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|  | | | | | **CENTRAL BANK OF SRI LANKA** | | | | | | | | | | | | | | | | | | | | | | | | | | | *(For official use only)*  **Verification of Applications** | | | | | | | | | | | | | | | | | | |
| ***Status*** | | | | | | ***Checked By*** | | | | | ***Approved By*** | | | | | | | |
| ***Qualified*** | | | | | |  | | | | |  | | | | | | | |
| **APPLICATION FOR THE POST OF**  **LEGAL OFFICER (ON CONTRACT)** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| ***Not Qualified*** | | | | | |  | | | | |  | | | | | | | |
| ***Remarks*** | | | | | |  | | | | | | | | | | | | |
| * 1. *Title (Mr., Miss., Mrs., Dr.)* | | | | | | | | | | | | |  | | |  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| * 1. *Last Name with Initials*   (Eg. WIJESINGHE A D P R) | | | | | | | | | | | | |  |  |  |  | |  |  |  | |  |  |  | |  |  |  | | |  | | |  | |  |  | |  | |  |  | | |  |  | |  |  | |
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| *1.3 Full Name* | | | | | | | | | | | | |  |  |  |  | |  |  |  | |  |  |  | |  |  |  | | |  | | |  | |  |  | |  | |  |  | | |  |  | |  |  | |
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| *2.1 Postal Address* | | | | | | | | | | | | |  |  |  |  | |  |  |  | |  |  |  | |  |  |  | | |  | | |  | |  |  | |  | |  |  | | |  |  | |  |  | |
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| *2.2 Postal City* | | | | | | |  | |  |  |  | |  |  |  | | |  | | |  | |  |  | |  | |  |  | | |  |  | |  |  | |
| *3.1 Are you a citizen of Sri Lanka?*  *(Delete the word inapplicable)* | | | | | | | | | | | | | Yes / No | | | | *3.2 National Identity Card Number* | | | | | | | | | | |  | | |  | | |  | |  |  | |  | |  |  | | |  |  | |  |  | |
| *4. Gender*  *(Write the number in the cage)* | | | | | | | | | *0 – Male 1 - Female* | | | | | | | | |  | *5. Civil Status*  *(Write the number in the cage)* | | | | | | | | | | | | | | | | | *1 – Single 2 - Married* | | | | | | | | | | | | |  | |
| *6. Contact Details* | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| *Tele.* | *Land* | |  |  | |  |  |  | |  |  | |  |  |  | *Fax* | | |  |  | |  |  |  | |  |  |  | | |  | | |  | |  | | | | | | | | |  | | | | | |
| *Mobile* | |  |  | |  |  |  | |  |  | |  |  |  | *e-mail* | | |  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| *7.1 Date of Birth* | | | | **D** | | **D** | **M** | **M** | | **Y** | **Y** | | **Y** | **Y** | *7.2 Age (As at 04.03.2024)* | | | | | | | | | | | *Years* | | | |  | | |  | | *Months* | | | | |  | |  | | *Days* | | |  | |  | |
| *8.0 Qualifications* | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| *8.1 Do you have the authority to function as a Notary?* | | | | | | | | | | | | | | | | | |  | | | | | |  | | | | | | | | | | | | | | | | | | | | | | | | | | |
| *8.2 Name of the First Degree / Masters Degree* | | | | | | | | *University / Institute* | | | | | | | | | | *Country* | | | | | | *Years attended* | | | | | | | *Qualifications Obtained (Class / GPA / WAM)* | | | | | | | | | | | *Specialized Area* | | | | | | | | |
| *From* | | | *To* | | | |
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| *9. Other Qualifications* | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| *Name of the Qualification* | | | | | | | | *Institute/College* | | | | | | | | | | *Country* | | | | | | | | | *Qualification obtained* | | | | | | | | | | | | | | | *Date of qualification obtained* | | | | | | | | |
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| *10. Experience (Starting with present/ latest job)* | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| *Name of the Institution / Organization* | | | | | | | | | | | | *Position held / Job title* | | | | | | | | | *Period served* | | | | | | | | *Responsibilities of the position held* | | | | | | | | | | | | | | | | | | | | |
| *From* | | | | *To* | | | |
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| *11.1 Have you ever been convicted for any criminal offence before a court of law? (Delete the word inapplicable)* | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | *Yes / No* | | | | | | | | | | | | | | |
| *11.2 If your answer for 11.1 is Yes, please give details* | | | | | | | | | | | | | | | |  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| *I certify that the above information given by me are true, complete and correct. I am aware that misrepresentation and / or providing of false information, or willful suppression of any material fact, renders my application invalid and if found subsequently to the appointment, I will be dismissed without any compensation.* | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| *Date:* | **D** | **D** | **M** | **M** | | **Y** | **Y** | **Y** | | **Y** |  | | | | | | | | *Signature of the Applicant:* | | | | | | | | |  | | | | | | | | | | | | | | | | | | | |  | | |
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| ***Instructions and notifications*** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| * *Your application should be forwarded to the following address* ***on or before 04.03.2024*** *under* ***Registered Post****. The words “****Application for the post of Legal Officer (on Contract)****” should be clearly marked on the top left hand corner of the envelope.*   ***Director – Human Resources***  ***Central Bank of Sri Lanka***  ***No. 30, Janadhipathi Mawatha***  ***Colombo 01***   * *Please attach the Certified Copies of all Original Certificates, which are relevant to the applied post. (i.e. Birth certificate, National Identity Card, Academic Qualifications and experience, etc.)* * *Applications which are received after the closing date/ not in the prescribed format/ not meeting the required qualifications or experience will be rejected without notice at any stage of the recruitment process.* * *Candidates who fail to provide originals of relevant documents at the interview will not in any manner be considered as eligible candidates.*   ***Any form of canvassing will be a disqualification. CBSL reserves the right to postpone or cancel the recruitment. Only shortlisted candidates will be contacted for the next step of the recruitment process.*** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |