

*[Please follow below format for the Covering Letter on the **company letter head**]*

Date

Superintendent of Public Debt

Public Debt Department

Central Bank of Sri Lanka

No.30, Janadhipathi Mawatha

Colombo 01

Dear Sir,

Request for Balance Confirmation as at..... [Date]

Please be kind enough to issue a statement of holdings as at [Date] of the investments made in Government securities as per the details attached for the purpose of [Annual audit/Periodic audit/ submitting to the regulatory authority] of the [institution/association name].

.....

Authorized Signatory

Name

Designation

Company Seal

.....

Authorized Signatory

Name

Designation

Company Seal

*** Use below format to provide details for the request**

*** Please note that this request is applicable only for investments in T-bills and T- bonds. Request for balance confirmation of SLDBs should be forwarded separately**

**BALANCE CONFIRMATION OF GOVERNMENT SECURITIES
APPLICATION FOR CORPORATE CUSTOMERS**

1. Name of the Bank/Company:
2. Registered Address
3. Purpose of the request:
4. Balance Confirmation requested as at [Date]
5. Account Details

Participants	Beneficial Owner codes

* If given space is not enough, please attach the same format separately.

6 Details of the Receiver

6.1 Name:

6.2 Designation:

6.3 Institute:

6.4 Address:

6.5 Email:

6.6 Telephone Numbers

Office: Mobile (*Required):

7 Do you expect to receive a copy of balance confirmation (Yes/No):

If yes, please fill following details

7.1 Name of an authorized officer of the company:

7.2 Designation:

7.3 Address:

7.4 Email:

7.5 Telephone Numbers

Office: Mobile (*Required):

8 Comments

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