

**CENTRAL BANK OF SRI LANKA  
INVITATION FOR BIDS**

**Bid Number: FMD/TD/T1/2025/018**

**Procurement for hiring/ renting a van with a driver for the daily usage of the  
Center for Banking Studies (CBS), Rajagiriya for a period of one (01) year**

1. The Director, Facilities Management Department, Central Bank of Sri Lanka (CBSL) invites sealed bids from transport services providers for Hiring / Renting of a van with a driver for the daily use of the Center for Banking Studies (CBS), Rajagiriya for a period of one (01) year commencing from 05<sup>th</sup> January 2026.
2. To be eligible for bid submission, bidders must fulfill the following requirements:
  - i. The bidder must have a minimum of three (03) years of experience in providing transport services to corporate clients as at 30<sup>th</sup> June 2025.
  - ii. During the above period, the bidders must have successfully provided vehicle hiring or renting services to at least two (02) institutions, with each contract involving a minimum of three (03) vehicles (SUVs, Cars or Vans) for a continuous period of not less than two (02) years, ending on or before 30<sup>th</sup> June 2025.
  - iii. The bidder shall be duly registered as a company under the applicable laws of Sri Lanka.
3. A complete set of Bidding Documents in English language may be obtained free of charge by interested bidders on the submission of a written request on a business letterhead to the Director, Facilities Management Department, Central Bank of Sri Lanka, No.30, Janadipathi Mawatha, Colombo 01 from 1000 hrs up to 1500 hrs from **24<sup>th</sup> November 2025 to 12<sup>th</sup> December 2025** during Bank working days.
4. The Bids shall be enclosed in a sealed envelope marked ***“Procurement for hiring/renting of a van with a driver for the daily usage of the Center for Banking Studies (CBS), Rajagiriya for a period of one (01) year”*** at the top left hand corner of the envelope and sent under registered post to reach the Director, Facilities Management Department, Central Bank of Sri Lanka, No. 30,

Janadhipathi Mawatha, Colombo 01 or be deposited in the tender box placed at the Mail Room, Ground Floor of the Central Bank Head Office Building located at the above address not later than **1430 hrs on 15<sup>th</sup> December 2025**.

5. All bids shall be accompanied by a Bid Security, which shall be issued in favour of the Central Bank of Sri Lanka, No.30, Janadipathi Mawatha, Colombo 01 for an amount of **Forty-Two Thousand Rupees (Rs 42,000.00)** valid up to **3<sup>rd</sup> March 2026** issued by a licensed commercial bank operating in Sri Lanka.
  
6. Further information can be obtained from Assistant Director on 0112 477346 or 0112477412.

**Director/ Facilities Management**

**23<sup>rd</sup> November 2025**

**Central Bank of Sri Lanka**

**Level -09, Tower 04,**

**No. 30, Janadhipathi Mawatha,**

**Colombo 01**

**Tel: 011 2477400 /Fax: 011 2477730**