Target Group

Middle level officers of the Central Bank, commercial banks and specialised banks and other financial institutions involved in risk management related operations

Duration

2 days

Medium

English

Resource Persons

Reputed and experienced practitioners from the banking industry

Course Coordinator

Dilrukshi Ratnaweera

Implementation of Basel III

“Basel III was born with efforts by the Bank for International Settlement (BIS) to establish an efficient and effective framework of monitoring and regulating banking operations. The content of this framework has gradually been upgraded to address emerging issues to maintain the stability of the banking system. This programme will cover the Basel III framework and concentrate on issues associated with the implementation of Basel III in Sri Lanka and the Advanced Approach.”

PROGRAMME 020-RM-03
04 & 05 April 2022
(Monday & Tuesday)

Learning Objectives

Upon completion of the programme, participants would be able to understand:

- ▶ The main elements of Basel III and its applications
- ▶ Issues relating to the implementation of Basel III

Course Content

- ▶ Overview of Basel III Capital Standards
- ▶ Computation of Basel III Capital Ratios
- ▶ Computation of Basel III Risk Weighted Assets
- ▶ Preparation of the Statutory Return
- ▶ Pillar III - Disclosure Requirements
- ▶ Introduction to Leverage Ratio (LR)
- ▶ Liquidity Coverage Ratio
- ▶ Introduction to Net Stable Funding Ratio

Methodology

Lectures and discussions

Target Group

Junior and middle level officers of the Central Bank, licensed banks and audit firms.

Duration

2 days

Medium

English

Resource Persons

Experienced resource persons from Bank Supervision Department, Central Bank of Sri Lanka.

Course Coordinator

Thanuja Ekanayake

ICT Risk Management and Cyber Security

“There is nothing can be achieved now without Information and Communication Technology (ICT). Hence, our dependency on ICT to conduct day-to-day tasks have increased significantly. At the same time, individuals as well as the companies are increasingly exposed to ICT and cyber security threats, which could result in disastrous consequences for any entity. This programme aims to provide an understanding of ICT risk management and cyber security for the participants enabling them to prevent and minimize risks related to ICT”.

PROGRAMME 021-RM-04
06 & 07 April 2022
(Wednesday & Thursday)

Learning Objectives

Upon completion of the programme, participants would be able to:

- ▶ Identify, assess and manage ICT related risks
- ▶ Adhere to the best practices of cyber security
- ▶ Properly react if a cyber security incident occurs

Course Content

- ▶ Introduction to ICT risks
- ▶ ICT risk assessment
- ▶ ICT risk management
- ▶ Introduction to cyber insurance market
- ▶ Reacting to cyber incidents
- ▶ Case study

Methodology

Lectures, presentations and case-study

Target Group

Officers of CBSL, financial institutions, government departments and any interested party

Duration

2 Days

Medium

English

Resource Persons

Experienced officers from Information Technology department of Central Bank of Sri Lanka and university lecturers

Course Coordinator

Shalika Gunawardena

Compliance for Licensed Commercial Banks and Specialised Banks

“Expansion of financial activities with increased complexity has exposed loopholes with respect to compliance of regulatory requirements. The non-compliance has resulted in financial institutions experiencing frauds and related losses. This in turn has augmented the importance of Compliance Officers and their staff in the context of all financial institutions. This programme is aimed to give such officials an insight into the current global standards as well as local compliance requirements.”

PROGRAMME 025-RM-06
11 & 12 May 2022
(Wednesday, Thursday)

Learning Objectives

Upon completion of the programme, participants would be able to understand:

- ▶ The role and functions of compliance officers in financial institutions
- ▶ The international practices of compliance
- ▶ Laws and regulations governing the compliance aspects in financial institutions
- ▶ How to implement a compliance culture within financial institutions

Course Content

- ▶ Importance of ethics in an organisation to maintain high level of compliance and benefits of compliance
- ▶ Regulatory framework of compliance for banking institutions
- ▶ Practical issues in compliance function
- ▶ Overview of compliance requirements under the Banking Act
- ▶ Best practices on compliance (BASEL core principles)
- ▶ Creating compliance culture and the role of compliance officer
- ▶ Regulatory requirements imposed on banks by other regulatory/legal authorities (SEC regulations; import control regulations, tax regulations)

- ▶ Combating money laundering and terrorist financing
- ▶ Compliance requirements under the New Foreign Exchange Act

Methodology

Lectures and discussions

Target Group

Compliance Officers, Auditors and Staff of Compliance Departments of licensed banks

Duration

2 days

Medium

English

Resource Persons

Senior Lawyers and qualified experienced professionals in Compliance and experienced resource persons from Central Bank of Sri Lanka

Course Coordinator

Shanika Dilrukshi

Compliance for Non-Bank Financial Institutions

“Expansion of financial activities with increased complexity has exposed loopholes with respect to compliance of regulatory requirements. The non-compliance has resulted in financial institutions experiencing frauds and related losses. This in turn has augmented the importance of Compliance Officers and their staff in the context of all financial institutions. This programme is specially designed to give an insight into the current global standards as well as local compliance requirements for the compliance officers in the Finance companies.”

PROGRAMME 035-RM-07
22 & 23 June 2022
(Wednesday & Thursday)

Learning Objectives

Upon completion of the programme, participants would be able to understand:

- ▶ The role and functions of compliance officers in financial institutions
- ▶ The international practices of compliance
- ▶ Laws and regulations governing the compliance aspects in financial institutions
- ▶ How to improve a compliance culture within financial institutions

Course Content

- ▶ Emerging trends in the NBFIs Sector and role of compliance officer designing an effective internal compliance system
- ▶ Importance of ethics in an organisation to maintain high level of compliance and benefits of compliance
- ▶ Understanding the regulatory environment and regulatory framework of compliance for financial institutions
- ▶ Overview of compliance requirements under the Finance Business Act (FBA) and Finance Leasing Act (FLA)
- ▶ Compliance requirement under the key directions issued to Licensed Finance Companies (LFC) and Specialised Leasing Companies (SLC)
- ▶ Prompt Corrective Action (PCA) framework

- ▶ Regulation relating to combating Money Laundering and Terrorist Financing

Methodology

Lectures and discussions

Target Group

Compliance officers, auditors, and staff of compliance departments of finance companies

Duration

2 days

Medium

English

Resource Persons

Experienced officers from the banking industry

Course Coordinator

Hiruni Chamodi

Bank Integrated Risk Management

“Managing different types of risks associated with their business is a challenge that all financial institutions encounter. This programme is designed to provide an understanding of the characteristics of risk that affects Banks and tools available to mitigate them. A comprehensive review of key instruments used in risk management is presented with a solid foundation on how to use them.”

PROGRAMME 048-RM-09
15 & 16 August 2022
(Monday & Tuesday)

Learning Objectives

Upon completion of the programme, participants would be able to understand:

- ▶ Why risk management has become so crucial to banks
- ▶ Decisions and time frame in implementing the new accord
- ▶ Competing internal approaches to the measurement of different types of risks
- ▶ Industry-standard methodologies for operational risk measurement

Course Content

- ▶ Introduction to the risk management process
- ▶ Types of risk and risk management
 - Credit risk management
 - Market risk management
 - Operational risk management
 - Liquidity risk management
- ▶ Regulatory review
 - Regulatory and supervisory framework
 - Corporate Governance and risk management framework
 - Stress testing and scenario analysis

Methodology

Lectures and discussions

Target Group

Middle level officers of Central Bank, commercial and specialised banks involved in risk management and related operations

Duration

2 days

Medium

English

Resource Persons

Reputed and experienced practitioners from the banking industry

Course Coordinator

Dilrukshi Ratnaweera

TREASURY OPERATIONS

Fund Management

“Increase in sophistication in international financial transactions and high volatility in financial markets have posed new challenges to fund managers and investors. They are forced to struggle continuously to generate acceptable returns to their stakeholders whilst minimising associated risks. Participants attending this workshop will gain an understanding of key concepts in investment analysis and take effective decisions with respect to portfolio management and risk mitigation.”

PROGRAMME 002-TO-01
19, 20 & 21 January 2022
(Wednesday, Thursday & Friday)

Learning Objectives

Upon completion of this workshop, participants would be able to understand the following aspects of fixed income securities:

- ▶ Gain knowledge and skills in the area of fund management
- ▶ Build and manage an effective portfolio

Course Content

- ▶ Fundamentals of investment
- ▶ Introduction to the Investment Policy Statement (IPS): Its importance, main features and composition
- ▶ Investment Guidelines
- ▶ Process of Portfolio Management
- ▶ Overview of asset allocation based on the IPS
- ▶ Equity valuation process and techniques
- ▶ Valuation of fixed income securities
- ▶ Monetary policy impact on fixed income securities
- ▶ Derivative instruments
- ▶ Managing risks in financial services
- ▶ Securities management
- ▶ Recent developments in government securities

Methodology

Lectures and discussions

Target Group

Officers of the Central Bank, commercial banks and other financial institutions and primary dealers

Duration

3 days

Medium

English

Resource Persons

Qualified Investment Advisors and Fund Managers from financial industry

Course Coordinator

Shanika Dilrukshi

Introductory Course on Treasury and Foreign Exchange Operations

"Treasury is a critical part of any institution which manage its surplus funds in the best possible way while maintaining liquidity and reducing overall cost of funds. The risk inherent to these operations should also be managed well. This course will elevate the knowledge of the participants so they can take higher level courses on treasury operations with more confidence."

PROGRAMME 004-TO-02
26, 27 & 28 January 2022
(Wednesday, Thursday & Friday)

Learning Objectives

After the completion of this course, participants will be able to understand :

- ▶ Flow of operations of a treasury
- ▶ Different markets involved in it
- ▶ Various products being traded in a treasury

Course Content

- ▶ Introduction to Treasury Operations
- ▶ Understanding different financial markets
 - Money Market
 - Fixed Income Securities Market
 - Foreign Exchange Market
- ▶ Financial derivative markets and products
- ▶ Asset and liability management
- ▶ Risk management
- ▶ Regulations and compliance

Methodology

Lectures and Exercises

Target Group

Anyone who is having an interest to learn about treasury operations and keen in getting to career path of a treasury dealer.

Duration

3 days

Medium

English

Resource Persons

Experienced practitioners from the financial industry

Course Coordinator

Kushan Lalithsena

Operations of Treasury Back Office

“Treasury managers have to play a significant role in improving the overall financial performance of their organisations through efficient management of treasury operations. Thus, being the back office of treasury, it has to play a vital role in treasury operations to support the overall functions of the treasury operations. This programme is designed to improve the skills and knowledge required for officers in the treasury back office.”

PROGRAMME 22-TO-03

26 & 27 April 2022

(Tuesday & Wednesday)

Learning Objectives

- ▶ To enhance the knowledge and professional skills of treasury officers attached to treasury department
- ▶ To improve back office operations
- ▶ To analyse the changing role of back office in treasury department

Course Content

- ▶ Overview of treasury set-up structure of money and securities markets and domestic back-office operations
- ▶ Structure of forex market, deals and forex back-office operations
- ▶ Composition of investment portfolio, valuation of financial instruments, valuation of trading book and provisioning
- ▶ Operations in money, securities and forex market, settlement system
- ▶ Accounting of treasury operations under existing accounting practices as well as IFRS and hedge accounting
- ▶ Legal and tax issues, documentation and compliances
- ▶ Operational risk management and compliance requirements for these activities

Methodology

Lectures and discussions

Target Group

Officers in Treasury back office and auditors who undertake auditing of treasury functions and other interested parties

Duration

2 days

Medium

English

Resource Persons

Practitioners from Treasury and related Risk Management Departments of commercial banks

Course Coordinator

Thanuja Ekanayake

Asset and Liability Management (ALM) for Banking Institutions

“Financial Performance of banks and non-bank financial institutions largely depends on how they succeed in managing market risk. This requires management of assets and liabilities more effectively and efficiently. To cope with the emerging challenges in ALM, it is vital for bankers who are involved in ALM to be equipped with techniques and latest development in the ALM.”

PROGRAMME 043-TO-04
27, 28 & 29 July 2022
(Wednesday, Thursday & Friday)

Learning Objectives

Upon completion of the programme, participants will be able to:

- ▶ Understand the role and scope of ALM
- ▶ Understand the techniques used for managing market risk

Course Content

- ▶ Role, scope and relevance of ALM
- ▶ Role and working of Asset - Liability Committee (ALCO)
- ▶ Pricing of Loan and deposit products
- ▶ Introduction to SLFRS 9 Financial Instruments
- ▶ Implications on Financial Asset Classification to the treasury function
- ▶ Implications of Expected Credit Loss Assessment
- ▶ Managing liquidity risk, Interest rate risk, Currency risk

Methodology

Lectures, discussions and practical sessions

Target Group

Officers of the Central Bank, commercial banks and other financial institutions

Duration

3 days

Medium

English

Resource Persons

Practitioners from the financial industry

Course Coordinator

Shanika Dilrukshi

Analysis of Fixed Income Investments

“Fixed income investments represent one important area of portfolio management. The spectrum of these instruments includes both short-term and long-term products. Understanding the diversity of these instruments and associated risks are vital importance for the professionals in this industry. This programme provides a solid foundation on the concepts, operations, benefits and risks associated with these instruments.”

PROGRAMME 059-TO-05
11 & 12 October 2022
(Tuesday & Wednesday)

Learning Objectives

Upon completion of the workshop, participants would be able to understand the following aspects of fixed income securities:

- ▶ Basic features
- ▶ Valuation
- ▶ Measuring and managing risk

Course Content

- ▶ Overview of fixed income securities
- ▶ Return and risk associated with the investments in fixed income securities
- ▶ Valuation of fixed income securities
- ▶ Valuation of fixed income securities – excel based
- ▶ Measurement of interest rate risk
- ▶ The term structure of interest rate
- ▶ Monetary policy impact on fixed income securities

Methodology

Lectures and discussions

Target Group

Fund Managers, Financial Analysts, Investment Analysts, Portfolio Managers and officers engaged in fixed income securities market

Duration

2 days

Medium

English

Resource Persons

Qualified and experienced senior officers from the Central Bank of Sri Lanka and other financial institutions

Course Coordinator

Shanika Dilrukshi

ACCOUNTING AND FINANCIAL MANAGEMENT

Analysing Financial Statements

“Financial Statement Analysis (FSA) is more than understanding the financial statements and mastering the analytical tools. It is important to blend analytical competencies, presentation capabilities as well as the technology with the above in order to craft a fully-fledged financial analyst. This course begins with the basics hence, a thorough knowledge of the Financial Statements and Finance concepts is not a must.”

PROGRAMME 007-AF-01
09, 10 & 11 FEBRUARY 2022
(WEDNESDAY, THURSDAY & FRIDAY)

Learning Objectives

Upon completion of the course, participants would be able to:

- ▶ Scrutinize financial statements
- ▶ Handle analytical tools used in analysing financial statements
- ▶ Assess financial strengths and weaknesses of corporate enterprises

Course Content

- ▶ Introduction to accounting
- ▶ Understanding financial statements
- ▶ How to read an annual report
- ▶ Analysing non-financial factors affecting financial performance
- ▶ Detailed ratio analysis
- ▶ Credit analysis
- ▶ Capital structure and financing options
- ▶ Case studies

Methodology

Lectures and discussions

Target Group

Credit Officers, Accountants, Data Analysts and any executive who wants to master the FSA knowledge and competencies

Duration

3 days

Medium

English

Resource Persons

Experienced officers of the Central Bank of Sri Lanka, commercial banks and qualified investment analysts

Course Coordinator

Kushan Lalithsena

Internal Controls and Auditing for Financial Institutions

“The stability and progress of an institution depends on the efficiency and effectiveness of continuous supervision of its operations. Internal auditing which is the first line of defense has increased its importance in the context of high volatility in the financial sector. This programme details the process of designing and implementing internal controls specifically for financial institutions. It systematically guides the participants through how to create a solid internal control structure, assess and measure risks, manage and monitor control activities.”

PROGRAMME 034-AF-02
20 & 21 June 2022
(Monday & Tuesday)

Learning Objectives

Upon completion of this workshop, participants would be able to:

- ▶ Understand the role of internal audit in the risk management process of financial institution
- ▶ Identify the lapses of internal procedures in their respective institutions
- ▶ Suggest necessary remedial measures
- ▶ Assist the higher management in improving financial management

Course Content

- ▶ The concept of internal audit, internal audit standards, international practices of internal auditors, Corporate Governance and national legislation
- ▶ Internal controls in financial institutions
- ▶ Assessment of internal controls using audit tools and techniques
- ▶ Risk based internal audit/developing an audit plan through risk assessment
- ▶ Performing an internal audit/forensic auditing
- ▶ Information system risks and controls
- ▶ Auditing information systems
- ▶ Reporting of audit findings
- ▶ Case study

Methodology

Lectures, group discussions and case studies

Target Group

Officers of banks and other financial institutions and individuals requiring working knowledge on Internal Controls and Auditing

Duration

2 days

Medium

English

Resource Persons

Reputed and experienced officers attached to audit functions in the banking and financial services industry

Course Coordinator

Kushan Lalithsena

Financial Reporting Update for Banks and Non-Bank Financial Institutions

“International Financial Reporting Standards (IFRS) was introduced with the aim of creating a global standard for financial reporting. Over one hundred countries have already adopted IFRS. Sri Lanka migrated to this standard in 2012. Sri Lankan standards are still maintained along with IFRS, thus requiring professionals to be familiar with both standards. This programme is designed to provide insights into the two standards.”

PROGRAMME 051-AF- 03
05, 06 & 07 September 2022
(Monday, Tuesday & Wednesday)

Learning Objectives

Upon completion of the programme, participants would be able to:

- ▶ Understand the importance of these accounting dimensions
- ▶ Learn how to apply these standards to financial statements

- ▶ Joint Arrangements (SLFRS 11)
- ▶ Disclosure of Interest on other Entities (SLFRS 12)
- ▶ Investment Property (LKAS 40)

Methodology

Lectures and discussions

Course Content

- ▶ Overview of SLFRSs and need for financial reporting
- ▶ Fair Value Management (SLFRS 13)
- ▶ Financial Instruments (SLFRS 9)
- ▶ Financial Instruments Impairments and Disclosure (SLFRS 9)
- ▶ Operating Segments (SLFRS 8)
- ▶ Revenue from Contracts with Customers (SLFRS 15)
- ▶ Major changes and impact on implementation of SLFRS 9
- ▶ Presentation of Financial Statements (LKAS 01)
- ▶ SLFRS 16 Leases
- ▶ Property, Plant and Equipment (LKAS 16)
- ▶ Related Party Disclosures (LKAS 24)
- ▶ Employee Benefits (LKAS 19)
- ▶ Income Taxes (LKAS 12)
- ▶ Consolidated Financial Statements (SLFRS 10)

Target Group

Officers involved in the preparation and analysis of financial statements and individuals willing to update their knowledge on the use of Accounting Standards

Duration

3 days

Medium

English

Resource Persons

Experienced and qualified Auditors and professional Accountants

Course Coordinator

Dilrukshi Ratnaweera

Risk-Based IT Auditing

“Information Technology (IT) provides a wider array of business opportunities for the banks and financial institutions which has led these organisations to create new operating channels and transform themselves to IT centric digital enterprises which rely heavily on IT platforms. In order to adhere to regulatory requirements and assuring safety for the customers as well as these financial institutions, it is essential to develop a controlling and monitoring mechanism which validates these emerging operations. Hence, a Risk-based IT audit could be considered as an essential component which shelters these financial institution’s security strategy. Unlike a conventional audit, a Risk-based IT audit provides a thorough understanding of the organisation’s functions and objectives by going in depth of the IT systems and networks whilst conducting a profound risk assessment to determine the risk threshold of an organisation.”

PROGRAMME 060-AF- 04
13 & 14 October 2022
(Thursday & Friday)

Learning Objectives

Upon completion of the course, participants would be able to understand:

- ▶ The fundamentals of IT audit process
- ▶ Risk measurement, assessment and management
- ▶ Developing an IT audit strategy
- ▶ IT audit planning and implement IT audit
- ▶ Developing a Risk-based auditing

Course Content

- ▶ IT governance: essential need and introduction to risk based IT audit
- ▶ Risk Management and IT audit
- ▶ Overview of IT audit standards, tools
- ▶ Mechanisms adopted in IT auditing
- ▶ Introduction to risk based auditing
- ▶ Planning an IT audit
 - Introduction to IT audit planning
 - Developing an IT audit strategy, policies, standards and procedures
- ▶ How to audit access control (physical and logical) and business continuity/disaster recovery
- ▶ Presentation of an Audit Report
- ▶ Case study and discussion of Audit Report

Methodology

Lectures, discussions, conceptual sessions, case study analysis and sharing of experience

Target Group

Mainly focused on internal auditors, IT managers, officers of the Central Bank and other financial institutions who are working in an IT centric service delivery environment

Duration

2 days

Medium

English

Resource Persons

Experienced Certified Information System Auditor

Course Coordinator

Hiruni Chamodi

Project Management

“Behind every successful project, the presence of a skillful project manager is inevitable. In the current context, many organisations must get involved in different complex projects if they are to survive the competition. From the initial point of a project to its very end, managers will find numerous challenges to deal with while taking efforts to maintain the quality aspect and the punctuality of the project. This programme is designed to equip participants with necessary tools to handle such challenges.”

PROGRAMME 061-AF-05
18, 19 & 20 October 2022
(Tuesday, Wednesday & Thursday)

Learning Objectives

Upon completion of the programme, participants would be able to:

- ▶ Understand skills needed to be developed as a project manager
- ▶ Locate tools that can be used to manage projects from the beginning to end
- ▶ Understand ways to tackle challenges in managing projects
 - Communicating project status
 - Managing the project stakeholders
- ▶ Monitoring and controlling a project
 - Controlling the project work
 - Managing and controlling the project team
 - Controlling project communications
 - Keeping project stakeholders engaged
- ▶ Closing a project
 - The final project challenge: customer acceptance
 - Closing the project

Course Content

- ▶ Project management
 - What is a project?
 - Project manager's roles and responsibilities
 - Project management life cycle
- ▶ Initiating a project
 - Why do a project?
 - Business analysis of project management
 - Creating a project charter
 - Identifying the project stakeholders
- ▶ Planning a project
 - Defining the project management plan
 - Writing the project scope statement
 - Creating the project schedule
 - Estimating the costs of a project
 - Planning for project quality
 - Planning to manage project risks
- ▶ Executing a project
 - Doing the project work
 - Managing the project team
 - Hosting effective and valuable project team meetings

Methodology

Lectures, demonstrations and group activities

Target Group

Officers of the Central Bank, government departments, financial institutions and other interested individuals

Duration

3 days

Medium

English

Resource Persons

Reputed and experienced resource persons in project management

Course Coordinator

Thanuja Ekanayake

LAWS AND REGULATIONS

Legal Aspects Relating to Collateral

“Financial institutions have experienced huge losses due to poor assessment of collateral against lending. Hence, it is imperative for banks to make a proper assessment of the securities accepted as collateral and follow a proper system of executing documentation. This programme helps participants identify potential pitfalls through the comprehensive discussion of the legal framework governing collateral and sharing of past experiences by legal professionals.”

PROGRAMME 010-LR-01
22 & 23 February 2022
(Tuesday & Wednesday)

Learning Objectives

Upon completion of this programme, participants would be able to:

- ▶ Understand the procedures to be followed in extending commercial and project financing
- ▶ Acquire skills in preparing legal documents
- ▶ Understand techniques to safeguard bank funds against possible defaults

Course Content

- ▶ Laws and regulations relating to credit operations
- ▶ Processing and approval of loan applications
- ▶ Valuation and insurance of collaterals
- ▶ Documentation of collateral
- ▶ Types of securities and legal documentation
- ▶ Mediation boards
- ▶ Recovery process
- ▶ Legal procedures in recovery of advances/ identification of instruments of securitisation
- ▶ Foreclosure procedures and Parate execution

Methodology

Lectures, group discussions and case studies

Target Group

Officers of commercial banks, other relevant financial institutions working in credit operations, risk management or legal divisions

Duration

2 days

Medium

Sinhala

Resource Persons

Experienced officers from the Central Bank of Sri Lanka and the Banking industry.

Course Coordinator

Sithara Sanjeewa

Legal Aspects of Bank Lending

"Lending is the primary source of income for banks and thus special care and attention is required for its collateral and documentation. The improper or partial compliance with the legal requirements has caused massive losses to banks in the past. This course is designed to enlighten the participants of the legal framework related to lending based on past experiences and highlight best practices to follow, in order to avoid or minimise potential risks."

PROGRAMME 019-LR-02
29 & 30 March 2022
(Tuesday & Wednesday)

PROGRAMME 064-LR-08
08 & 09 November 2022
(Tuesday & Wednesday)

Learning Objectives

Upon completion of this programme, participants would be able to:

- ▶ Recognise the legal framework for securities and documentation of loans and advances
- ▶ Understand the risks involved in supply of credit and documentation
- ▶ Identify the deficiencies in documentation
- ▶ Develop skills necessary to minimise credit risks arising from legal loopholes and improper documentation

Course Content

- ▶ Types of securities and its operational aspects
- ▶ Types of mortgage bonds and its differences
- ▶ Law relating to personal guarantees
- ▶ Law affecting the mortgage of immovable and movables: advantages and disadvantages
- ▶ Recovery methods adopted by banks including litigation and parate execution
- ▶ Evolution of the acceptability of third party mortgages and present status pursuant to the supreme court judgements

Methodology

Lectures and discussions

Target Group

Officers of the Central Bank, commercial banks, and specialized banks and other interested parties

Duration

2 days

Medium

1st Programme - English

2nd Programme - Sinhala

Resource Persons

Experienced officers from the banking industry

Course Coordinator

Shanika Dilrukshi

Foreign Exchange Regulations for Financial Institutions

"This programme discusses the overall features of the Foreign Exchange Act along with recent developments in liberalisation of foreign exchange regulations and related practices. The programme will also concentrate on the Current Account and Capital Account Transactions and regulations applicable to them."

PROGRAMME 023-LR-03
04 & 05 May 2022
(Wednesday & Thursday)

PROGRAMME 067-LR-09
24 & 25 November 2022
(Thursday & Friday)

Learning Objectives

Upon completion of this programme, participants would be able to:

- ▶ Foreign Exchange Act (FEA) and the regulatory environment
- ▶ Its impact on banking, finance and macroeconomic management
- ▶ Rules, regulations, guidelines and directions issued on FX transactions under the FEA
- ▶ The statutory requirements to be fulfilled by authorised dealers on FX transactions
- ▶ The operational procedure of current and capital transactions

Course Content

- ▶ Overview of the Foreign Exchange Act (FEA) and its salient features
- ▶ Regulations on types of Foreign Currency Accounts
- ▶ Order on Residency and possession/import and export of foreign currency
- ▶ Introduction to current international transactions and payments through Electronic Fund Transfer Cards (EFTCs)
- ▶ Special Deposit Accounts
- ▶ Capital Transactions carried by resident in Sri Lanka
- ▶ Permitted capital transactions for resident outside Sri Lanka

- ▶ Claiming migration allowance by emigrants
- ▶ Bank guarantees for capital transactions
- ▶ Recent measures introduced during the Covid-19 pandemic

Methodology

Lectures and discussions

Target Group

Officers of the Central Bank, commercial banks and other interested individuals

Duration

2 days

Medium

English

Resource Persons

Experienced officers from Department of Foreign Exchange of the Central Bank of Sri Lanka

Course Coordinator

Thanuja Ekanayake (1st Programme)

Dilrukshi Ratnaweera (2nd Programme)

Payment and Settlement Systems (PSS): Operational and Legal Aspects

“The efficiency and the reliability of the payment and settlement systems is instrumental for smooth functioning of the financial system and the overall economic activities. This sector has undergone vast changes in terms of sophistication and application of information technology. Increasing integration with international financial markets has forced us to follow international standards and codes. The aim of this course is to provide an in-depth understanding of the latest developments and best practices of payment and settlement system.”

PROGRAMME 027-LR- 04
26 & 27 May 2022
(Thursday & Friday)

Learning Objectives

Upon completion of the programme, participants would be able to understand the following aspects of payment and settlement systems:

- ▶ Distinguish between different systems with systemic importance
- ▶ Apply principles to enhance the safety and efficiency
- ▶ Identify risks and risk mitigation measures
- ▶ Institutional arrangements for payment and settlement system
- ▶ Trends in the use of payment and settlement instruments

Course Content

- ▶ Payment instruments and modes
- ▶ Institutional arrangements for payment systems and risks on payment systems
- ▶ Clearing systems
- ▶ Cheque clearing process including Cheque Imaging and Truncation System (CITS)
- ▶ Sri Lanka Interbank Payment System (SLIPS) and Common Electronic Fund Transfer Switch (CEFT), Common Electronic Fund Transfer Switch (CEFT), Common ATM Switch (CAS)
- ▶ Real Time Gross Settlement (RTGS)
- ▶ Combatting frauds in the payments industry
- ▶ Mobile banking: risks and challenges
- ▶ Fintech Regulatory Box
- ▶ Legal framework and oversight of PSS

- ▶ New developments in the payment sector

- Blockchain based shared KYC
- Virtual currencies
- CBDCs – Central Bank Digital Currencies, Open Banking, Artificial Intelligence

Methodology

Lectures and discussions

Target Group

Officers of the Central Bank, commercial banks and other financial institutions who are involved with the work on payment and settlement systems

Duration

2 days

Medium

English

Resource Persons

Senior officers involved in handling the payment and settlement systems in the facilitating institutions

Course Coordinator

Shanika Dilrukshi

Legislation Relating to Banking and Financial Institutions

“Banks and financial institutions are prone to the risk associated with frauds and misconduct. The Legal Framework provides a safety net to mitigate such malpractices and maintain financial stability. Understanding the applicable legislation to the financial sector is important for those who are involved in financial sector services. This course has been drawn up to cover the core legislations and give an understanding of the legal framework for professionals of banks and other financial institutions.”

PROGRAMME 032-LR-05
9 & 10 June 2020
(Thursday & Friday)

Learning Objectives

Upon completion of the course, participants would be able to:

- ▶ Know the laws and regulations relating to financial institutions
- ▶ Understand the role of the financial institutions to comply with legislations

Course Content

- ▶ An overview of the Finance Business Act
- ▶ Laws and regulations relating to leasing and hire purchases.
- ▶ Payment and Settlement Systems Act
- ▶ Prohibited schemes, counterfeiting and its legal consequences
- ▶ Laws and regulations relating to commercial and specialised banks (overview of the Banking Act and directions)
- ▶ Financial Transaction Reporting Act
- ▶ Prevention of Money Laundering Act
- ▶ Convention for Suppression of Terrorist Financing Act
- ▶ Foreign Exchange Act

Methodology

Lectures and discussions

Target Group

Senior Officers of the Central Bank and other financial institutions

Duration

2 days

Medium

English

Resource Persons

Experienced officers from the Central Bank of Sri Lanka

Course Coordinator

Hiruni Chamodi

Fundamentals of Preparation and Execution of Security Documents

“Value of collaterals depends on the lending authorities’ ability to execute them. Security documentation is of vital importance in setting effective framework for such litigations. This programme is designed to equip officers with the fundamentals of preparation and execution of security documents.”

PROGRAMME 039-LR-06
11 & 12 July 2022
(Monday & Tuesday)

Learning Objectives

Upon completion of this programme, participants would be able to:

- ▶ Understand the nature of collaterals in a legal context
- ▶ Be familiar with common documentation errors
- ▶ Understand other legal documents and their importance in relation to security documentation
- ▶ Implement remedial measures to overcome documentation errors

Course Content

- ▶ Introduction to security documentation
- ▶ Types of securities, its operational aspects and enforceability
- ▶ Types of insurance policies covering securities and mitigation of risk
- ▶ Fundamentals of preparation and execution of security documents relating to immovable properties
- ▶ Legal matters relating to parate execution and mortgage bond action - Case Studies
- ▶ Applicability of secured transaction
- ▶ Act for movable securities
- ▶ Nature and legal implications of guarantees/ indemnities - Case Studies
- ▶ Brief introduction on recovery options and procedures

Methodology

Lectures and discussions

Target Group

Junior Legal Officers, Junior Credit Officers and other individuals involved in the preparation of security documentation relating to credit

Duration

2 days

Medium

English

Resource Persons

Senior Lawyers and experienced resource persons from the financial industry

Course Coordinator

Hiruni Chamodi

Regulatory Framework Relating to Non-Bank Financial Institutions

“Non-Bank Financial Institutions play a vital role in bridging the gap between organised and unorganised sectors of the Financial Service Industry. In order to scrutinise the process a regulatory and compliance framework has been in operation covering the NBFIs sector throughout the globe, which is subject to continuous revisions to address the emerging issues and professionals in this industry have to be updated on such revisions. This programme will cover new regulations imposed on institutions involved in the business of Finance. The participants will be given an overall understanding of the legal framework, governing finance business institutions and other laws and regulations which are also applicable to them.”

PROGRAMME 052-LR- 07
08 & 09 September 2022
(Thursday & Friday)

Learning Objectives

Upon completion of the programme, participants would be able to gain a better knowledge on:

- ▶ Finance Business Act
- ▶ Financial Transactions Reporting Act
- ▶ Directions, rules, regulations, determinations, and guidelines relating to NBFIs
- ▶ Computation, preparation of statutory returns

Course Content

- ▶ An overview of the finance company Industry, its role and impact to the financial sector in Sri Lanka
- ▶ Finance Business Act
- ▶ Financial Transaction Reporting Act
- ▶ Directions applicable to registered finance companies in Sri Lanka
- ▶ Computation and preparation of statutory Returns
- ▶ Computation of capital adequacy ratio
- ▶ Regulations related to moratorium

Methodology

Lectures and group discussions

Target Group

Officers of non-bank financial institutions

Duration

2 days

Medium

English

Resource Persons

Senior officers from the Central Bank of Sri Lanka

Course Coordinator

Shalika Gunawardena

RESEARCH AND DATA ANALYSIS

Applied Econometrics: Practical Approach Using E-Views Software

“Econometrics is a set of tools designed to evaluate the performance of the economy using models, based on economic principles. It helps evaluate the impact of policies on the economy and also project its future performance. E-Views is a software package that enables testing econometric models. This programme aims at strengthening knowledge in econometric methods and applications using E-views software. It will focus on economic concepts and application in applied economic research. At the end of the course, participants will be able to conduct their own researches using the knowledge acquired.”

PROGRAMME 001-RE-01
13 January – 28 April 2022
(Every Thursday Morning)

PROGRAMME 029-RE-02
02 June – 8 September 2022
(Every Thursday Morning)

Learning Objectives

Upon completion of this course, participants would be able to understand:

- ▶ Econometric methods and applications using E-Views
- ▶ Economic concepts and applications in applied economic research

Course Content

- ▶ Introduction to E-views Software
- ▶ Linear Regression Models: Theory and Application
- ▶ Choosing functional forms and testing for model specification
- ▶ Diagnostics Tests: Serial Correlation, Heteroscedasticity, Stability test
- ▶ Time series properties of data (Seasonality, Stationarity, etc.)
- ▶ Introduction to Auto Regressive Distribution Lag (ARDL) Models and Error Correction Models
- ▶ Simultaneous Equations Estimation
- ▶ Vector Auto Regression (VAR) Model
- ▶ Vector Error Correction Model (VECM)
- ▶ Volatility Model (ARCH and GARCH type model)

- ▶ Binary Dependent Variable Models (LOGIT and PROBIT)
- ▶ Introduction to Panel Data Analysis

Methodology

Lectures, demonstrations and practical sessions

Target Group

Those who are interested in improving their research skills for their career development (with a reasonable understanding of fundamental economic theories and econometric concepts)

Duration

14 half days

Medium

English

Resource Persons

Experienced lecturers in E-Views software application.

Course Coordinator

Shalika Gunawardena

(A certificate will be awarded based on the assessment conducted at the end of the course)

Basic Econometrics Using R Software

“In a world filled with numbers, a person who can analyse and forecast them has an obvious advantage over others. R studio provides you a platform with various options to analyse, model and forecast data, leading you to make better decisions.”

PROGRAMME 047-RE-03
12 August – 09 September 2022
(Every Friday Morning)

Learning Objectives

Upon completion of the programme, participants would be able to:

- ▶ Understand basic econometric techniques
- ▶ Construct and interpret basic econometric models using R

Course Content

- ▶ Introduction to key econometric tools - Descriptive statistics and estimation concepts
- ▶ R programming for econometric analysis - Introduction to RStudio environment, basic programming techniques, R for data analysis
- ▶ Linear Regression Models - Simple and Multiple Linear Regression Model estimation using R
- ▶ Timeseries Analysis - Autoregressive (AR) and Moving Average (MA) model estimation using R
- ▶ Multivariate Timeseries Analysis - Vector Autoregression (VAR) Model estimation using

Methodology

Lectures, discussions, and practical sessions

Target Group

Data Analysts, Business Analysts, Planning Executives and Managers, officers of CBSL and other interested parties

Duration

5 half days

Medium

English

Resource Persons

Experienced resource person from Central Bank of Sri Lanka

Course Coordinator

Kushan Lalithsena

(A certificate will be awarded based on the assessment conducted at the end of the course)

Research in Economics

“Formulating policies both at micro and macro level and their effective implementation requires informed decision making. Continuous research in the area of concern is imperative for such decisions. The availability of software packages to test econometric models has enabled the researchers to conduct advanced research with relatively larger and more complex databases. This course, conducted in coordination with the Economic Research Department of the Central Bank of Sri Lanka will provide a structured approach to the process of undertaking research, formulating research questions and setting up a research proposal and conducting effective research.”

PROGRAMME 055-RE-04
16 September – 18 November 2022
(Every Fridays)

Learning Objectives

Upon completion of this course, participants would be able to:

- ▶ Understand some basic concepts of research and its methodology
- ▶ Identify appropriate research topics
- ▶ Select and define appropriate research problem and parameters
- ▶ Develop a research proposal
- ▶ Organise, conduct and write a research paper

Course Content

- ▶ Background to Economic Research
- ▶ Developing an effective research question
- ▶ Model specification
- ▶ Structuring a research paper
- ▶ Literature review
- ▶ Data and data analysis
- ▶ Hypothesis testing and statistical data
- ▶ Basic econometric techniques
- ▶ Analysing and interpreting results
- ▶ Communicating the findings
- ▶ Developing a research proposal

Methodology

Lectures, workshops, group discussions, readings, exercises, assignments and computer based practical sessions.

Target Group

Researchers, postgraduate aspirants, and academics who are interested in research in economics

Duration

10 days

Medium

English

Resource Persons

Research Advisory Panel (RAP) of the Economic Research Department, Central Bank of Sri Lanka

Course Coordinator

Shanika Dilrukshi

(A certificate will be awarded based on the assessment conducted at the end of the course)

Introduction to Macroeconomic Forecasting

“Attempting to predict the future condition of the economy using a combination of widely followed indicators is more effective when it is done using a scientific technique. Economic forecasting involves the building of statistical models with inputs of several key variables or indicators, typically in an attempt to come up with an economic indicator. Forecasting helps different organisations to plan future operating activities.”

PROGRAMME 062-RE-05
20 October - 24 November 2022
(Every Thursday Morning)

Learning Objectives

Upon completion of this course, participants would be able to understand:

- ▶ Forecasting using different models
- ▶ Evaluating forecasting models

Course Content

- ▶ Introduction to forecasting with E-Views
- ▶ Forecasting using single equation models (AR/MA/ARMA/ARIMA)
- ▶ Forecasting with Vector type models (VAR, VECM)
- ▶ Forecast uncertainty and Evaluating forecasting models

Pre-requisite

Participants should be familiar with basic time series econometrics

Methodology

Lectures, demonstrations and practical sessions

Target Group

Those who are interested in improving their research skills for their career development (with a reasonable understanding of fundamental economic theories, econometric concepts and E-Views)

Duration

6 Half Days

Medium

English

Resource Persons

Senior officers from the Central Bank of Sri Lanka

Course Coordinator

Shalika Gunawardena

ECONOMICS

Interest Rate and Exchange Rate Dynamics: Impact on Banking Operations

“Interest rate and exchange rate are the most dynamic macroeconomic variables. Their movements are influenced by changes in both local and global economic environment. Interdependence of these two variables and the high degree of volatility in their movement pose continuous challenges to those in the financial sector and the policy makers who are entrusted with the responsibility of maintaining macroeconomic stability. This programme is aimed at providing a comprehensive analysis of interrelationships among interest rates and exchange rates and their impact on banking operations.”

PROGRAMME 018-EC-01
23 & 24 March 2022
(Wednesday & Thursday)

Learning Objectives

Upon completion of this programme, participants would be able to:

- ▶ Understand the impact of fluctuations in interest rate and exchange rate on operations of banking institutions
- ▶ Acquire knowledge on managing risk associated with interest rate and exchange rate movements
- ▶ Understand the links between exchange rates, interest rates, the FI market and equity market and its impact on the economy

Course Content

- ▶ Monetary policy implementation
- ▶ Global developments and its impact on Sri Lanka
- ▶ Interest rate and exchange rate risk: how to minimise it?
- ▶ A practitioner's perspective
- ▶ Interest rate and exchange rate movements - market response
- ▶ Interest rate parity and exchange rate parity

Methodology

Lectures and discussions

Target Group

Officers of the Central Bank, commercial banks, other financial institutions and other interested parties

Duration

2 days

Medium

English

Resource Persons

Financial Sector Professionals

Course Coordinator

Dilrukshi Ratnaweera

Interpreting Economic Data

“Economic data plays a vital role in decision making of an investor. However, an economic data are useful if they are interpreted correctly. Indicators provide signs along the road, but the best investors utilise many economic indicators, combining them to glean insight into patterns and verifications within multiple sets of data.”

PROGRAMME 028-EC-02
01 & 02 June 2022
(Wednesday & Thursday)

Learning Objectives

This programme aims to give an insight on available data on world and Sri Lankan economy while enhancing the ability of data interpretation of the participants

Course Content

- ▶ Nature of economic data
- ▶ Interpreting economic data, importance of correct interpretations, reliable data sources
- ▶ Interpreting national accounts statistics
- ▶ Interpreting monetary and financial statistics and inflation indicators
- ▶ Interpreting external sector statistics
- ▶ Interpreting fiscal statistics
- ▶ Introduction to surveys and interpreting business survey results
- ▶ Interpreting forecasts
- ▶ World economic data

Methodology

Lectures and discussions

Target Group

Bankers, Journalists, University Students and other interested parties

Duration

2 days

Medium

English

Resource Persons

Senior officials of the Central Bank of Sri Lanka and Ministry of Finance

Course Coordinator

Shanika Dilrukshi

Monetary Law Act and Operations of the Central Bank

“Monetary Authority/ Central Bank is the apex institution in the monetary and the financial system in any country. Its functions and operations influence almost all sectors of the economy directly or indirectly. Hence, understanding the operations and policies of the Central Bank and the nature of their impact is vital for effective implementation of individual and institutional ventures.”

PROGRAMME 033-EC-03
15 & 16 June 2022
(Wednesday & Thursday)

Learning Objectives

The objective of the programme is to enhance the knowledge of the participants on the functions and operational activities of the Central Bank of Sri Lanka (CBSL)

Course Content

- ▶ Monetary Law Act (MLA)
- ▶ Objectives of CBSL
- ▶ Key functions of CBSL
 - Economic and price stability
 - Financial system stability
- ▶ Ancillary functions of CBSL
 - Currency issues and management
- ▶ Agency functions
 - Employees’ Provident Fund management
 - Foreign exchange management
 - Public debt management
- ▶ Financial intelligence services

Methodology

Lectures and discussions

Target Group

Officers of the Central Bank, banking institutions, other financial institutions and other interested parties

Duration

2 days

Medium

English

Resource Persons

Senior officials of the Central Bank of Sri Lanka

Course Coordinator

Thanuja Ekanayake

Public Debt Management and Debt Sustainability

“With the outbreak of the COVID 19 pandemic a threat on debt crisis has taken centre stage in many countries. This has compounded by the increased borrowings and the lack in proper public debt management. Effective management of debt and use of tools and techniques to assess the country’s fiscal stance is vital to manage costs and risks within a sound macro and fiscal framework. This course will take participants through the fundamental principles of public debt management, taking current developments into account, and will equip them with the latest tools and techniques to manage their debt portfolios effectively”.

PROGRAMME 038-EC-04
6,7 & 8 July 2022
(Wednesday, Thursday & Friday)

Learning Objectives

Upon completion of this programme, participants will be able to:

- ▶ Identify interlinkages of fiscal policy and the creation of public debt
- ▶ Understand main areas of public debt management
- ▶ Recognise key debt indicators
- ▶ Understand debt issuance and settlement processes
- ▶ Identify the key drivers of public debt
- ▶ Identify the risks of high debt and the main components of a debt sustainability analysis to assess the risk of debt distress
- ▶ Evaluate safe debt levels during uncertain times
- ▶ Understand the key aspects of a Medium-Term Debt Management Strategy (MTDS)

- ▶ Regulation and supervision of Government securities market
- ▶ Risk management of public debt and Debt Sustainability Analysis
- ▶ Medium Term Debt Management Strategy
- ▶ Developments in the Government securities market

Methodology

Lectures and discussions

Target Group

Officers of Central Bank, Ministry of Finance and other Government institutions and other interested parties

Duration

3 days

Medium

English

Resource Persons

Senior officers of Central Bank of Sri Lanka

Course Coordinator

Dilrukshi Ratnaweera

Course Content

- ▶ Fiscal performance and debt dynamics in Sri Lanka
- ▶ Key players in debt management and Government borrowing programme
- ▶ Domestic and external debt financing strategies and instruments
- ▶ Debt issuance processes
- ▶ Servicing public debt
- ▶ Debt statistics compilation and reporting

Monetary Policy and Monetary Operations

“Central Bank conducts monetary policy with the intention of achieving price stability within the country by managing the domestic currency. This seminar will take participants on a journey through various aspects of the monetary policy mechanism including tools, frameworks and recent trends relating to monetary conditions. It enables them to understand how monetary policy operations are conducted at the Central Bank and its implications on domestic financial market performance and other broader economic outcomes.”

PROGRAMME 046-EC-05

10 August 2022

(Wednesday)

Learning Objectives

Upon completion of the course, participants would be able to:

- ▶ Understand the importance of effective monetary management to foster sustainable growth
- ▶ Understand the nature of monetary policy transmission mechanism
- ▶ Understand different types of monetary policy strategies
- ▶ Examine the consequences of different monetary policy strategies

Course Content

- ▶ Theoretical aspects of monetary policy: objectives, instruments, targets, and monetary transmission
- ▶ Evolution of monetary policy in Sri Lanka and recent monetary policy action
- ▶ Monetary policy operations
- ▶ Flexible Inflation Targeting (FIT) framework and forward-looking monetary policy

Methodology

Lectures and discussions

Target Group

Officers of the Central Bank, commercial banks, other financial institutions, university lecturers and other interested parties

Duration

1 day

Medium

English

Resource Persons

Senior officers from the Central Bank of Sri Lanka

Course Coordinator

Shanika Dilrukshi

How Currency Circulation Works and Its Impact on The Economy

“Currency is one of the most important elements of an economy. Hence, it is essential that all participants of economic activities have a sound knowledge of how currency works in the economy. However, there are many misconceptions regarding currency, especially about printing new currency notes in the society. This programme aims to give the participants an overall understanding about how currency works within an economy and reduce misconceptions regarding its outcomes.”

PROGRAMME 063-EC-06

26 October 2022

(Wednesday)

Learning Objectives

Upon completion of this programme, participants will be able to understand:

- ▶ Role of the Currency Department of Central Bank of Sri Lanka
- ▶ Economic impact of fluctuations in currency in circulation
- ▶ How Central Bank controls currency in circulation

Course Content

- ▶ Role of Currency department of Central Bank of Sri Lanka
 - Accepting deposits
 - Storing
 - Processing
 - Destruction
 - Issuing
- ▶ Forecasting currency requirement
- ▶ Currency printing process
- ▶ Contingency currency stocks
- ▶ Meaning of currency in circulation
- ▶ Economic impact of fluctuations in currency in circulation (inflation, exchange rate, growth, etc.)
- ▶ How the Central Bank controls currency in circulation

- ▶ Analysis of Sri Lanka's current economic condition related to currency in circulation
- ▶ Common misconceptions on currency printing

Methodology

Lectures and presentations

Target Group

Interested parties in financial institutions and public

Duration

1 day

Medium

English

Resource Persons

Senior officers of Central Bank of Sri Lanka

Course Coordinator

Shalika Gunawardena

HUMAN RESOURCES AND GENERAL MANAGEMENT

Techniques of Effective Writing

“In a world where the written word is evolving and transcending geographical boundaries, mastering the most effective means of its use will win the day. Many things can be done with writing in a clearer, more credible and persuasive language to maintain an effective communication and relationship between the stakeholders. The purpose of this programme is to give a guidance to the bankers to take their writings towards the reader more effectively.”

PROGRAMME 008-HR-01
15 February 2022
(Tuesday)

Learning Objectives

Upon completion of the workshop, participants would be able to:

- ▶ Identify fundamentals in effective writing and commonly using sentences patterns in business writing
- ▶ Generate and organise ideas effectively to save time and effort
- ▶ Use format to emphasise main ideas and increase readability
- ▶ Write tight, effective sentences by reducing unnecessary wordage
- ▶ Craft the memos, business letters, emails and reports with accuracy and clarity

Course Content

- ▶ Planning and structuring effective writing
- ▶ Apply writing techniques for success
- ▶ Craft memos, business letters, emails and reports with accuracy and clarity
- ▶ Trends in formal/business writing in the digital age
- ▶ Practical application of writing skills

Methodology

Lectures and demonstrations

Target Group

Everyone keen on personal development

Duration

1 day

Medium

English

Resource Persons

Experienced Resource Person in the Industry

Course Coordinator

Hiruni Chamodi

Stress Management

“You may feel there’s nothing you can do about stress. The bills won’t stop coming, there will never be more hours in the day, and your work and family responsibilities will always be demanding. But you have a lot more control than you might think. Stress management is all about taking charge of your lifestyle, thoughts, emotions and the way you deal with problems. No matter how stressful your life seems, there are steps you can take to relieve the pressure and regain control. If managed well, stress is a motivating factor.”

PROGRAMME 011-HR-02
24 February 2022
(Thursday)

Learning Objectives

Upon completion of the programme, participants would be able to understand:

- ▶ What is stress
- ▶ Common myths about stress
- ▶ Why individuals respond differently during a stressful situation
- ▶ Chronic versus acute stress
- ▶ How much of stress is not harmful
- ▶ How to assess stress level
- ▶ How to avoid and reduce stress

Course Content

- ▶ The nature of stress and common causes of stress
- ▶ Symptoms of stress
- ▶ Techniques for coping with stress
- ▶ Identifying stress at work and at home
- ▶ Improving interpersonal skills
- ▶ Health risks associated with stress
- ▶ Psychology of changing behaviour
- ▶ Uncovering negative thinking
- ▶ Time management as a treatment
- ▶ Social causes of stress
- ▶ Counselling in relation to stress management
- ▶ How to assess change in your attitude, behaviour and goals for the future
- ▶ Work life balance

Methodology

Lectures, group discussions, presentations and exercises

Target Group

Everyone keen on personal development

Duration

1 day

Medium

English

Resource Persons

Professional trainers in personal development

Course Coordinator

Shalika Gunawardena

Strategic HRM in Finance Industry

“Human Resources Departments play a vital role in any organisation in recruiting the right people, developing the human capital while retaining the staff by providing the staff benefits. This programme provides an opportunity to explore how banks and financial institutions can align their HR strategies with business strategies”

PROGRAMME 031-HR-03
7 & 8 June 2022
(Tuesday & Wednesday)

Learning Objectives

- ▶ To prepare the HR Managers to accept future business challenges
- ▶ To align workforce planning with business strategy
- ▶ To develop the role of training and development in building human competency
- ▶ To involve HR in helping Business Heads in achieving corporate goals

Course Content

- ▶ Emerging challenges in the Banking Industry and NBFIs sector
- ▶ Talent management - Skill Matrix
- ▶ HR role as a business partner
- ▶ Coaching and counseling
- ▶ Grievances handling methods
- ▶ Talent drought and handling millennials
- ▶ Emotional intelligence in HR Management

Methodology

Lectures, discussions and case studies

Target Group

Directors, CEOs, Corporate Management and Senior Management of financial institutions

Duration

2 days

Medium

English

Resource Persons

Reputed and experienced resource persons in Human Resources Management

Course Coordinator

Kushan Lalithsena

Procurement Management and Tender Procedures

“Proper understanding of rules and regulations related to conducting tenders for procurement is imperative for officers handling these operations to avoid risks and related losses. This programme is designed to expose the participants of all aspects of procurement procedures and related rules and regulations.”

PROGRAMME 036-HR-04
27 & 28 June 2022
(Monday & Tuesday)

Learning Objectives

Upon completion of this programme, participants would be able to:

- ▶ Understand the procurement management procedures related to equipment and services
- ▶ Identify the different types of procurement methods and related procedures
- ▶ Effectively evaluate the bids and take profitable procurement decisions

Course Content

- ▶ Concept and principles of procurement
- ▶ Roles and responsibilities of PEs, PCs, TECs and BOCs
- ▶ Method of procurement
- ▶ Standard of bidding documents
- ▶ Selection of consultants
- ▶ Evaluation of bids and case studies
- ▶ E-GP system development and implementation in Sri Lanka

Methodology

Practical activities, discussions and lectures

Target Group

Officers of the Central Bank, government departments and financial institutions

Duration

2 days

Medium

English

Resource Persons

Reputed and experienced resource persons in Procurement Management

Course Coordinator

Thanuja Ekanayake

Workshop on Academic Writing

“Academic writing refers to a particular style of expression that academics use to define the boundaries of their disciplines and their areas of expertise. It has a proper tone and elegance, but it’s not complex and doesn’t require the utilization of long sentences and sophisticated vocabulary. Accordingly, this programme is intended to enhance the participants’ knowledge of academic writing in an in-depth way by educating the current trends in scientific writing.”

PROGRAMME 050-HR-05
23 & 24 August 2022
(Tuesday & Wednesday)

Learning Objectives

Upon completion of the programme, participants would be able to:

- ▶ Identify fundamentals in academic writing
- ▶ Use proper academic writing techniques to communicate
- ▶ Complete a successful academic publication by using clear precise language, strategies, tools and secrets in writing
- ▶ Identify the rules and conventions for producing written work in academic contexts

Course Content

- ▶ Introduction to academic writing
 - Where to use it
 - Proper wording
 - Things to avoid
- ▶ Using proper grammar
- ▶ Constructing complex sentences
- ▶ Using punctuation marks effectively
- ▶ Common mistakes in academic writing
- ▶ Paraphrasing
- ▶ Paragraphing
- ▶ Summarising
- ▶ Report writing
- ▶ Research abstract and literature review writing
- ▶ Describing charts and tables
- ▶ Referencing

Methodology

Lectures, presentations and case-study

Target Group

Officers of Central Bank, financial institutions, government departments, undergraduates and other interested parties

Duration

2 days

Medium

English

Resource Persons

Highly experienced professional in academic writing

Course Coordinator

Hiruni Chamodi

Authentic Image Management, Personal Grooming, Social and Business Etiquette

“Professional image, which would create the aura of confidence and reliability through fine social and business etiquette, is imperative to the corporate world today. This workshop is designed to enhance the personal and professional competency of individuals which is extremely vital in giving them an extra edge to set them apart from competition when it matters most”

PROGRAMME 054-HR-06
21 September 2022
(Wednesday)

Learning Objectives

Upon completion of the workshop, participants would be able to:

- ▶ Work in a more professional manner
- ▶ Project a confident personality, a professional image and mannerism that creates positive impression among people
- ▶ Select the right grooming technique for professional outlook
- ▶ Understand body language and its significant role in communication
- ▶ Be comfortable and able to adapt well in any formal business or informal situations

Course Content

- ▶ The art of self-introduction
- ▶ Personal grooming: making a great first impression
- ▶ Improve overall appearance
- ▶ Inner image
- ▶ Communication skills
- ▶ Business etiquette: manners really do matter
- ▶ Protocol and etiquette
- ▶ Stress management
- ▶ Develop correct attitude
- ▶ Wardrobe strategies
- ▶ Table etiquette: table mannerism and what cutleries to be used when

Methodology

Lectures, group discussions, presentations, and demonstrations

Target Group

Everyone keen on personal development

Duration

1 day

Medium

English

Resource Persons

Professionals in conducting personal development

Course Coordinator

Hiruni Chamodi

Corporate Governance for Financial Institutions

“With the emergence in the importance of Corporate Governance it has become essential for financial institutions to revisit their degree of focus and attention in this area. The workshop is designed to educate the participants on the current best practices in corporate governance, with special focus on the roles of the board committees and the directors. It also aims to systematically guide the participants through the systematic implementation in corporate governance whilst assessing the cost and benefits involved with it. The workshop will also focus on overcoming the challenges faced during the implementation and practice.”

PROGRAMME 056-HR-07
27 & 28 September 2022
(Tuesday & Wednesday)

Learning Objectives

Upon completion of this programme, participants would be able to:

- ▶ Identify the current thinking and developments in the field of corporate governance
- ▶ Understand the interrelationship between management, finance, law and ethics in the field of corporate governance
- ▶ Develop ethics and values needed in financial institutions and understand the relationship to corporate governance

Course Content

- ▶ Evolution and an overview of code of best practice on Corporate Governance
- ▶ Role of the CEO and Executive Management
- ▶ Committees of the Board of Directors: Risk management, nominations, remunerations
- ▶ Committees of the Board of Directors: Financial reporting aspects and the role of the Audit Committee
- ▶ Significance of Corporate Governance and board's composition and processes
- ▶ Duties and responsibilities: A Director's perspective, and a panel discussion

Methodology

Lectures and discussions with practical sessions

Target Group

Senior and Middle level officers working in corporate banking in financial institutions

Duration

2 days

Medium

English

Resource Persons

Reputed and experienced professionals from the financial industry

Course Coordinator

Dilrukshi Ratnaweera

Leading to Drive Your Team

"There is a constant argument on whether great leaders are born with innate leadership skills or if you can develop people into leaders. Regardless of the fact that whether someone is a 'born leader' or not, there is a room for everyone to learn new skills and develop their leadership competencies and lead the team they work in. This is programme which helps you to develop you leadership skills and enable you to navigate through testing times and guide your peers, subordinates to achieve the ultimate goal of your organisation. "

PROGRAMME 066-HR-08
16 & 17 November 2022
(Wednesday & Thursday)

Learning Objectives

Upon completion of the course, participants would be able to:

- ▶ Identify their leadership style and understand different characteristics of other leadership styles
- ▶ Develop a clear communication strategy which will thrive the team they work in
- ▶ Build cohesiveness within a team with an orientation of achieving results

Course Content

- ▶ Managing the self to become a better leader
- ▶ Influence-Persuading others to gain their cooperation and commitment from top to bottom
- ▶ Self-Awareness use reflection and feedback to gain insight into the strengths and address the development needs
- ▶ Communicating the advantage of collaborating as a team
- ▶ Clarifying team norms and motivating the team
- ▶ Building self and team awareness - recognising strengths and blind spots in yourself and others
- ▶ Innovatively make Instant decisions and building resilient staffers
- ▶ Understanding the barriers to teamwork and solve them instantly
- ▶ Building a peak performing team

Methodology

Discussions and Activities

Target Group

Senior and middle level Managers from any industry

Duration

2 days

Medium

English

Resource Persons

Renowned Leadership Trainers

Course Coordinator

Shalika Gunawardena

Awakening the Speaker in You

“The fear of public speaking is not uncommon at all. Having to stand up in front of a crowd and articulating ideas clearly might not be an easy task to many of you. This feeling of anxiety might have been holding you from many possibilities. Even if you are a regular speaker, you might be looking for ways to make a greater impact on your audience. And this programme will take you through a journey where you can put away your fears in speaking and make a profound impact within the audience.”

PROGRAMME 069-HR-06
13 & 14 December 2022
(Tuesday & Wednesday)

Learning Objectives

Upon completion of this programme, the participants will be able to:

- ▶ Learn and practice essential skills to address an audience with more confidence
- ▶ Analyse the audience to be engaged with more thoroughly and customise the delivery of a speech or a presentation
- ▶ Understand how a speech can be delivered effectively to make a lasting impression in the audience

Course Content

- ▶ Introduction to public speaking
- ▶ Significance of effective listening in public speaking
- ▶ Organising your speech
- ▶ Introductions and conclusions
- ▶ Delivering your speech
- ▶ Audience analysis
- ▶ Visual aids
- ▶ Persuasive speaking
- ▶ Informative speaking
- ▶ Supporting your ideas
- ▶ Using your language
- ▶ Ethics in public speaking
- ▶ Group presentations
- ▶ Short answer speeches

Methodology

Discussions and interactive activities

Target Group

Anyone who wants to awaken the speaker in him / herself

Duration

2 days

Medium

English

Resource Persons

Professional Coaches and experienced public speakers

Course Coordinator

Kushan Lalithsena

RURAL SECTOR
DEVELOPMENT,
SUSTAINABLE FINANCE
AND
MICROFINANCE

Operational and Financial Sustainability of Microfinance Institutions

"In the field of microfinance, success depends on the strength to achieve and maintain operational and financial sustainability. Failure of many institutions has left vulnerable sections of the society in great peril. Microfinance institutions are facing increasing challenges for resource mobilisation, and maintaining sustainability. This programme is designed for microfinance practitioners to improve their insights on how to build sustainable microfinance business models attract target groups."

PROGRAMME 016-RD-01
15 & 16 March 2022
(Tuesday & Wednesday)

Learning Objectives

Upon completion of the course, participants would be able to:

- ▶ Master the tools needed for understanding the financial position and sustainability of an institution
- ▶ Use financial analysis to improve an institutions' sustainability
- ▶ Identify components, purpose, relationships and importance of main financial statements
- ▶ Identify critical factors for moving towards financial self-sufficiency
- ▶ Create the productivity and efficiency ratios of MFIs

Course Content

- ▶ Commercial microfinance and importance of Sustainability of a MFI
- ▶ The concepts of:
 - Operational Sustainability
 - Financial Sustainability
- ▶ Reading financial statements
- ▶ Measuring financial viability
- ▶ Delinquency measuring and management
- ▶ Long-term perspective of viability
- ▶ Impact of debt moratorium on the financial institutions and customers

- ▶ Short term and long-term strategies to overcome emerging challenges in sustainability of MFIs

Methodology

Lectures, discussions and case studies

Target Group

Officers of commercial banks, development banks involved in microfinance activities and microfinance institutions

Duration

2 days

Medium

Sinhala

Resource Persons

Experienced resource persons specialised in Microfinance

Course Coordinator

Hiruni Chamodi

Adopting Sustainable Finance

“A sustainable financial system creates values, and transacts financial assets in ways that shape real wealth to serve the long-term needs of a sustainable and inclusive economy along all dimensions relevant to achieving those needs, including economic, social, and environmental issues. In this backdrop, in the year 2019, the Central Bank of Sri Lanka launched the Roadmap for Sustainable Finance which provides a broad direction to financial regulators and financial institutions to effectively manage environmental, social and governance (ESG) risks associated with projects they finance and promotes assistance to businesses that are greener, climate-friendly and socially inclusive. This road map is now in the process of being implemented”

PROGRAMME 049-RD-02
17 & 18 August 2022
(Wednesday & Thursday)

Learning Objectives

Upon completion of the programme, participants would be able to understand:

- ▶ The concept of Sustainable Finance in a broader way
- ▶ The rationale, global trends and international best practices
- ▶ Environmental social risk management for banks and regulatory developments

Course Content

- ▶ Sustainable Development Needs of Sri Lanka
- ▶ Global Sustainable Finance Framework
- ▶ Current Sustainable Finance Development in Sri Lanka
- ▶ Green finance products and new product development
- ▶ Environmental impacts of industries
- ▶ Environmental and social Risk Management
- ▶ Regulatory aspect on Sustainable Finance

Methodology

Lectures and discussions

Target Group

Officers who are working on implementation of Sustainable Finance Practices from banks and financial institutions

Duration

2 days

Medium

English

Resource Persons

Industry practitioners and officers from environmental agencies

Course Coordinator

Kushan Lalithsena

INFORMATION TECHNOLOGY

MS Excel – Intermediary Course

“Microsoft Excel is a popular spreadsheet used in many organisations today. It facilitates to organise data, view and present information at varying depths and perspectives, process information and a broad range of activities enhancing the productivity of individuals and organisations. This course introduces many features of the software focusing on problem solving and practical usage.”

PROGRAMME 015-IT-01
11 March - 22 April 2022
(Every Friday Morning)

Learning Objectives

Upon completion of the course, participants would be able to:

- ▶ Introduction to features and functions within Microsoft Excel
- ▶ Realise the advantages of using a powerful electronic spreadsheet
- ▶ Identifying common errors
- ▶ Creating charts, graphs and tables
- ▶ Proper presentation of data

Course Content

- ▶ A glance of spreadsheets
- ▶ Formatting
- ▶ Formatting problems
- ▶ Sorting and filtering
- ▶ Data validation
- ▶ Fast data entry techniques
- ▶ Tables
- ▶ Formulas and functions
- ▶ Naming
- ▶ Formula errors
- ▶ Formula-auditing tools
- ▶ Subtotals
- ▶ Templates
- ▶ Inserting shapes and objects
- ▶ Charts
- ▶ Hyperlinks
- ▶ Page layout and printing
- ▶ Exporting workbooks
- ▶ Worksheet management

Methodology

Lectures, demonstrations and practical sessions

Target Group

Officers of the Central Bank, commercial banks and other institutions who wish to expand their knowledge on MS Excel

Duration

6 half days

Medium

English

Resource Persons

An experienced officer from the Central Bank of Sri Lanka

Course Coordinator

Shalika Gunawardena

(A certificate will be awarded based on the assessment conducted at the end of the course)

MS Excel – Advanced Course

“Microsoft Excel is a popular spreadsheet used in many organisations today. It facilitates to organise data, view and present information at varying depths and perspectives, process information and a broad range of activities enhancing the productivity of individuals and organisations. This course introduces many advanced features of the software focusing on problem solving and practical usage.”

PROGRAMME 030-IT-02
03 June – 05 August 2022
(Every Friday Morning)

Learning Objectives

Upon completion of the course, participants would be able to;

- ▶ Enhance their knowledge of the features and functions within Microsoft Excel
- ▶ Realize the advantages of using a powerful electronic spreadsheet
- ▶ Apply custom formatting and use templates
- ▶ Import and export data in different formats
- ▶ Use LOOKUP functions to create customised charts
- ▶ Develop their skills in creating spreadsheets and maintaining databases with the use of the latest available version of the Microsoft Excel software package

Course Content

- ▶ Naming: more advanced techniques
- ▶ Advanced worksheet functions
- ▶ LOOKUP functions
- ▶ Advanced sorting techniques
- ▶ Advanced filtering techniques
- ▶ Protect worksheet or workbook
- ▶ Pivot tables
- ▶ Scenario manager - what if analysis
- ▶ Scenario manager - goal seek
- ▶ Scenario manager - data tables
- ▶ Data entry form
- ▶ Macros
- ▶ Quick analysis tool
- ▶ Form controls
- ▶ External references
- ▶ Data modelling
- ▶ Power pivot
- ▶ Analysis ToolPak

Prerequisite

Basic knowledge in MS Excel or having completed intermediary MS Excel course offered by CBS

Methodology

Lectures, demonstrations and practical sessions

Target Group

Officers of the Central Bank, commercial banks and other institutions with a basic knowledge in MS Excel Applications who wish to progress to the more complicated functions and features

Duration

10 half days

Medium

English

Resource Persons

An experienced officer from the Central Bank of Sri Lanka

Course Coordinator

Shalika Gunawardena

(A certificate will be awarded based on the assessment conducted at the end of the course)

Artificial Intelligence

“Artificial intelligence (AI) has started to create a significant impact across economies in a rapid phase. To truly understand the potential it holds, it is imperative to understand how this technology works. The evolution of this technology, its functional capacity and future potential are of much importance for any professional working in any industry as there is no limitation to adopt Artificial Intelligence into organisations. “

PROGRAMME 042-IT-03
25 & 26 July 2022
(Monday & Tuesday)

Learning Objectives

Upon completion of this course, participants will be able to gain a basic understanding on artificial Intelligence and data science applications that can be adopted to different organisational contexts.

Course Content

- ▶ Evolution of Artificial Intelligence
- ▶ Machine Learning, Deep Learning and Neural Networks
- ▶ Applying Artificial Intelligence to different organisational contexts
- ▶ The future potential of Artificial Intelligence
- ▶ Ethical issues surrounding Artificial Intelligence

Methodology

Lectures and discussions

Target Group

Data analysts, Business analysts, planning executives and managers, officers of Central Bank and other interested parties

Duration

2 Days

Medium

English

Resource Persons

Experts in the Science and Information Technology industry

Course Coordinator

Kushan Lalithsena

Building Powerful Presentations using MS PowerPoint

“Microsoft PowerPoint is a software widely used to present data and information by using text, diagrams with animation, images and transitional effects in the form of slides. This course will help to create presentations, applying themes to presentations, working with tables, charts, columns, adding graphics and multimedia, creating transitions in presentations and finally to build a powerful presentation.”

PROGRAMME 065-IT-04
10 November 2022
(Thursday)

Learning Objectives

Upon completion of the training course, participants would be able to develop creative presentations using Microsoft PowerPoint software as an effective visual communication tool.

Course Content

- ▶ Introduction
- ▶ Basic features and functions of MS PowerPoint
- ▶ Building a basic PowerPoint presentation
- ▶ Formatting the presentation
- ▶ Using transitions and animations
- ▶ Testing the presentation
- ▶ Use of some advanced tools and options
- ▶ Other tips and tricks

Methodology

Lectures, demonstrations and practical sessions

Target Group

Officers of the Central Bank, commercial banks and any other institutions, who are preparing PowerPoint presentations and who wish to build powerful presentations

Duration

1 day

Medium

English

Resource Persons

An experienced officer from the Central Bank of Sri Lanka

Course Coordinator

Sithara Sanjeewa

Emerging Technologies in Digital Banking and Payments with Data Driven Culture

“Rapid innovations in financial technology is drastically changing the banking landscape and contribute to the continuous reforms in payment systems worldwide. The fascinating developments in the engineering, information technology, science and analytics can be applied to find groundbreaking solutions in several key areas of banking, payment platforms and other financial services. These solutions create the competitive edge for banks and financial institutions who adopt these innovative technologies for mutual and customer benefits”

PROGRAMME 068-IT-05
05 & 06 December 2022
(Monday & Tuesday)

Learning Objectives

Upon completion of the course, participants would be able to:

- ▶ Understand how banks and financial institutions can benefit from the emerging technologies in digital banking and payments
- ▶ To familiarise with emerging technologies such as Big Data and Analytics, Artificial Intelligence, Machine learning, Block chain, Natural language processing
- ▶ Understand the models of collaborations with financial technology
- ▶ Understand how drastically improve their payment systems better exploring the novel payment concepts, customer requirements and regulatory framework

Course Content

- ▶ Introduction to emerging technologies in banking
- ▶ Emerging factors in digital payments
- ▶ Block Chain / Crypto Currencies and its legal and operational applicability
- ▶ Security aspects of digital payments
- ▶ Data security
- ▶ Data warehousing and data governance
- ▶ Data analytics (Descriptive/Diagnostic/Predictive /Prescriptive)
- ▶ Big data / Data visualisation

- ▶ Natural language processing
- ▶ Artificial Intelligence and Machine learning

Methodology

Lectures and case analysis

Target Group

Middle and senior level officers working in digital banking, transaction banking, Alternate delivery channels, IT, retail and corporate banking

Duration

2 days

Medium

English

Resource Persons

Reputed and experienced practitioners from the fintech and digital banking industry

Course Coordinator

Shanika Dilrukshi

CBS Resource Persons Pool

(As of 31st December 2021)

Banking and Finance

01	Mr. Arjuna Abeygunasekara MBA, BSc. Comp. Sci., CCI Dip., ACMA Assistant General Manager (Treasury) - Hatton National Bank	09	Mr. Chundika Ariyawansa MBA (PIM), Dip. Advanced Counselling, AIPM, AIB (Sri Lanka) Manager (Operations) - Sampath Bank PLC
02	Mr. D M Abeysekera M. Professional Accounting (AUS), MBA, B.Sc.Eng., CIMA (UK) Deputy Director (Foreign Remittance Facilitation) - Central Bank of Sri Lanka	10	Mr. S Atchuthan BSc. Finance, Certificate in Capital Market, Investments and Securities Assistant Manager (Research) - First Capital Holdings PLC
03	Mr. W A M S B Abeysinghe BSc. Comp. Sci., ACMA Senior Assistant Director (Bank Supervision) - Central Bank of Sri Lanka	11	Ms. Manique Kiriella Bandara Attorney-at-Law Compliance Officer National Development Bank
04	Mr. A S M P M B Agalawatte M. in Industrial Mathematics, BSc. Assistant Director (Payments and Settlements) - Central Bank of Sri Lanka	12	Mr. Nalin Basnayake BSc., MFE (Colombo), AIB Dealer (FX and Money Market) - Sampath Bank PLC.
05	Ms. S I Alahendra MBA (UK), BSc. Bus. Admin., Int. Dip. Comp., CIMA (UK), CGMA Senior Assistant Director (Bank Supervision) - Central Bank of Sri Lanka.	13	Mr. P D R Dayananda MBA Int. Banking and Finance (UK), BSc. Bus. Admin. Additional Superintendent (Currency) - Central Bank of Sri Lanka
06	Mr. M K N M Alwis MSc. (AUS), CIMA (UK) Senior Assistant Director (Supervision of Non-Bank Financial Institutions) - Central Bank of Sri Lanka	14	Ms. P P U Dias MBA (Col), B.Sc. (USJP), BCS Assistant Director (Payment & Settlements) - Central Bank of Sri Lanka
07	Mr. A M A D Amarakoon M.Intl.Econ. (AUS), BSc. Eng., CIMA (UK) Senior Assistant Director (Bank Supervision) - Central Bank of Sri Lanka	15	Mrs. T M J Y P Fernando MFE (Colombo), BCom. Deputy Governor - Central Bank of Sri Lanka
08	Mr. John Arasaratnam BSc. (UK) Head of Treasury - Cargills Bank	16	Ms. L S Fernando BBA, ACMA Senior Manager (Public Debt) - Central Bank of Sri Lanka

17	Mr. G K K Gamage M.Econ. (USA), BSc Former Addl Director (Supervision of Non-Bank Financial Institutions) - Central Bank of Sri Lanka
18	Mr. U V Gunadasa Dip. Co-op Mgt. & Org. (USSR), FIBA Former General Manager - Uva Development Bank Ltd
19	Mr. M D S N Gunatilleka MSc (Col), MBA (Malaysia), BSc (Col), BCS, ACS & LLB Additional Director (Resolution and Enforcement) - Central Bank of Sri Lanka
20	Mr. Mewan Gunawardena CFA, ACMA, ACI (Dip) Senior Manager (FI Trading & Corporate Sales) - Hatton National Bank PLC
21	Ms. N N Gunawardena B.Sc (USJP), IABF, ACMA Senior Assistant Director (Bank Supervision) - Central Bank of Sri Lanka
22	Mr. Sandun Hapugoda MSc. IT (UK), MBCS, BSc. IT Country Manager for Sri Lanka and Maldives -Mastercard
23	Mr. J C Ilangantileke FCMA (UK), CGMA, MBA, BA (Hons), AIB (Sri Lanka), CPA (AUS) Assistant General Manager - Hatton National Bank
24	Mr. Mahendra Illangasinghe MBA (USA) Asst. Vice President (Branch Network) - Union Bank of Colombo PLC
25	Ms. Nirosha Indravasan ACI – FMA, ACCA (UK) Head (Treasury Back Office) - Hatton National Bank

26	Mr. R A A Jayalath MA (UK), MBA (USJP), B.Com (Kelaniya), FCA Assistant Governor - Central Bank of Sri Lanka
27	Ms. R M C H K Jayasinghe BSc (USJP), AIB Additional Director (Supervision of Non-Bank Financial Institutions) - Central Bank of Sri Lanka
28	Mr. Y S Jayasinghe BSc Hons., CFA, ACMA Head (FX & Rate Trading/ Financial Markets) - Standard Chartered Bank PLC
29	Ms. R N D Jayasuriya M.Econ (AUS), BA.Econ (Col) Senior Assistant Director (Domestic Operations) - Central Bank of Sri Lanka
30	Ms. R R S De S Jayatillake ACMA (UK) Additional Director (Bank Supervision) - Central Bank of Sri Lanka
31	Mr. R D Joseph MFE (Col), BSc Finance, ACCA Senior Assistant Director (Bank Supervision) - Central Bank of Sri Lanka
32	Ms. S D N Kulathunga MFE (Colombo), BSc. Comp. & Inf. Sys. (London), Associate Director-Standard Chartered Bank.
33	Mr. S Kurincheedaran MSc (AUS), BBA (Jaffna), BCS Deputy Director (Supervision of Non-Bank Financial Institutions) - Central Bank of Sri Lanka
34	Mr. Rashmin Lokubandara MFE (Col), BSc. Comp. & Inf. Sys. (London) Associate Director - Standard Chartered Bank

35	Mr. Amitha Munasinghe CISA, DISSCA, ISO27001 Lead Auditor, BCP Practitioner, PCIDSS Implementer Head of Information System Audit - Commercial Bank of Ceylon PLC
36	Mr. Thusitha Nakandala MBS, AIB Group Chief (Human Resources) - Sampath Bank PLC
37	Mr. H M K Nalinda B.B.Mgt (Kelaniya), MFE (Col), ACA Assistant Director (Bank Supervision) - Central Bank of Sri Lanka
38	Mr. A R A Nawaz Dip. in Mgt., AIB, MITD Former Chief Manager - Bank of Ceylon
39	Mr. Damith Pallewatte MBA (PIM), Management (UK), Deputy General Manager (Wholesale Banking) - Hatton National Bank,
40	Dr. Jeewantha Perera PhD (UK), MBA (UK), AIB Head of Leasing - Union Bank of Sri Lanka PLC
41	Mr. Alex Perera MSc. Quantitative Finance & Financial Engineering (UK), BSc, CFA Head of Risk - Cargills Bank PLC
42	Mr. A A Pradeep MBA (UK), MSc (UK), BSc (USJP), ACCA (UK), CMA, ACMA (UK) Senior Assistant Director(Supervision of Non-Bank Financial Institutions) - Central Bank of Sri Lanka
43	Mr. Suresh R. I. Perera LLB (Col), FCMA (UK), (CGMA), Attorney at Law Principal/ Tax & Regulatory - KPMG Sri Lanka

44	Mr. W S Prasanna M.Econ (AUS), MFE (Col), BA in Economics (Col) Deputy Director (Foreign Exchange) - Central Bank of Sri Lanka
45	Ms. R M A Premamali MSc (UK), MBA (Col), BSc (Kelaniya), ACMA Senior Assistant Director (Supervision of Non-Bank Financial Institutions) - Central Bank of Sri Lanka
46	Mr. M.G.Nihal Premasiri BSc (USJP) Former Senior Manager (Trade Promotion) People's Bank
47	Mr. M C V Rajanathan IFS Certified Trainer, Former Senior Manager (Training & Development) - Cargills Bank Ltd.
48	Mr. R A M S Ramanayake Certificate – Counterfeit Currency Sub Inspector (Criminal Investigation Department) - Sri Lanka Police
49	Mr. Shashika Ranasinghe BSc. Eng. (Moratuwa), CFA, FRM, ACMA, AIB, ACIM Assistant General Manager (Investments) - Sri Lanka Insurance
50	Ms. Nishamani Rathnayake MSc, BSc, Certified International Payment Systems Professional & Card Payment Systems Professional of India Head of External Services -Lankaclear (Pvt) Ltd
51	Ms. N H Rayigama MFE (Col), BSc. Agri. Econ., AIBIBSL, Dip. in Stats. Deputy Director (Bank Supervision) - Central Bank of Sri Lanka

52	Mr. B A D Sameera Certificate in Counterfeit Currency at American Secret Service Sub Inspector (Criminal Investigation Department) - Sri Lanka Police	60	Mr. Chamila Sumathiratne FRM, ACMA Chief Risk Officer - Nations Trust Bank
53	Mr. M B M Sarjoon BBA Hons., Int. Dip. Comp. (UK) Senior Assistant Director (Bank Supervision) - Central Bank of Sri Lanka	61	Ms. T M U K Tennakoon MSc (UK), MA (Pera), BA (Pera) Deputy Director (Domestic Operations) - Central Bank of Sri Lanka
54	Mr. S P A C Senanayake BSc. Finance, Int. Dip. Comp. (UK), ACA, CPA (AUS), ACMA Senior Assistant Director (Bank Supervision) - Central Bank of Sri Lanka	62	Mr. A A M Thassim M.Sc. Bus. Admin., Dip in Comp. System Design Assistant Governor - Central Bank of Sri Lanka
55	Mr. Hemantha Seneviratne B.Sc (Biol), M.Sc (Env.Sc), M.I.Biol (Sri Lanka), Dip. Env. Journ. Assistant Manager (Sustainable Business) - Hatton National Bank PLC	63	Mr. R Thirucumaran MSc (UK), CA, CFA Senior Assistant Director (Bank Supervision) - Central Bank of Sri Lanka
56	Mr. Chanaka De Silva LLB - (KDU) Dip. Criminology (USJP) Chief Inspector of Police (Criminal Investigation Department) Sri Lanka Police	64	Mr. Bhanu Wijayaratne MFE (Col), MBA (India) Assistant General Manager (Risk) - HNB Grameen Finance Ltd
57	Mr. A T M Silva MFE (Col), Executive MBA (India) Dip. in Statistics, Dip. in IT Assistant Superintendent (Currency) - Central Bank of Sri Lanka	65	Ms. C H Wijesinghe BSc. Accounting (USJP), ACMA Senior Assistant Director (Bank Supervision) -Central Bank of Sri Lanka
58	Ms. D S Sooriaarachchi (FICA), (FIB), Pg.Dip (Col) Attorney-at-Law Head of Compliance Seylan Bank PLC	66	Mr. M P M Wijesiri MBA, BSc Eng. Electronics & Communication (India) Senior Assistant Superintendent (Currency) - Central Bank of Sri Lanka
59	Mr. Pathmanathan Srikanth MBA (UK), AIB Head of Financial Institutes - Hatton National Bank	67	Ms. H P T Wijesuriya MA (UK), PG Dip. in Economics (UK), BSc Former Superintendent (Currency) - Central Bank of Sri Lanka

Accounting and Financial Management

01	Mr. Nilanka Abeywickrama MFE (Col), BSc (Col) Head of Treasury Market Standard Chartered Bank - Sri Lanka	10	Mr. J P R Karunaratne MCom. Finance (AUS), PG Dip. Applied Stat., BSc. Maths, CIMA, Assistant Governor - Central Bank of Sri Lanka
02	Mr. Raditha Alahakoon BSc. (USJP), ACA Partner - KPMG in Sri Lanka	11	Mr. Kosala Liyanagedara MBA (PIM-USJ), BSc. Acc (USJP), ACMA (UK), CA (Sri Lanka) Vice President (Capital Markets) - M Power Capital Limited
03	Mr. Johann Anderson CIMA Senior Manager (SLFRS Team) - Ernst & Young	12	Mr. Rajith Perera CGMA, ACMA Director - Ernst & Young
04	Ms. Dushani Chandrasiri MBA (USJP), BSc. (Kelaniya) Senior Deputy Commissioner - Department of Inland Revenue	13	Ms. Y N W Ranatunga MSc. Economics and Public Policy, (UK), BCom (India) Senior Assistant Director (International Operations) - Central Bank of Sri Lanka
05	Mr. Malin Fernando MBA (PIM), IABF, B.Sc (Col) Head of Group Treasury - Hayleys PLC	14	Mr. Niroshana Seneviratne MSc. Mgt. FCA, CPA, FIB, CISA, Deputy General Manager (Audit) -Hatton National Bank
06	Ms. Nadeera Gunasoma B.Sc. (Applied Accounting) Manager - Ernst & Young	15	Ms. Nilani De Silva BSc., CA Senior Manager - Ernst & Young
07	Ms. Nadithi Gunerathne ACMA (UK) Executive (Financial Accounting Advisory Services) - Ernst & Young	16	Mr. Rajindra Tillekeratne MFE (Col), DABF, ACI Certificate Dip. Treasury Investment and Risk Management, Dip. Portfolio and Investment Management Senior Dealer (Foreign Exchange/Money Market) - Sampath Bank PLC
08	Ms. Vindhya Jayasekera CFA, FRM, MSF, BSc (Eng) Vice President (Asset Management) - NDB Wealth Management Limited	17	Mr. Nihal C Wijewardana MBA (USJP), BSc. (USJP) Senior Deputy Commissioner - Department of Inland Revenue
09	Mr. Elamaran Jegadeeswaran ACCA Manager - Ernst & Young		

Laws/Regulations Relating to Financial Institutions

01	Ms. Madara Ariyaratne BA, Attorney at Law Chief Manager (Legal & Recoveries) - National Development Bank	10	Mr. H M K Harshadewa MFE, BSc. Eng. Senior Assistant Director (Financial Intelligence Unit) - Central Bank of Sri Lanka
02	Mr. Nimantha Athukorala B.Sc Finance (USJP), MBA (Col), AIB Assistant Director (Financial Intelligence Unit) - Central Bank of Sri Lanka	11	Ms. H M N D Herath Masters Reg. Studies (AUS), Pg. Dip. Law (AUS), Attorney-at-Law Senior Assistant Director (Legal & Compliance) - Central Bank of Sri Lanka
03	Mr. K D S N Athukorala MBA, BSc Finance, AIB Assistant Director (Financial Intelligence Unit) - Central Bank of Sri Lanka	12	Ms. M A M Jayaratne MBM, BSc. (USJP), Dip. in Compliance, AIB Senior Assistant Director (Foreign Exchange) - Central Bank of Sri Lanka
04	Mr. A W U C N Bandara BSc., CIMA (UK) Senior Assistant Director (Financial Intelligence Unit) - Central Bank of Sri Lanka	13	Ms. Nirodha Kalansooriya LLB, LLM, Post Attorney Dip. in Banking, Finance and Insurance Attorney-at-Law Head of Legal - Blue Mountain Apartments (Pvt) Ltd.
05	Ms. W S D Chandrasekara BSc. (Col), Dip. In IT (Moratuwa), DABF Assistant Director (Financial Intelligence Unit) - Central Bank of Sri Lanka	14	Ms. G S Kamileen MSc. Public Policy (Singapore), BSc. Management (USJP) Senior Assistant Director (Foreign Exchange) - Central Bank of Sri Lanka
06	Mr. Chaminda Deerasinghe LLM, MBA, LLB, Attorney-at-Law Assistant Vice President (Litigation) - Nations Trust Bank PLC	15	Ms. T P Kapuruge BA Sp. Econ (Kelaniya) Senior Assistant Director (Foreign Exchange) - Central Bank of Sri Lanka
07	Ms. D T Dhanawalavithyana MBA (Col), BA (Col), LLB Legal Officer (Legal & Compliance) - Central Bank of Sri Lanka	16	Ms. I A W H Karunaratne MBA Finance, BSc. Bus. Admin., ACA Senior Assistant Director (Financial Intelligence Unit) - Central Bank of Sri Lanka
08	Ms. A Edirisinghe MFE (Col.), LLB, Attorney-at-Law Senior Assistant Director (Bank Supervision)-Central Bank of Sri Lanka	17	Ms. T D S Pathberiya MSc. (AUS), BSc. Mgt. (Pera) Senior Assistant Director (Financial Intelligence Unit) - Central Bank of Sri Lanka
09	Mr. N P I N Gunawardena MFE (Col), B.Sc. Engineering Senior Assistant Director (Financial Intelligence Unit) - Central Bank of Sri Lanka		

18	<p>Ms. Dayajinie Piries Post Attorney Dip. in Banking Finance & Insurance Laws, LLB, LLM, Dip. in Banking Finance, Dip. in Islamic Banking & Finance Legal Officer - Bank of Ceylon</p>
19	<p>Ms. M W Priyadarshani LLB, Attorney-at-Law, Int. Dip. Comp. (UK) Senior Assistant Director (Legal and Compliance) - Central Bank of Sri Lanka</p>
20	<p>Ms. S A D N Samarasinghe LLB, LLM, Attorney-at-Law, M.HRM (Col) Legal Officer (Legal & Compliance) - Central Bank of Sri Lanka</p>
21	<p>Mr. K G P Sirikumara LLM (AUS) LLB, Attorney-at-Law, Int. Dip. Compliance & Anti Money Laundering Assistant Governor and Director (Legal & Compliance) - Central Bank of Sri Lanka</p>
22	<p>Mr. D D Z Siriwardana B.Sc (USJP), MFE (Col), MSc (AUS), ACMA (UK) Senior Assistant Director (Financial Intelligence Unit) - Central Bank of Sri Lanka</p>

23	<p>Ms. P S Vithana MFE (Col), BSc (Col), ACMA Assistant Director (Financial Intelligence Unit) - Central Bank of Sri Lanka</p>
24	<p>Ms. Anushi Vithanage LLM, Post Attorney Diploma in Banking and Insurance Law, Attorney-at-Law Senior Manager/Legal - National Development Bank</p>
25	<p>Dr. (Ms.) Inoka Wickramasinghe PhD (Col), LLM (Col), LLB (Col), Attorney-at-Law Director (Department of Foreign Exchange) -Central Bank of Sri Lanka</p>

Economics, Econometrics and Mathematical Modelling for Research

01	Dr. Chandranath Amarasekara PhD Econ. (UK), M.Sc. Econ. (UK), BA Econ (Pera) Director (Economic Research) - Central Bank of Sri Lanka	09	Mr. Gayan Krishantha MSc (UK), BSc (USJP) Senior Assistant Director (Statistics) - Central Bank of Sri Lanka
02	Ms. S H S Dilrukshi BA Econ (USJP), MA Econ (USJP) Senior Assistant Director (Centre for Banking Studies) - Central Bank of Sri Lanka	10	Dr. M M J D Maheepala PhD (USA), M.Stat., M.App. Econ. (USA), BSc. Maths Senior Economist (Economic Research) - Central Bank of Sri Lanka
03	Mr. E G J K Edirisinghe MBA in Applied Economics (USA), BA in Economics (Pera) Senior Economist (Economic Research) - Central Bank of Sri Lanka	11	Dr. L R C Pathberiya PhD (AUS), MSc. Bus. Econ. (AUS), BSc Hons Stat. (USJP) Deputy Director (Economic Research) - Central Bank of Sri Lanka
04	Dr. E W K J B Ehelepola PhD Econ. (AUS), M.Econ (AUS), M.Econ (Col), MSc (Pera), BSc Sp. Additional Superintendent (Public Debt) - Central Bank of Sri Lanka	12	Dr. K D Pathirage PhD Econ (UK), MSc (UK), MBA (PIM), BSc Engineering (Moratuwa), CIMA (UK) Senior Economist (Economic Research) - Central Bank of Sri Lanka
05	Dr. (Ms.) H K J Ekanayake PhD (AUS), MSc. International Development Economics (AUS), BSc. Director (Risk Management) - Central Bank of Sri Lanka	13	Dr. P A H E Paranavithana PhD (AUS), MSc (UK), MA (Col), BSc (Rajarata) Senior Economist (Economic Research) - Central Bank of Sri Lanka
06	Ms. D G D I Ekanayake MSc (AUS), BA (Pera) Deputy Director (Statistics) - Central Bank of Sri Lanka	14	Mr. W S N Perera MSc (UK), MBA (India), BSc (USA) Senior Economist (Economic Research) - Central Bank of Sri Lanka
07	Dr. P K G Harischandra PhD (UK), MSc. Econ (UK), MBA, B.Com Additional Director (Economic Research) - Central Bank of Sri Lanka	15	Dr. R A Anil Perera PhD (AUS), MSc. Econ (Kelaniya), BA Econ (USJP) Director (Domestic Operations) Central Bank of Sri Lanka
08	Dr. (Ms) S Jegajeewan PhD Econ (UK), MSc Econ (UK), MBA, BBA Hons Additional Director (Economic Research) - Central Bank of Sri Lanka	16	Dr. (Ms) R M A S K Rathnayake PhD (Aus), MSc. Econ, FCA Deputy Director (Economic Research) - Central Bank of Sri Lanka

17	Dr. (Ms.) Yashodha Senadheera PhD (AUS) BSc. Agri., Dip. Int. & Dev. Econ., M. Int. & Dev. Econ., ACMA Senior Economist (Economic Research) - Central Bank of Sri Lanka
18	Dr. Kapila Senanayake PhD Econ (AUS), MSc. (Japan) Director General Department of Fiscal Policy Ministry of Finance
19	Dr. (Ms.) D S T Wanaguru PhD (AUS), MA (AUS), Attorney-at-Law, BA Economics (Col) Director (International Operations) - Central Bank of Sri Lanka
20	Mr. K G Weerakoon MBA (Kelaniya), M.Econ (Col) MSc. (USA) Senior Assistant Director (Statistics) - Central Bank of Sri Lanka
21	Dr. V D Wickramarachchi PhD (AUS), MSc (AUS), BSc (Pera) Deputy Director (Economic Research) - Central Bank of Sri Lanka

Rural Sector Development and Microfinancing

01	<p>Mr. Thushara Asuramanna MSc. Bus. Admin (USJP) BSc. Electrical Eng. (Moratuwa) ACMA (UK) Vice President (SME) - National Development Bank</p>	04	<p>Mr. W M Karunaratne BA(Pera), LLB (Honors), Attorney at Law Former Assistant Governor - Central Bank of Sri Lanka</p>
02	<p>Mr. D M K B Dunuthilaka M.Econ (Col), BA Econ (Col) Senior Assistant Director (Regional Development) - Central Bank of Sri Lanka</p>	05	<p>Mr. P V Pathirana BSc. Bus. Admin. (USJP) Former Chief Executive Officer/ General Manager - People's Bank</p>
03	<p>Mr. M N M Imran MBA (Singapore), PG Dip. International Relations, PG Dip. in Marketing (CIM, UK), BCom. Hons. Marketing, Managing Director/Chief Consultant - IDEAs Consultancy (Pvt) Ltd</p>	06	<p>Mr. C J Wijetillake Dip in Business Management, FIB and AIPMA (UK) Former Assistant General Manager (Compliance) - Softlogic Finance PLC</p>

Human Resources, Marketing and General Management and Communications

01	Ms. Randima Attygalle Attorney-at-Law Visiting Lecturer - University of Colombo
02	Mr. H M Ajith Chandra MBA, PGDip in Mgt., Bcom (USJP) Procurement Consultant Ministry of Education
03	Mr. Suranjith Godagama Pg. Diploma (Business Management), Dip. Marketing (CIM –UK) Director/Chief Learning Officer - SGLife
04	Dr. Kishu Gomes MBA (UK) Group Managing Director - Dreamron Group of Companies
05	Mr. Chameekara Ranatunga MBA (UK), BA. Hons (UK) Consultant Ministry of Finance

06	Dr. Ranil Sugathadasa PhD, CEng, PMP, MBA, MSc, BSc.Eng, CMILT,MIE (SL) CEO/Motivational, Management & Leadership Trainer - The Motivator (Pvt) Limited
07	Lt. Col. (Retd.) C J S Weerakoon M. in General Management, M. in Defence Studies Deputy Comptroller (Security Services) - Central Bank of Sri Lanka
08	Ms. Aruni Wickramage MA (OUSL), BA (Kelaniya) Certificate. in English, Certified Trainer (Hospitality), City & Guide (UK) Managing Director - Olanway Institute of Learning

Information Technology

01	Mr. Sujit Christy CISSP, CISA, CRISC, Director - Layers -7 Seguro Consultoria Private Limited	04	Mr. Viraj Mudalige MBA, BSc. Eng. (UK) Director/ Executive Officer - Epic Lanka Group of Companies
02	Mr. Chaminda Jayasinghe MBA (India) Senior Manager (Card Centre Operations) Sampath Bank PLC	05	Dr. U Thayasiwam PhD Computer Science (USA), BSc. Eng (Hons) Senior Lecturer - University of Moratuwa
03	Mr. A A P S Karunarathna BSc Eng. (Pera) Senior Assistant Director (Information Technology) - Central Bank of Sri Lanka		

Special Programmes and Public Events Conducted in 2021

Programmes conducted in Collaboration with International Organisations

- SEACEN-FSI-Bank of Japan online course on Problem Bank Intervention and Resolution
- SEACEN - IMF online course on ICT Risk Management, including Cybersecurity
- Operational Risk Management, Continuity Management and Crisis Management' - in collaboration with Deutsche Bundesbank
- Financial Stability: Systemic Risk, Macroprudential Policy and Stability Analysis - in collaboration with Deutsche Bundesbank

Certificate Courses

- Treasury and Foreign Exchange Operations
- Financial Markets Operations

Special Programmes

- Introduction to Sustainable Finance with GBRW Consulting (2 programmes)
- Strengthening Customer Relationships during the Crisis
- Training of Trainers
- Awareness Programme on Income Tax relating to CBSL Officials
- Regional Level Programme on Sustainable Finance with Regional Office, Matara
- Programme on Banking Act Directions on Classification, Recognition and Measurement of Credit Facilities and Other Financial Assets and the Way Forward
- Leadership Alignment to Win the New Normal World
- Regional Level Programme on Sustainable Finance with Regional Office, Anuradhapura
- Regional Level Programme on Sustainable Finance with Regional Office, Matale and Nuwara Eliya
- Regional Level Programme on Sustainable Finance with Regional Office, Kilinochchi and Trincomalee

High Level Seminars

- Digital Financial Transformation: Building Better Financial Systems

Expert Panel Discussions

- Post Budget Forum on National Budget 2022

Public Seminars/ Webinars

- Rational Thinking for Remodeling Business Strategy in Covid- 19 Pandemic Outbreak
- Creative Economy: Strategy for Sri Lankan Economic Development for Future
- Value Chain Financing for Micro and Small Enterprises Sector in Sri Lanka
- State of the Economy as Reflected in the Central Bank Annual Report - 2020 (English, Sinhala, Tamil)
- Financial Inclusion for Overall Inclusive Development: Case Of Sri Lanka
- Strategic Interventions on Covid Hit Exports in Sri Lanka: How to Overcome Barriers?
- Bridging the Knowledge Gap and Preserving Trust in the Professional Educational System (40th Anniversary Oration)
- Impact of the pandemic on South Asian Economies and How Digitalisation and Services-led Growth Can help Sri Lanka to Rebound
- Understanding Women's Work Today: Definition, Methods and Policies

Regional Webinars

- State of the Sri Lankan Economy, Challenges and Outlook as Reflected in the Annual Report 2020 - (Sinhala Medium)
- How to Minimize Microfinance Issues by Improving Financial Literacy
- Beware on Financial Scams (Sinhala and Tamil Medium)
- Revival of the Business and Individuals Affected by Covid -19 Pandemic - The Way Forward

Educational Programmes for University and School Students

- Educational TV Programmes - Thakshilawa (Sinhala Medium)
- Educational TV Programmes - Ariwootroo (Tamil Medium)
- Impact of Covid - 19 on Macroeconomic Variables in Sri Lanka (Sinhala Medium)
- Role of the Central Bank and Monetary Policy Operations (Sinhala Medium)
- Central Banking and Current Covid-19 Pandemic
- Central Bank and Its Role and Monetary Policy and Its Implementations (Tamil Medium)

Facilities at CBS

CBS is equipped with fully air-conditioned modern training facilities including an auditorium, conference rooms, lecture rooms and computer laboratories. Further, CBS provides support services including a publications sales counter, coffee lounges and parking facilities for over 75 vehicles. Outside organisations can reserve CBS facilities for their official events.

CBS also provides logistics to the outside organisations who reserve CBS conference halls, lecture rooms and auditorium, arranging refreshments, lunch, water dispensers/bottles, training equipment such as multi-media projector, laptop, screens, stationery, sound system, audio-visual assistance, manpower etc.



Auditorium

Equipped with two screens, a podium, audio-visual technologies and audio, video recording facilities, with a seating capacity of 325

Main Conference Hall

A seating capacity of 50 having video conferencing facilities, with a screen, a podium, conference mic and other equipment

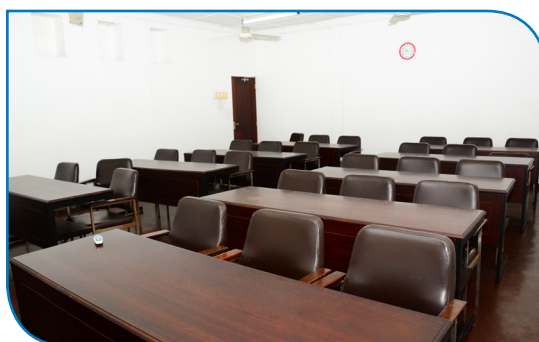


Class Room 1

This class room with a screen has a seating capacity of 35 and is suitable for meetings, lectures or to conduct examinations

Class Room 2

This class room with a screen has a seating capacity of 30 and is suitable for meetings, lectures or to conduct examinations





Class Room 3

This class room has a screen, a podium and a seating capacity of 70 providing a comfortable learning environment conducive for training programmes with group discussions and role playing

Class Room 5

This class room consists of a screen with seating capacity of 35 and provides a comfortable learning environment conducive for training programmes with group discussions and role playing



Lecture Hall

This has a seating capacity of 120 with a comfortable learning environment, a screen, a podium and audio-visual facilities (Hall can be separated to two units to provide half of the capacity, when necessary)

Computer Lab 1

Equipped with 30 laptops with internet facility and the latest versions of the software packages, a projector and a screen



Computer Lab 2

Equipped with 25 computers with internet facility and the EViews software package which is mainly used for econometrics related research in this lab. A projector and a screen are also available

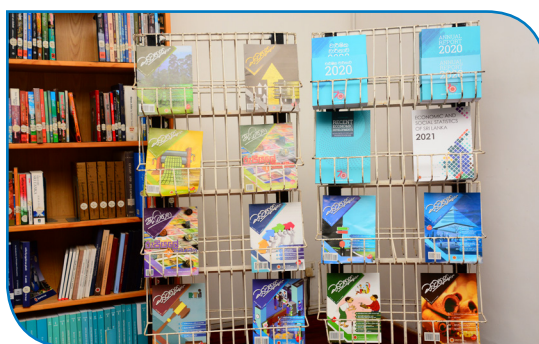


Conference Room

150 sq.ft. floor area, has a seating capacity of 15 which is suitable for meetings and discussions

Sales Counter

Publications of Central Bank are available to purchase for general public

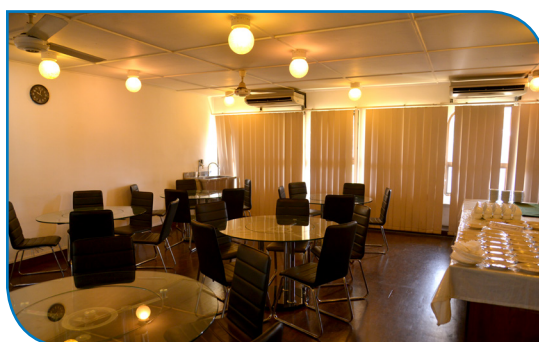


Coffee Lounge 1

This coffee lounge in a comfortable environment has a seating capacity of 70 with modern furniture and comfortable chairs

Coffee Lounge 3

This coffee lounge in a comfortable environment has a seating capacity of 80 with modern furniture and comfortable chairs



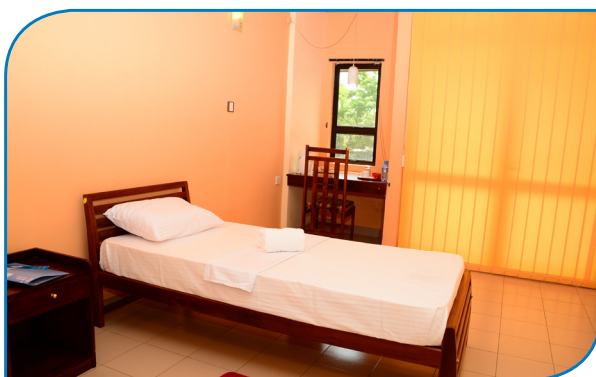
Parking

Ample parking space for over 75 vehicles is available

CBS Hostel

Residential facilities for

- ▶ Participants of CBS programmes
- ▶ Participants of residential programmes of other institutions
- ▶ Officers of the banks, non-bank financial institutions and Government institutions (Only on official request)



- ▶ Single A/C rooms with attached bathrooms, study corner and balcony
- ▶ Bed & Breakfast (B&B) basis
- ▶ Cable TV in common area
- ▶ Laundry service
- ▶ Ample parking
- ▶ Around the clock security



For Inquiries & Reservations

Asitha	+94 11 2 477827 asitha@cbsl.lk
Sohan	+94 11 2 477823 sohan@cbsl.lk



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இலங்கை மத்திய வங்கி
CENTRAL BANK OF SRI LANKA



Enrollment Form

CENTRE FOR BANKING STUDIES (CBS), CENTRAL BANK OF SRI LANKA (CBSL)
No. 58, Sri Jayewardenepura Mawatha, Rajagiriya
Telephone: 011-2477810 / 011-2477815 Fax: 011-2477887
E-mail: cbs@cbsl.lk / cbsprog@cbsl.lk

- To be submitted by the Institution
- A confirmation letter will be sent to the participant(s) through the Nominating/Authorising Officer prior to the programme

INSTITUTION AND PROGRAMME INFORMATION

Name of Your Institution:

Name of the Programme:

Programme Duration: from/...../..... to/...../.....

Total Programme Fee (Rs.): [at Rs..... for..... participant(s)]

PARTICIPANTS' INFORMATION

#	Title (Prof. / Prof. / Mr. / Mrs. / Ms.)	Name (with Initials) In Block Letters	Designation	E-mail Address	Telephone No.	NIC/ Passport No.	Dietary Restrictions
							Veg Non- Veg
1.							
2.							
3.							
4.							
5.							

NOMINATION / AUTHORISATION INFORMATION

The above officer is / officers are nominated for the programme and authorised to participate by:

Name:

Designation:

Address:

Telephone: Fax: E-mail:

I/We certify that the programme fee will be paid as instructed by the CBS.

.....
Signature & Official Frank

.....
Date



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இலங்கை மத்திய வங்கி
CENTRAL BANK OF SRI LANKA



Facility Reservation Application

Centre for Banking Studies, Central Bank of Sri Lanka
No.58, Sri Jayewardenepura Mawatha, Rajagiriya
Telephone: 011-2477828, 011-2477846 Fax: 011-2477887
E-mail: sohan@cbsl.lk / shalikadg@cbsl.lk

Name of the Institution:
(Cheque for the refundable deposit will be drawn in favour of the above name)

Address:

Contact Person's Name & Designation:
(Please attach a copy of the NIC/Official Identity Card)

Telephone No.: Fax No.: E-mail:

Venue:
[Auditorium, Main Conference Hall, Lecture Hall (Half/Full), Class room (1/ 2/ 3/5), Conference Room, Computer Lab (1/2)]

Multimedia Projector Needed (please tick)	
Head Table Needed (please tick)	

Event Date/s:/...../..... To:/...../..... No. of days:
DD/ MM/ YYYY DD/ MM/ YYYY

Event Time: to..... No. of hours:

Name & Purpose of the Event:

No. of Participants Expected:

Whether VIP's (Ambassadors, Ministers, MPs, Secretaries to the Ministries etc.) are invited : Yes/No
If yes, please give a list of VIPs invited

I certify that the reservation fee will be paid in full, as instructed by the CBS before the event and this reservation will only be used for the above mentioned purpose only.

Name of the Officer: Designation:

Signature: Date:

NOTE: Instructions of usage are given overleaf. Kindly read all of them and place your signature overleaf. Otherwise the request for the reservation will be rejected.

FOR OFFICIAL USE ONLY

Total Hall Charges		WD	
Refundable Deposit		WE	
Total			

INV		
PD	CH	
	CS	
SYS		
REF		
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FM		
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DD

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Above reservation is submitted for your approval & the invoice attached pls. Reservation will be confirmed to the institution after approval, pls.

MA

**Instructions of Using the Auditorium, Main Conference Hall or Any Other Lecture Hall/
Classroom of the Centre for Banking Studies (CBS)**

1. Do not smoke and behave under the influence of liquor in the premises of the CBS.
2. Except bottled water, having any kind of food or beverages within the Auditorium or any other classroom is not allowed. Water dispensers will be available with glasses. However for the functions at the Auditorium, disposable cups need to be brought by you to be used for the water dispenser.
3. If food needs to be served for the participants of the programme, a Coffee Lounge out of the three will be allocated based on their availability.
4. As a large investment has been made to renovate the Auditorium and other classrooms recently, please avoid pasting, nailing or cello taping on the walls to display banners or notices. If you want to display a banner please use your own holder (stand) or use a computer based background image on the multimedia projector, projected on the screen.
5. Do not move or use any equipment without the permission of the CBS officers. The **existing setup of the Auditorium or other classrooms will NOT be changed** and you will have to reserve a suitable classroom to meet your requirement.
6. All the equipment and articles (seats, tables, microphones, LCD screens, flower arrangements and podium etc.) in the Auditorium or other classrooms should be handled with care.
7. If any other services such as the oil lamp and national anthem are expected from the CBS, please inform us in advance. Only the oil lamp will be provided. Oil, wicks or decorations has to be arranged by you. No facility other than served will be used for any purpose without due permission of the CBS management.
8. It is unavoidable taking few seconds to operate the generator automatically when the main electricity breakdowns are taken place and any inconvenience caused in this regard is regretted.
9. If the mentioned time is expected to be exceeded, an ample notice should be given, the required form needs to be filled and an additional fee is charged for the exceeded hours as applicable.
10. Please use the Gate No. 4 of the CBS as the entrance to the Auditorium if the guests are escorted by a traditional band without disturbing the CBS offices and the ongoing training programmes.
11. Janadhipathi Vidyalaya Mawatha (without disturbing the running vehicles) and the rear garage premises of the CBS can be used for parking.
12. Please hand over a list of your equipment brought to the CBS premises, if any, to our security staff and be kind enough to take them back after their inspection.
13. Please make necessary arrangements to provide us the programme agenda, the list of participants (names only) for the expected programme, if available. This will make easy for the CBS security staff to provide their services to your participants at the programme.
14. Reservation of the Auditorium or other lecture halls can be done by sending or handing over the duly filled application form. Upon the receipt of the application form, it will be approved by the Director/CBS and once approval has been granted, an invoice will be sent confirming the reservation. **Payment can be made by a cheque drawn in favour of "Director, Centre for Banking Studies", 03 days BEFORE the required day for the total fee of the reservation (including refundable deposit). If the payment is delayed due to any reason, a letter addressed to the Director, Centre for Banking Studies should be given in advance.** If the said payment is not made as mentioned, the request of the reservation will be automatically cancelled.

For further information, contact Mr. Sohan Senarathna on 011-2477828 or Mr. Shalika Gunawardena on 011-2477846

Agreed with the above conditions.

Signature : Name:

Designation : Date:

HOSTEL FACILITY RESERVATION FORM



CBS Hostel
Centre for Banking Studies
Central Bank of Sri Lanka



No: 58, Sri Jayawardenepura Mawatha, Rajagiriya
Tel: +94 112 477827, +94 112 477828, E-mail: asitha@cbsl.lk, sohan@cbsl.lk

1. Programme Name:

2. Organisation Details

1.1 Name :
1.2 Address :
1.3 Contact Person's Name :
1.4 Contact Person's Designation :
1.5 Contact No. :
1.6 E-mail Address :

3. Occupants Details

Single Rooms with AC

Name	NIC/Passport No.	Arrival		Departure	
		Date	Time	Date	Time

* Breakfast is served in the Hostel Canteen, 1st floor.

Please make arrangements to reserve rooms at the CBS Hostel for the above period.

Payments for accommodation can be made upon receiving the CBS invoice.

Name of the Applicant: Signature:

Designation: Date:

