

*[Please follow below format for the Covering Letter on the company letter head]*

[Date]

Superintendent of Public Debt  
Public Debt Department  
Central Bank of Sri Lanka  
No.30, Janadhipathi Mawatha  
Colombo 01

Dear Sir,

**Request for Balance Confirmation as at..... [Date]**

Please be kind enough to issue a statement of holdings of the investments made in Government securities as per the details attached.

.....

Authorized Signatory

Name

Designation

Company Seal

.....

Authorized Signatory

Name

Designation

Company Seal

***Instructions:***

- *Use below format to provide details for the request*
- *Please note that this request is applicable only for investments in T-bills and T- bonds. Request for balance confirmation of SLDBs should be forwarded separately*
- *Covering letter with the duly filled application to be sent to the Superintendent of Public Debt Department via [lankasecureservices@cbsl.lk](mailto:lankasecureservices@cbsl.lk)*
- *For more information contact LankaSecure Customer Service – 0112477278*

**BALANCE CONFIRMATION OF GOVERNMENT SECURITIES  
APPLICATION FOR CORPORATE CUSTOMERS**

1. Name of the Bank/Company: .....
2. Registered Address .....
3. Purpose of the request: *Annual audit/Periodic audit/ submitting to the regulatory authority*
4. Balance Confirmation requested as at .....[Date]
5. Account Details

<b>Custodian Institute</b> (Licensed commercial Bank/specialized Bank or Primary dealer)	<b>Beneficial Owner code</b>

\* If given space is not enough, please attach the same format separately.

6 Details of the Receiver

- 6.1 Name (Mr./Mrs./Miss./Ms.): .....
- 6.2 Designation: .....
- 6.3 Institute: .....
- 6.4 Address: .....
- 6.5 Email: .....
- 6.6 Telephone Numbers

Office: ..... Mobile (\*Required): .....

7 Do you expect to receive a copy of balance confirmation (Yes/No): .....

If yes, please fill following details

- 7.1 Name of the authorized officer of the requesting company (Mr./Mrs./Miss./Ms.):  
.....
- 7.2 Designation: .....
- 7.3 Address: .....
- 7.4 Email: .....
- 7.5 Telephone Numbers

Office: ..... Mobile (\*Required): .....

8 Comments

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