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இலங்கை மத்திய வங்கி
CENTRAL BANK OF SRI LANKA

ලේකම් දෙපාර්තමේන්තුව
செயலகத் திணைக்களம்
SECRETARIAT DEPARTMENT

අංක 30, ජනාධිපති මාවත, කොළඹ 01, ශ්‍රී ලංකාව
இல. 30, சனாதிபதி மாவத்தை, கொழும்பு - 01, இலங்கை
No. 30, Janadhipathi Mawatha, Colombo 01, Sri Lanka

DOCUMENT A
BID INVITATION

09/04/036/2024/001

05 April 2024

Director/Manager

.....
.....

Dear Sir/Madam,

**PROCUREMENT OF PERSONAL COMPUTERS
FOR THE CENTRAL BANK OF SRI LANKA**

Sealed quotations are invited for the purchase of Personal Computers for the Central Bank of Sri Lanka (CBSL) as follows.

1. Eligibility Criteria:

- 1.1. Experience [Annex I (a)]
- 1.2. Qualifications [Annex I (b)]

2. Technical Specifications:

Required minimum technical specifications are in Annex II.

3. Price Schedule:

The bidders shall quote prices as per Annex III – Price Schedule. The price quoted inclusive of all local taxes should be in Sri Lanka Rupees (Rs.) and valid until 13 June 2024. The price shall remain unchanged during the validity period of the procurement. Bidders shall submit their bids for one, more or all the categories (with full quantities) indicated in the Price Schedule.

4. Bid Guarantee:

The bidders should furnish a Bid Guarantee amounting to a sum of Rs. 500,000.00 valid until 13 July 2024 by way of a Bank Guarantee substantially in the form of Annex IV or a Bank Draft in favor of the Central Bank of Sri Lanka, obtained from a Licensed Commercial Bank operating in Sri Lanka. The Bid Guarantee shall be available at the time of the procurement opening.

5. Performance Guarantee:

Within 14 days from the date of letter of award of the contract by the CBSL, the successful bidder shall furnish a Performance Guarantee substantially in the form of Annex V in a sum equivalent to 10% of the total Contract Price for the due performance of the contract which should be valid for 150 days from the date of letter of award. Such Performance Guarantee shall be in the form of a Bank Guarantee issued in favor of the Central Bank of Sri Lanka obtained from a Licensed Commercial Bank operating in Sri Lanka and forwarded to the Secretary of the CBSL.

A successful bidder who fails to provide the required Performance Guarantee as specified above shall be deemed to be disinterested in accepting the award, and the Bid Guarantee shall be forfeited.

6. Delivery Period and Liquidated Damages:

The successful bidder shall supply the required items within 120 days from the date of the letter of award. Failure to deliver the required items within this period would render the supplier liable to pay liquidated damages at the rate of Rs. 50,000.00 per day of delay and such amounts will be deducted from the payment due to the supplier.

7. Maintenance Services:

The successful bidder shall provide maintenance/configuration services of the equipment at no additional cost to the CBSL during the warranty period.

8. After Sales service requirements:

The bidder should have call center support. The bidder should provide support and maintenance services for the procured items during office hours (8:00AM – 4:30PM on working days) with on-site (Central Bank of Sri Lanka, No. 30, Janadhipathi Mawatha, Colombo 01.) support whenever requested by the CBSL.

All equipment shall be covered by a comprehensive warranty period mentioned in the technical specification (Annex II) from the date of supplying and any defect during the warranty period should be rectified by the supplier at no cost to the CBSL providing necessary parts and labor free of charge.

In any event where a faulty device is out of operation for more than two working days from the initial fault reporting day, a replacement device with similar or more specification shall be provided free of charge until the original device is back to working condition.

Service Level requirement is as follows.

Service requirement	Service Level
Response to initial fault report	1 hour
Physically attend to inspect the reported issue	1 working day from the initial fault reporting time
Resolve the issue	2 working days from the initial fault reporting time
Any event that requires more than 2 working days to resolve the issue	Provide a on loan device with same or higher specification until the original device is ready to use.

9. Payment Method:

All payments will be subject to existing taxes as applicable in terms of the Inland Revenue Acts (No. 24 of 2017) and any subsequent amendments and notices issued by the Department of Inland Revenue, Sri Lanka. The conditions of the payments are as follows.

An amount equivalent to 90% of the cost will be paid after 14 days from the date of delivery, on the recommendation of the Director, Information Technology, CBSL and the balance 10% will be paid after 90 days subject to the satisfactory performance of procured items/services.

10. Sub-Contracting:

The successful bidder shall not assign the contract or any part thereof to any other third party.

11. Document Requirements:

Following information shall be furnished along with the bid:

- i. Duly completed Bid Submission Form (Document B)
- ii. Eligibility Report (Annex I (a), Annex I(b))
- iii. Technical Specifications (Annex II)
- iv. Price schedule (Annex III)
- v. Duly completed Bid Guarantee (Similar to Annex IV)
- vi. Manufacturer's brochures (originals) of the offered equipment indicating technical specifications (in English language)
- vii. Copy of company registration
- viii. Documentary evidence to establish relationship with their principal, in order to establish the bidder's eligibility to bid (Valid Manufacturer Authorization Letter etc.)
- ix. Valid certificates and experience report of qualified technician

12. Selection Method:

- i. The evaluation will be based on the least cost method subject to substantial compliance with procurement conditions.
- ii. The CBSL reserves itself the right to accept any or reject any or all bid(s) received and is not bound to accept any bid/offer merely on the basis that such is the lowest quotation. The decision of the CBSL shall be final regarding the award of the contract.

13. Submission of Bids and Bid Opening:

Duly perfected bid documents addressed to the Secretary, Central Bank of Sri Lanka, No. 30, Janadhipathi Mawatha, Colombo 01 should be:

- i. Sent via email to procsec@cbsl.lk with a copy to sec@cbsl.lk in the form of password-protected PDF, with the subject PROCUREMENT OF PERSONAL COMPUTERS FOR THE CENTRAL BANK OF SRI LANKA (Please refer Annex VI for the guide on submitting documents via email) not later than 1400 hrs. on 29 April 2024. The passwords of the PDF files shall be sent before 1430 hrs.
- ii. Bids will be opened at 1430 hrs. after closing the procurement on 29 April 2024 virtually via MS Teams.
- iii. The bidders or their authorized representatives may join the bid opening and the following details shall be submitted on or before 1100 hrs. on 29 April 2024 in order to send the invitation for the bid opening.
 - a) Name and Designation
 - b) Email
 - c) Contact Details

14. Contact Details:

For any further clarifications you may contact the following officer/s.

- i. Assistant Secretary / Secretariat (Procurement Matters) – 0112477654
- ii. Assistant Director/IT (Technical Matters) – 0112398841

Yours faithfully

Sgd./Mrs. K N N M Bandara
Secretary
Central Bank of Sri Lanka

**DOCUMENT B
BID SUBMISSION FORM**

To: Secretary
Central Bank of Sri Lanka
Tower 5, Level 11, Head Office Building
No.30, Janadhipathi Mawatha
Colombo 01.

**PROCUREMENT OF PERSONAL COMPUTERS
FOR THE CENTRAL BANK OF SRI LANKA**

Having examined the Invitation to bid and all other requirements indicated in the bidding documents, I/We.....of
.....
hereby offer to undertake procurement Of Personal Computers for the Central Bank of Sri Lanka in accordance with the conditions and specifications indicated in the bidding documents, at the rates quoted in the Price schedule (Annex III) within a period of 120 days from the date of letter of award for the total sum of Rupees..... (Rs.).

If my/our bid is accepted I/we agree to furnish a Performance Guarantee in accordance with the bidding documents in a sum equivalent to 10% of the total Contract Price for the due performance of the contract. Such Performance Guarantee shall be in the form of a Bank Guarantee or a Bank Draft in favor of the Central Bank of Sri Lanka obtained from a licensed commercial bank operating in Sri Lanka. The Performance Guarantee shall be valid for 150 days from the date of letter of award by the CBSL. I/We understand that my/our bid together with your written acceptance thereof shall form a binding contract between us.

Dated this of Two Thousand and Twenty-Four.

Duly authorized to sign the bid for and on behalf of (Company name and address).

Name:

Designation:

Signature: Official Seal:

ANNEX I -ELIGIBILITY CRITERIA**ANNEX I (a) – Experience****PROCUREMENT OF PERSONAL COMPUTERS
FOR THE CENTRAL BANK OF SRI LANKA**

- The bidder must have at least two (02) projects of similar capacity (more than 100 desktop Computers) on supplying and maintaining procured brand of Computers, in Sri Lanka during the past three (03) years ending on the 31 March 2024.

Name of the Company:

Procured Brand			
Experience - Project 1			
Name of the Client Company			
Date of Supply			
Make/Model			
Quantity			
Total Price			
Company Contact Person	Name	Designation	Telephone No.
Experience - Project 2			
Name of the Client Company			
Date of Supply			
Make/Model			
Quantity			
Total Price			
Company Contact Person	Name	Designation	Telephone No.

Note:

- The bidder is required to attach the sales invoices or the necessary documentary proof for the above experiences.
- Please expand the form if more than two project details are required.

ANNEX I (b)- Qualifications

Requirement	Compliance (Yes/No)	Remarks
<p>The bidder should be an authorized reseller for the procured brand of Computers. (Manufacturer Authorization Letter which is valid for the procured period is required)</p>		
<p>Bidder should have at least one (01) qualified Technician for providing support and maintenance for the procured brand of Computers. (Valid certificates from OEM obtained by the Technician should be provided)</p>		
<p>The qualified technician should have at least two (02) years of experience in managing the procured brand of Computers. (Involved projects should be provided)</p>		

**PROCUREMENT OF PERSONAL COMPUTERS FOR THE
CENTRAL BANK OF SRI LANKA**

Minimum Technical Specification For 130 Desktop Computers

Make			
Model	Name		
	OEM End of Life Date (EOL)		
	OEM End of Service Life Date (EOSL)		
	OEM End of Sale Date (EOS)		
Minimum Specifications		Complie d (Yes/No)	Remarks
Size	Small Form Factor is Preferred		
Processor	14th Generation Intel® Core™ i5 Processor. 10 (6P - 4E) cores, Base speed - 2.50 GHz and max speed - 4.70 GHz		
Cache	20 MB		
Memory	16 GB DDR5 4800 MT/s		
Hard Disk	NVMe M.2 SSD 500 GB or higher		
Monitor	20" (or higher) TFT Wide Screen LED backlit LCD Flat Panel from same OEM as the CPU		
Graphics	Intel Integrated HD		
Network	Gigabit Ethernet Adapter		
Input Devices	USB Keyboard and USB Optical Scroll Mouse		
Ports	Minimum total 6 nos of USB type A ports (including USB type A 3.2 ports)		
	Front side - Minimum 2 nos of USB type A 3.2 Ports		
	Rear Side - Minimum 2 No of USB type A ports		
	Headphone, Mic (3.5mm) - single combo port for both		
	1 x HDMI, 1x VGA, RJ45		
OS	Genuine Windows 11 Pro - 64 Bit		
Warranty	3 years comprehensive warranty from the OEM.		
	Adhere to the SLA in the Document A section 8		
Certification	Windows 11 Pro		
	Energy star or equivalent		

Minimum Technical Specification For 8 Dual Screen Computers

Make			
Model	Name		
	OEM End of Life Date (EOL)		
	OEM End of Service Life Date (EOSL)		
	OEM End of Sale Date (EOS)		
Minimum Specifications		Complied (Yes/No)	Remarks
Size	Small Form Factor is Preferred		
Processor	14th Generation Intel® Core™ i5 Processor. 10 (6P – 4E) cores, Base speed – 2.50 GHz and max speed - 4.70 GHz		
Cache	20 MB		
Memory	16 GB DDR5 4800 MT/s		
Hard Disk	NVMe M.2 SSD 500 GB or higher		
Monitor	2x 20" (or higher) FHD TFT Wide Screen LED backlit LCD Flat Panel and a dual screen stand from same OEM as the CPU (with cables suitable to the ports provided according to the requirement of the "Ports" section below)		
Graphics	Intel Integrated HD		
Network	Gigabit Ethernet Adapter		
Input Devices	USB Keyboard and USB Optical Scroll Mouse		
Ports	Minimum total 6 nos of USB type A ports (including USB type A 3.2 ports)		
	Front side - Minimum 2 nos of USB type A 3.2 Ports		
	Rear Side – Minimum 2 No of USB type A ports		
	Headphone, Mic (3.5mm) – single combo port for both		
	2 x HDMI or 1xHDMI+1DP port, RJ45		
OS	Genuine Windows 11 Pro – 64 Bit		
Warranty	3 years comprehensive warranty from the OEM.		
	Adhere to the SLA in the Document A section 8		
Certification	Windows 11 Pro		
	Energy star or equivalent		

Minimum Technical Specification for 02 High Performance PC for AutoCAD

Make			
Model	Name		
	OEM End of Life Date (EOL)		
	OEM End of Service Life Date (EOSL)		
	OEM End of Sale Date (EOS)		
Minimum Specifications		Complied (Yes/No)	Remarks
Size	Small Form Factor is Preferred		
Processor	14th Generation Intel® Core™ i7 Processor. 20 (8P – 12E) cores, Base speed – P Core 2.1GHz and max speed – 5.4 GHz		
Cache	33 MB		
Memory	1x32 GB DDR5 5600 MT/s		
Hard Disk	NVMe M.2 SSD 500 GB or higher		
Monitor	20" (or higher) FHD (1920 x 1080) TFT Wide Screen LED backlit LCD Flat Panel		
Graphics	NVIDIA GPU 4 GB 110 GB/S bandwidth Direct X 12 compliant		
Network	Gigabit Ethernet Adapter		
Input Devices	USB Keyboard and USB Optical Scroll Mouse		
Ports	Minimum total 6 nos of USB type A ports (including USB type A 3.2 ports)		
	Front side - Minimum 2 nos of USB type A 3.2 Ports		
	Rear Side – Minimum 2 No of USB type A ports		
	Headphone, Mic (3.5mm) – single combo port for both		
	1 x HDMI, 1x VGA, RJ45		
OS	Genuine Windows 11 Pro – 64 Bit		
Warranty	3 years comprehensive warranty from the OEM.		
	Adhere to the SLA in the Document A section 8		
Certification	Windows 11 Pro		
	Energy star or equivalent		

Minimum Technical Specification for 01 High Performance PC

Make			
Model	Name		
	OEM End of Life Date (EOL)		
	OEM End of Service Life Date (EOSL)		
	OEM End of Sale Date (EOS)		
Minimum Specifications		Complied (Yes/No)	Remarks
Size	Small Form Factor is Preferred		
Processor	14th Generation Intel® Core™ i7 Processor. 20 (8P – 12E) cores, Base speed – P Core 2.1GHz and max speed – 5.4 GHz Support AVX2 instructions		
Cache	33 MB		
Memory	1 x 32 GB DDR5 5600 MT/s		
Hard Disk	NVMe M.2 SSD 500 GB or higher		
Monitor	32" (or higher) FHD (1920 x 1080) TFT Wide Screen LED backlit LCD Flat Panel		
Graphics	NVIDIA GPU with minimum 4 GB, minimum Compute capability 4 OpenGL 3.3		
Network	Gigabit Ethernet Adapter		
Input Devices	USB Keyboard and USB Optical Scroll Mouse		
Ports	Minimum total 6 nos of USB type A ports (including USB type A 3.2 ports)		
	Front side - Minimum 2 nos of USB type A 3.2 Ports Rear Side – Minimum 2 No of USB type A ports		
	Headphone, Mic (3.5mm) – single combo port for both		
	1 x HDMI, 1x VGA, RJ45		
OS	Genuine Windows 11 Pro – 64 Bit		
Warranty	3 years comprehensive warranty from the OEM. Adhere to the SLA in the Document A section 8		
Certification	Windows 11 Pro		
	Energy star or equivalent		

Minimum Technical Specification for 05 High Performance Laptops

Make			
Model	Name		
	OEM End of Life Date (EOL)		
	OEM End of Service Life Date (EOSL)		
	OEM End of Sale Date (EOS)		
Minimum Specifications		Complied (Yes/No)	Remarks
Size	Small Form Factor is Preferred		
Processor	14th Generation Intel® Core™ i7 Processor. 20 (8P – 12E) cores, Base speed – P Core 2.1GHz and max speed – 5.4 GHz Support AVX2 instructions		
Cache	20 MB		
Memory	1x 32 GB DDR5 5600 MT/s Extra memory slot for future expansion		
Hard Disk	NVMe M.2 SSD 500 GB or higher		
Monitor	15.6" (or higher) FHD (1920 x 1080) or higher TFT LED backlit LCD Flat Panel		
Graphics	NVIDIA GPU with minimum 4 GB, minimum Compute capability 4 OpenGL 3.3		
Network	Gigabit Ethernet Adapter Wi-Fi 6E(802.11ax)		
Ports	Minimum total 4 nos of USB type A ports (including USB type A 3.2 ports)		
	Minimum 1 nos of USB type A 3.2 Ports		
	Minimum 2 No of USB type A 2.0 ports		
	Headphone, Mic (3.5mm) – single combo port for both 1 x HDMI, RJ45		
OS	Genuine Windows 11 Pro – 64 Bit		
Battery Operating life	Minimum 3 hours		
Warranty	3 years comprehensive warranty from the OEM. Adhere to the SLA in the Document A section 8		
Certification	Windows 11 Pro		
	Energy star or equivalent		

Minimum Technical Specification for 14 Laptops

Make			
Model	Name		
	OEM End of Life Date (EOL)		
	OEM End of Service Life Date (EOSL)		
	OEM End of Sale Date (EOS)		
Minimum Specifications		Complied (Yes/No)	Remarks
Size	Small Form Factor is Preferred		
Processor	14th Generation Intel® Core™ i5 Processor. 10 (6P – 4E) cores, Base speed – 2.50 GHz and max speed - 4.70 GHz		
Cache	20 MB		
Memory	1x 16 GB DDR5 4800 MT/s Extra memory slot for expansion		
Hard Disk	NVMe M.2 SSD 500 GB or higher		
Monitor	15.6" (or higher) FHD (1920 x 1080) or higher TFT LED backlit LCD Flat Panel		
Graphics	Intel Integrated HD		
Network	Gigabit Ethernet Adapter Wi-Fi 6E(802.11ax)		
Ports	Minimum total 4 nos of USB type A ports (including USB type A 3.2 ports)		
	Minimum 1 nos of USB type A 3.2 Ports		
	Minimum 2 No of USB type A 2.0 ports		
	Headphone, Mic (3.5mm) – single combo port for both		
	1 x HDMI, RJ45		
OS	Genuine Windows 11 Pro – 64 Bit		
Battery Operating life	Minimum 3 hours		
Warranty	3 years comprehensive warranty from the OEM. Adhere to the SLA in the Document A section 8		
Certification	Windows 11 Pro		
	Energy star or equivalent		

ANNEX III - PRICE SCHEDULE

**PRICE SCHEDULE
PROCUREMENT OF PERSONAL COMPUTERS
FOR THE CENTRAL BANK OF SRI LANKA**

Item Description	Required Quantity	Unit Price (Rs.)	Total Price (Rs.)
	(a)	(b)	(a x b)
			(c)
Desktop Computers	130		
Dual Screen Computers	08		
AutoCAD Compatible Computers	02		
High Performance PC	01		
High Performance Laptop	05		
Laptop Computers	14		
Subtotal without Taxes (Rs.)			
SSCL(Rs.)			
VAT (Rs.)			
Other Taxes (Rs.)			
Grand Total (Sum of Column c)			

Note: The price quoted should be based on the prevailing Government Levies.

Total price including taxes (in words)

VAT Registration No (If any) - _____

The successful bidder shall submit a copy of VAT Registration Certificate and SSCL Certificate (if any).

Authorized Officer's Name

Designation

Signature

Company Seal

Date

**BID GUARANTEE
PROCUREMENT OF PERSONAL COMPUTERS
FOR THE CENTRAL BANK OF SRI LANKA**

Beneficiary: Central Bank of Sri Lanka
No: 30, Janadhipathi Mawatha
Colombo 01.

WHEREAS <Name of the Service Provider/Joint Venture> of <Address of the Service Provider > (hereinafter referred to as “the bidder”) has procured for the <Name of the procurement> for the Central Bank of Sri Lanka (hereinafter referred to as “the Purchaser”) of No. 30, Janadhipathi Mawatha, Colombo 01.

AND WHEREAS in terms of the invitation to bid, the bidder is required to furnish to the Purchaser a Bank Draft/Bank Guarantee obtained from a licensed commercial bank operating in Sri Lanka in a sum of <Amount in Rs..... > (In word) as security for the due observance by the bidder of the Conditions of the bid.

NOW THIS WRITING WITNESSETH that we <Name of the Bank which issued the Bid Guarantee> having our registered place of business at <Address of the Bank that issue the Bid Guarantee> (hereinafter referred to as “the Bank”) do hereby guarantee, undertake, bind and oblige ourselves that in the event of the bidder,

- (a) withdrawing the bid at any time after the opening of bids; or
- (b) failing to execute an Agreement as stipulated in the Conditions of bid and/or to furnish security for the due performance of the contract as required under the Conditions of bid in the event the bid is awarded to the bidder,

the Bank shall and will pay to the said Purchaser a sum not exceeding the total of < Amount of the Guarantee in words> (In numerically) on demand and without cavil or argument and without the Purchaser having to prove or show grounds or reason for the demand for the sums specified therein. We hereby waive the necessity of the Purchaser demanding the said sum from the bidder before presenting us with the said demand.

WE FURTHER AGREE that no change or addition to or other modification which may be agreed between the Purchaser and the bidder shall in any way release us from the liability under this Guarantee and we hereby waive notice of any such change addition or modification.

THIS GUARANTEE is valid and in full effect until 13 July 2024.

Seal of the Guarantor
and authorized signature

Date:

**PERFORMANCE GUARANTEE
PROCUREMENT OF PERSONAL COMPUTERS
FOR THE CENTRAL BANK OF SRI LANKA**

Beneficiary: Central Bank of Sri Lanka
No: 30, Janadhipathi Mawatha
Colombo 01.

WHEREAS <Name of the Service provider> having its registered office at <Address of the Service provider> (hereinafter referred to as “the service provider”) has been awarded a contract for <Name of the procurement> to the Central Bank of Sri Lanka by the letter of award dated <DD/MM/YYYY > and has entered into a contract with the said Central Bank of Sri Lanka for such purpose.

AND WHEREAS it is a condition of the said contract that a Bank Guarantee from a licensed commercial bank acceptable to the said Central Bank of Sri Lanka be furnished as a security for the due performance in accordance with the conditions of Bids.

AND WHEREAS we have agreed to furnish such a Bank Guarantee.

NOW THEREFORE we <Name of the Bank which issue the Bank Guarantee> having our registered office at <Address of the Bank that issue the Bank Guarantee> hereby affirm confirm and undertake that we are responsible to the Central Bank of Sri Lanka under this Guarantee up to a total of Sri Lankan Rupees <Amount of the Guarantee in words> (In figures) and undertake to pay you upon your first written demand signed by the <Secretary/ Relevant Department Head/ Authorized officer> of the Central Bank and without cavil or argument, any sum or sums within the limit of Sri Lanka Rupees <Amount of the Guarantee in words> (In numerically) as aforesaid without you having to prove or show grounds or reasons for your demand for the sum specified therein.

We hereby waive the necessity of your demanding the said sum from the service provider before presenting us with the demand.

We further agree that no change or addition or other modification of the terms of the contract or of the works to be performed there under or of the Bid Documents which may be made between you and the service provider shall in any way release us from any liability under this guarantee and we hereby waive notice of such change addition or modification.

This Guarantee is valid and in full effect for 150 days from the date of the letter of award/acceptance.

Authorized Signature and seal of the Guarantor:

Date:

**PROCUREMENT OF PERSONAL COMPUTERS
FOR THE CENTRAL BANK OF SRI LANKA**

INSTRUCTIONS FOR SUBMITTING THE BID DOCUMENTS VIA EMAIL

1. The subject of the email should be PROCUREMENT OF PERSONAL COMPUTERS FOR THE CENTRAL BANK OF SRI LANKA.
2. The maximum file size should be less than 10MB. If the bid documents exceed this size, separate emails could be sent with the relevant name of the procurement followed by the version of the email (e.g.: <Name of the bid> 1 of 2, <Name of the bid> 2 of 2)
3. All PDFs should be password-protected, and the password shall be sent only after the closing of the bid and within 30 minutes of bid closure.
4. The bidders shall provide the contact details (email) of their authorized representatives in the body of the email in order for the CBSL to send the invitation to the virtual bid opening meeting.
5. The original copy of the bid guarantee shall be submitted to the Central Bank to be received by the Secretary/Department Head within 7 days from the closing date of the bid.

Any concerns/issues regarding the submission of the documents shall be informed before the deadline of the submission of the documents as late bids will not be accepted.