

CENTRAL BANK OF SRI LANKA
INVITATIONS FOR BIDS
Bid Number: FMD/MD/2025/HO/T2/023

PROVISION OF JANITORIAL AND CLEANING SERVICES FOR THE HEAD OFFICE BUILDING, CAR PARK AND BANK HOUSE OF CENTRAL BANK OF SRI LANKA

1. Sealed bids are invited for the Provision of Janitorial and Cleaning Services for the under mentioned buildings and premises of the Central Bank of Sri Lanka (CBSL) for a period of two years from 01st March 2026, by the Director, Facilities Management Department, CBSL.
 - a) Head Office Building, No. 30, Janadhipathi Mawatha, Colombo 01.
 - b) Car Park Building and Gymnasium, No. 30. Janadhipathi Mawatha, Colombo 01.
 - c) Bank House, No. 206, Bauddhaloka Mawatha, Colombo 07.

2. Interested bidders shall;
 - (i). be a firm/ company registered in Sri Lanka under the business registration regulations or incorporated under the Companies Act No. 07 of 2007.

 - (ii). be in the field of providing janitorial and cleaning services for a period of ten (10) years up to 31st October 2025.

 - (iii). have undertaken at least ten (10) janitorial and cleaning services contracts during the last five (05) years ended 31st October 2025 out of which at least two (02) contracts shall be in high-rise office buildings (minimum of six storeys) allocating over 75 Janitors in each and each having a contract value over Rs. 35.0 million (exclusive of taxes) each per annum, and

 - (iv). have a minimum of 200 employees in the monthly payroll and be registered with EPF for the payment of contributions. As a matter of proof of the number of employees, EPF certificates should be submitted along with the bid for the years 2023 and 2024 (Certified copies of latest C returns shall be submitted).

3. A complete set of bidding documents in English language may be purchased by the interested bidders from 09:00 am to 03:00 pm on Bank Working days from 01st December 2025 to 12th December 2025 upon submission of a written request on a business letterhead addressed to the Director, Facilities Management Department, Central Bank of Sri Lanka, No. 30, Janadhipathi Mawatha, Colombo-01 and payment of a non-refundable fee of Rs. 12,500.00 in cash.

4. A Pre-bid meeting followed by site inspection will be held at 10:00 am on 10th December 2025 in meeting room of the Facilities Management Department. Prospective bidders are advised to inspect the premises and equivalent themselves with the conditions under which the work to be executed under this contract, no claim whatsoever would be entertained by CBSL for the bidder's failure to participate for the pre-bid meeting and inspect the site.
5. Duly completed bids secured in a sealed envelope should be sent by registered Post to reach the Director, Facilities Management Department, Central Bank of Sri Lanka, No. 30, Janadhipathi Mawatha, Colombo-01 or be lodged in the Bid Box placed in the mail room, Ground Floor, Central Bank Head Office Building on or before 02:30 pm on 22nd December 2025.
6. Bids will be opened immediately after the closing of bids at 02:30 pm on 22nd December 2025 in the presence of bidders or their authorised representatives who chose to attend in person at the opening of bids at Committee No. 04, Ground Floor Central Bank Head Office Building No. 30, Janadhipathi Mawatha, Colombo-01.
7. For further information bidders may contact, Assistant Director, Facilities Management Department on telephone number 011 2477479 / 011 2477412.

Yours faithfully

**Director, Facilities Management Department,
Level 09 - Tower 04,
Central Bank Head Office Building,
No. 30, Janadhipathi Mawatha,
Colombo- 01.**